

– MINUTES –

ST. ANNE'S VESTRY MEETING

JANUARY 26, 2021

Meeting held by Zoom videoconference

Present: Fr. Lonnie Lacy, Mary Alice Applegate, Erin Campbell, Jill Coogle, Sarah Cook, Carl Duncan, Donna Falcone, Allen Lamb, Brandon Medley, Linda Moore, Kathy Moreno, Jenna Claire Riddle, Eric Schwalls, Lorie Felton (Treasurer), and Pam Leonard (Clerk).

Absent:

1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer.
2. FORMATION – Fr. Lonnie led a discussion on discernment as our Vestry way of life using Phillipians 4:4-9:

Rejoice in the Lord always; again I will say, Rejoice. Let your gentleness be known to everyone. The Lord is near. Do not worry about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God. And the peace of God, which surpasses all understanding, will guard your hearts and your minds in Christ Jesus. Finally, beloved, whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is pleasing, whatever is commendable, if there is any excellence and if there is anything worthy of praise, think about these things. Keep on doing the things that you have learned and received and heard and seen in me, and the God of peace will be with you.

3. DISCUSSION

- a. Getting to Know One Another: As this meeting was the first for new Vestry members Erin Campbell, Jill Coogle, Jenna Claire Riddle, Eric Schwalls, and Lorie Felton, the group was divided in twos for conversation and then introductions to the Vestry as a whole.
- b. Vestry Norms and Practices: Fr. Lonnie shared:
 - i. Three components of a Vestry member's service term:
 - Regular involvement in parish life and worship
 - Attending monthly vestry meetings

- Serving as oversight of and support for an ongoing liaison area
- ii. Meeting/agenda format and the importance of assuming the best intentions of others
- iii. Decision making process – Important decisions are not generally discussed and voted on at the same meeting to allow time for discernment.
- c. 2021 Liaison Areas – Vestry members should contact Fr. Lonnie or Sarah Cook to discuss areas of service for the coming year.
- d. 2021 Officers – Fr. Lonnie has appointed Sarah Cook as Senior Warden. Standing for other offices are Kathy Moreno, Junior Warden; Lorie Felton, Treasurer; and Pam Leonard, Clerk.
- e. 2021 Budget – The final 2021 budget was presented. No further discussion ensued.

4. INFORMATION

- a. Rector's Report
 - i. Ash Wednesday – Plans are underway for communion and ashes to be picked up from the church by drive-through. An online service will follow. More details to come.
 - ii. Vestry Retreat: Due to an increase in area Covid cases, the Vestry Retreat planned for January 29-31 has been rescheduled for March 5-7 at Honey Creek. Fr. Lonnie said that Honey Creek can provide appropriate social distancing and other Covid precautions, but accommodations will be made for Vestry members who are not comfortable attending the weekend in person.
 - iii. Rector's Housing Allowance Breakdown – For income tax purposes, documentation was presented citing the portion of Fr. Lonnie's salary designated as housing allowance (see attachment).
- b. Senior Warden's Report – no report
- c. Junior Warden's Report – no report
- d. Liaison Reports
 - i. Adult Formation – no report
 - ii. Communications – no report
 - iii. Mission – no report
 - iv. Newcomers –no report
 - v. Outreach (*M.A. Applegate*)
 - **Cancer Care:** Clayton Riehle and the St. Anne's Relay for Life team are working out details for the online auction fundraiser for the American Cancer Society. The team is requesting items to be donated, including valuable services, art, baked goods, etc. Clayton is also continuing the virtual yard sale

fund raiser which involves picking up and hauling off items to your chosen thrift store in exchange for a donation to Relay for Life.

