

– MINUTES –

ST. ANNE'S VESTRY MEETING OCTOBER 27, 2020

Meeting held by Zoom videoconference

Present: Fr. Lonnie Lacy, Mary Alice Applegate, Chris Beckham, Nancy Bryan, Sarah Cook, Brenda Doss, Allen Lamb, Brandon Medley, Linda Moore, Jessica Patrick, Shelly Schmeisser (Treasurer), and Pam Leonard (Clerk)

Absent: Carl Duncan and Kathy Moreno

Leave of Absence: Donna Falcone

1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer.
2. FORMATION – Fr. Lonnie led the Vestry in a discussion on Hebrews 12:1-2a, specifically asking when we have felt surrounded by the great cloud of witnesses in these last months.

Therefore, since we are surrounded by so great a cloud of witnesses, let us also lay aside every weight and the sin that clings so closely, and let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith.

- a. What can we at St. Anne's do to further "surround" one another:
 - i. Prayer cards from Vestry
 - ii. Virtual "foyer" groups with an emphasis on formation

3. DISCUSSION

- a. Return to in-person worship
 - i. The All Saints Mass on the Grass service will be held on November 1.
 - Fr. Lonnie shared general plans for the day.
 - Circles for seating will be painted 10 feet apart on the grass. The altar will be set on the walkway in front of the main sanctuary.
 - Hand sanitizer stations have been delivered. Brenda Doss will assist Parish Administrator Emily Guerry in assembling.
 - No affordable tent options were found. Therefore, in the event of rain the services will be cancelled and a 10 a.m. service livestreamed.

- The congregation will be urged to leave immediately after each service for safety reasons and to allow ample time for resetting between services.
 - A fourth service has been added to the schedule to accommodate reservations. Services will be held at 9 a.m., 10 a.m., 11 a.m., and noon.
 - Following Vestry approval, Diocesan certification will be needed.
- ii. The next in-person service is scheduled for November 22, Consecration Sunday. A decision about future in-person worship will be made after assessment of the November services. A more appropriate inclement weather (rain and/or cold temperatures) plan will be needed and the possibility of holding indoor worship with the proper precautions should be revisited.
- b. Consecration Sunday, November 22
 - i. Fr. Lonnie shared information on the day from Stewardship Chair Jenna Claire Riddle. After the successes of the past couple of years, she is trying follow the Consecration Sunday program as closely as the current situation will allow.
 - Plans are for an outdoor in-person worship service.
 - Individuals will be able to enter the sanctuary and place pledge cards on the altar.
 - Participants will be offered a boxed lunch as they leave.
 - Advent wreath supplies will be available.
 - The Annual Meeting will be held that evening via Zoom.
- c. Vestry Elections and Annual Meeting
 - i. Vestry elections will be conducted by mail-in ballots.
 - Votes will be counted on Friday, November 20 at 2 p.m. and new Vestry members will be announced during the Annual Meeting.
 - Members of the Vestry Nominating Committee were Chris Beckham, Patrick Davies, Jessica Patrick, and Jenna Claire Riddle.
 - The slate of those standing for election includes Erin Cambell, Jill Coogle, Sarah Johnson, Jenna Claire Riddle, Eric Schwalls, and Pat Walker.
 - ii. The Annual Meeting will be held via Zoom on November 22.
 - In addition to the usual business meeting, the congregation needs to see that God's work is ongoing in our parish.
 - Photos of groups in action
 - Good news – weddings, new babies, etc.
 - St. Anne's still "exists."