- **Second Harvest:** Due to the purchasing and storing of frozen meats from Second Harvest, Outreach Support is in **need of another small freezer**. Libby Robertson plans to ask that a donation request be placed in the St. Anne's newsletter.
 - **New Card Ministry for So. Ga. Rehab Center:** Many of the people who participated in the Angel Tree project have expressed an interest in starting a card ministry to residents of the rehab center. Libby Robertson will contact Tony Sorrells at the rehab center to discuss details.
 - **Food Box:** Sheila O'Neal reports that Shelly Schmeisser has offered eggs for distribution to the Food Box recipients. Clayton Riehle offered to provide cartons for the first delivery, and Sheila will ask the Food Box deliverers to save cartons.
 - **Knots of Love:** Sheila O'Neal reports many pieces have been crocheted and delivered in the past month, including families outside of our parish.
 - **Emergency Bags:** Jimmy Felton reports that nine emergency bags were distributed in December.
 - **Adopt a Mile:** No report.
 - **Loaves of Love:** No report.
 - vi. Parish Life – no report
 - vii. Pastoral Care – no report
 - viii. Stewardship – no report
 - ix. Youth and Children – no report
 - x. Worship (*K. Moreno*) – no report
- e. Upcoming Dates
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| February 16 | ASH WEDNESDAY |
| February 23 | Vestry Meeting (<i>Will be cancelled if retreat takes place on March 5-7 as planned</i>) |
| February 25-28 | Fr. Lonnie on Vacation |
| March 5-7 | VESTRY RETREAT |
| March 23 | Vestry Meeting |
| March 28-April 3 | HOLY WEEK |
| April 4 | EASTER |

5. FINANCIAL REPORTS –Treasurer Lorie Felton shared financial reports for the month ending December, 2020 (see attachment). She also made the motion to approve the 2021 budget as presented. (No second needed as this came from committee.)

6. DECISION

- a. Appointment of Senior Warden – Fr. Lonnie's appointment of Sarah Cook to serve as Senior Warden was approved.

- b. Election of Junior Warden – There being no further candidates put forward, Kathy Moreno was elected to serve.
 - c. Election of Treasurer – There being no further candidates put forward, Lorie Felton was elected to serve.
 - d. Election of Clerk – There being no further candidates put forward, Pam Leonard was elected to serve.
 - e. Adoption of 2021 Budget – Approved as presented.
 - f. Rector's Housing Allowance – Accepted into minutes.
7. MINUTES – The minutes for the December 15, 2020 Vestry Meeting were approved as circulated by email.
8. CLOSING PRAYER – Brandon Medley closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

St. Annes Operating Budget Summary

Dec-20	Dec-20	Dec-19
Monthly Income All-Sources	\$ 30,197.75	\$ 103,605.44
Expenses	\$ 37,822.93	\$ 33,950.08
Net Operating Income	\$ (7,625.18)	\$ 69,655.36

YTD December 2020	Dec-20	Dec-19
Total Income	\$ 420,332.64	\$ 486,416.57
Total Expenses	\$ 423,345.86	\$ 423,351.46
Net Operating Income	\$ (3,013.22)	\$ 63,065.11

Note: Pledge Income	December	Year To Date	Budget YTD
Dec-20	\$ 30,197.75	\$ 417,598.61	\$ 476,560.89
Dec-19	\$ 102,063.00	\$ 478,086.34	
Difference	\$ (71,865.25)	\$ (60,487.73)	

Note: Budget	Expense YTD	Budget YTD	Difference
Dec-20	\$ 423,345.86	\$ 476,560.89	\$ 53,215.03
Dec-19	\$ 423,351.46	\$ 444,308.73	\$ 20,957.27

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 6,542.40	\$ 6,542.40	Diocesan Bond Interest
\$ 149,554.14	\$ 148,687.28	Money Market Holding
\$ 1,350.53	\$ 1,076.41	Money Market Checking
\$ 157,447.07	\$ 156,306.09	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Accounts (SGBC) Cash

Current Month	Past Month	Accounts
\$ 3,678.72	\$ 3,678.72	Bookstore

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 123,252.51	\$ 115,005.16	Episcopal Church Foundation-Endowment
\$ 242,279.69	\$ 242,279.69	Colquitt Property
\$ 11,117.66	\$ 11,117.66	Edward Jones Money market
\$ 426,649.86	\$ 418,402.51	TOTAL Other Savings/Investments

\$ 587,775.65	\$ 578,387.32	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 136,830.50	\$ 103,886.38
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Real Estate Account	\$ 7,269.04	\$ 7,269.04
Total Cash in South Georgia Bank	\$ 244,099.54	\$ 211,155.42

Total Cash in SGBC & Ameris Banks	\$ 831,875.19	\$ 789,542.74
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09

Mortgage Balance	\$ 635,155.75
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 28,286.09	\$ 28,286.09
Unrestricted Memorials	\$ 7,022.09	\$ 5,817.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 750.00	\$ 750.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,147.02	\$ 10,147.02
Parish Life	\$ 9,777.61	\$ 8,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 2,498.82	\$ 3,791.45
Youth Formation	\$ 9,176.43	\$ 9,176.43