4. INFORMATION

- a. Rector's Report – no report
- b. Senior Warden's Report – no report
- c. Junior Warden's Report – The campus security camera system is outdated, and bids are being secured for a replacement.
- d. Liaison Reports
 - i. Adult Formation (*B. Doss & D. Falcone*) – see attachment; Miqura has been scheduled for December 3-6.
 - ii. Communications (*S. Cook*) – no report
 - iii. Mission (*open*) – no report
 - iv. Newcomers (*L. Moore*) – see attachment
 - v. Outreach (*M.A. Applegate*) – see attachment; the St. Anne's Relay for Life team has asked permission to host an online auction. The Vestry sees no issue in proceeding with this fundraiser.
 - vi. Parish Life (*J. Patrick*) – no report
 - vii. Pastoral Care (*B. Medley*) – see attachment
 - viii. Stewardship (*K. Moreno*) – see attachment
 - ix. Youth and Children (*N. Bryan*) – no report
 - x. Worship (*K. Moreno*) – see attachment

e. Upcoming Dates

November 1	All Saints Day
November 17	Vestry and Stewardship Combined Meeting (moved to 3 rd Tuesday – see <i>Decision</i>)
November 22	Consecration Sunday and Annual Meeting
November 29	First Sunday in Advent
December 15	Vestry Meeting (moved to 3 rd Tuesday – see <i>Decision</i>)
December 24	Christmas Eve

5. Decision

- a. There being no further discussion, questions, or concerns, the Vestry unanimously approved to proceed with the process to obtain Diocesan certification for the November 1 in-person worship service.
- b. The Vestry unanimously approved moving the November meeting to November 17.
- c. The Vestry unanimously approved moving the December meeting to December 15.

6. FINANCIAL REPORTS –Treasurer Shelly Schmeisser shared the following:

- a. Financial reports for the month ending September 30, 2020 (see attachment). Note that the \$44,000 PPE is not included in these reports.
 - b. The 2021 budget worksheet – contact her with question or concerns.
 - c. Work on the Moultrie property deed is at a standstill as the lawyer has contracted coronavirus.
7. MINUTES – The minutes for the September 22, 2020 Vestry Meeting and those for the called meeting on September 29, 2020 were approved as circulated by email.
8. CLOSING PRAYER – Mary Alice Applegate closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

October, 2020

Adult Formation *(Brenda Doss and Donna Falcone)*

The group is tentatively planning for a Miqra event, while waiting for approval from Canon Lasch/the Diocesan Office.

Communications *(Sarah Cook)*

No report.

Mission *(no liaison)*

No report.

Newcomers *(Linda Moore)*

Linda is working with Fr Lonnie to organize and instruct the ushers for the upcoming in-person worship service.

Outreach *(Mary Alice Applegate)*

- **Angel Tree:** St. Anne's will provide Christmas gifts to residents of the nearby Rehabilitation Center of South Georgia. Mr. Sorrells will develop a list of 25-30 resident names and gift suggestions in late November. In years past, we have put these gift requests on an Angel tree in the Parish Hall. We hope that this tree could be available for a later "Mass in the Grass" event in late November/early December. If this is not possible, we will need another signup option.
- **Cancer Care:** The St. Anne's Relay for Life team is considering fundraising activities, such as an online auction, if this does not compete with any other St. Anne's group fundraising efforts. They are also considering a "Virtual Yard Sale." The idea is to pick up items to be donated to the Salvation Army (or Goodwill) and for this service, ask for a donation to the American Cancer Society/Relay For Life.
- **Second Harvest:** Libby Robertson reported that Outreach Support has paid a \$500 deposit to Second Harvest so we can start acquiring food staples. We will need to submit monthly reports on households we serve in the Food Box and Emergency Food Bag program. Libby found out that we did not qualify for the USDA food drop program because our neighborhood location would not handle the traffic. We might be able to handle a smaller 100 box food drop in the future.
- **Knots of Love:** Sheila O'Neal reported that 10 shawls have been completed and delivered since our last meeting to families in need of support. The ministry received a letter of thanks and a donation from Vicky Walker.