Rector's Discretionary Fund	\$ 5,940.59	\$ 6,617.80
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Building Fund				
Ministry Center Financing				
Building Fund				
	Income	Expenses	Balance	
Jan-19	\$ 8,419.22	\$ 13,200.00	\$ 56,057.79	
Feb-19	\$ 3,072.00	\$ 4,656.22	\$ 54,473.57	
Mar-19	\$ 5,349.00	\$ 4,656.22	\$ 55,166.35	
Apr-19	\$ 1,047.00	\$ 4,656.22	\$ 51,557.13	
May-19	\$ 2,312.00	\$ 4,656.22	\$ 49,212.91	
Jun-19	\$ 2,321.00	\$ 4,656.22	\$ 46,877.69	
Jul-19	\$ 1,229.00	\$ 4,656.22	\$ 43,450.47	
Aug-19	\$ 376.70	\$ 4,656.22	\$ 39,170.95	
Sep-19	\$ 1,121.00	\$ 4,656.22	\$ 35,635.73	
Oct-19	\$ 1,409.00	\$ 4,656.22	\$ 32,388.51	
Nov-19	\$ 5,389.00	\$ 4,656.22	\$ 33,121.29	
Dec-19	\$ 2,787.00	\$ 4,656.22	\$ 31,252.07	
Jan-20	\$ 2,997.00	\$ 4,656.22	\$ 29,592.85	
Feb-20	\$ 40,804.00	\$ 19,656.22	\$ 50,740.63	
Mar-20	\$ 757.00	\$ 4,656.22	\$ 46,841.41	\$ 46,841.41
Apr-20	\$ 747.00	\$ 4,656.22	\$ 42,932.19	\$42,932.19
May-20	\$ 726.00	\$ -	\$ 43,658.19	\$ 43,658.19
Jun-20	\$ 839.00	\$ -	\$ 44,497.19	\$ 44,497.19
Jul-20	\$ 7,029.00	\$ -	\$ 51,526.19	\$ 51,526.19
Aug-20	\$ 1,689.00	\$ 4,656.22	\$ 48,558.97	
Sep-20	\$ 877.00	\$ 4,656.22	\$ 44,779.75	
Oct-20	\$ 945.00	\$ 4,656.22	\$ 41,068.53	
Nov-20	\$ 1,286.00	\$ 4,656.22	\$ 37,698.31	
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09	\$ 38,236.09
Jan-21		\$ 4,656.22	\$ 33,579.87	
Feb-21		\$ 4,656.22	\$ 28,923.65	
Mar-21		\$ 4,656.22	\$ 24,267.43	
Apr-21		\$ 4,656.22	\$ 19,611.21	
May-21		\$ 4,656.22	\$ 14,954.99	
Jun-21		\$ 4,656.22	\$ 10,298.77	
Jul-21		\$ 4,656.22	\$ 5,642.55	
Aug-21		\$ 4,656.22	\$ 986.33	
Oct-21		\$ 4,656.22	\$ (3,669.89)	
Nov-21		\$ 4,656.22	\$ (8,326.11)	
Dec-21		\$ 4,656.22	\$ (12,982.33)	

The Vestry of St. Anne's

**Resolution on 2021 Housing Allowance
for the Rev. Thomas A. Lacy, II**

Whereas, section 107 of the Internal Revenue Code specifies that the amount of ministers' compensation that is designated in advance by their employer as a housing allowance is not taxable in computing federal income taxes to the extent that it is used to pay for actual expenses incurred in owning or renting a home or apartment, and, in the case of ministers who own their home, does not exceed the fair rental value and maintenance of the home; and

Whereas, the Rev. Thomas A. Lacy, II is compensated by St. Anne's Episcopal Church exclusively for services as a minister; and

Whereas, St. Anne's Episcopal Church does not provide the Rev. Thomas A. Lacy, II with a parsonage; therefore, it is

Resolved, that the total compensation paid to the Rev. Thomas A. Lacy, II for calendar year 2021 shall be \$72,047.88, of which \$28,819.15 is hereby designated as a housing allowance pursuant to section 107 of the Internal Revenue Code; and it is further

Resolved, that the designation of \$28,819.15 of the Rev. Lacy's annual compensation as a housing allowance also shall apply to all future years that the Rev. Lacy is employed by St. Anne's Episcopal Church, unless otherwise provided.