- **Emergency Food Bags:** Our newly built emergency food box is now unlocked as a food drop-off location. Many canned goods have been donated. Jimmy Felton will investigate signage for the box.
 - **Food Box Ministry:** Continues monthly distribution to needy families. We may be adding a new household to serve. Emily Guerry reports this family has requested multiple emergency food bags.
 - **South Georgia Immigrant Support Network:** The clothing bins have been inventoried, and the following needs have been identified: zippered travel bags, socks, sneakers, and sports bras for women in small and medium sizes.
 - **Loaves of Love:** Continues to provide baked goods to monthly food box recipients, emergency food recipients, Brother Charlie's Rescue Mission (8 loaves), and Ruth's Cottage (4 loaves and cookies).
 - **Terracycle:** Libby Robertson reported that there are many items we could recycle by dropping off inside the parish hall, once St. Anne's is open for worship. Terracycle items include toothpaste tubes of any brand, tooth brushes, dental floss packets and others.
 - **Adopt a Mile:** Kathy Moreno reports the next pickup will be on Saturday, December 5, at 8:30 a.m.
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Parish Life (Jessica Patrick)

No report.

Pastoral Care (Brandon Medley)

Fr. Lonnie and Brandon meet via teleconference every other week to discuss pastoral care needs. Brandon communicates action items to the pastoral care team.

Stewardship (Kathy Moreno)

As we have done in previous years, we are following the *Consecration Sunday Stewardship Program* by Herb Miller with an emphasis on spiritual growth through giving.

"The goal of Christian stewardship is the faithful management of all that God gives so that God can use our gifts to transform us spiritually and to extend Christ's transforming love to others." – Herb Miller

Jenna Claire Riddle is the Chair of the Consecration Sunday Stewardship Program. The program will begin on November 1st, three weeks before Consecration Sunday, and the first of our in-person morning services. At each Sunday service leading up to Consecration Sunday, a designated person will make a brief announcement stressing the importance of Consecration Sunday and the take-home catered Celebration Lunch that requires a reservation. In addition, the announcer will briefly articulate why they personally value financial stewardship (without guilt-tripping people into being generous).

Sunday, November 22nd is Consecration Sunday. This service will close with a seven-minute commitment session, inviting all to complete an *Estimate of Giving Card* and place it on the altar. A take-home catered meal is provided to each family after the service. Shelly Schmeisser will use the information from the Estimate of Giving Cards and giving patterns

for each household to complete the *Statistical Report on Consecration Sunday Results*. As soon it is reasonably possible to do so, Jenna Clair will provide the results to our parish, as a whole.

Youth & Children (Nancy Bryan)

No report.

Worship (Kathy Moreno)

The Worship Committee met and discussed the logistics involved **if** we offer up to three 40-minute in-person services each Sunday, beginning November 1st with strict adherence to the diocesan guidelines for in-person worship. Because in-person attendance is limited to 50 people and we must be able to contact trace, reservations will be required. We looked into either buying or renting a tent, but both are cost prohibitive.

St. Annes Operating Budget Summary

Sep-20	Sep-20	Sep-19
Monthly Income All-Sources	\$ 23,554.00	\$ 24,850.00
Expenses	\$ 37,333.49	\$ 39,094.26
Net Operating Income	\$ (13,779.49)	\$ (14,244.26)

YTD September 2020	Sep-20	Sep-19
Total Income	\$ 311,646.26	\$ 325,452.13
Total Expenses	\$ 315,039.79	\$ 318,892.27
Net Operating Income	\$ (3,393.53)	\$ 6,559.86

Note: Pledge Income	September	Year To Date	Budget YTD
Sep-20	\$ 23,554.00	\$ 285,425.86	\$ 357,138.00
Sep-19	\$ 24,344.00	\$ 319,888.34	
Difference	\$ (790.00)	\$ (34,462.48)	

Note: Budget	Expense YTD	Budget YTD	Difference
Sep-20	\$ 315,039.79	\$ 357,138.00	\$ 42,098.21
Sep-19	\$ 318,892.27	\$ 332,946.00	\$ 14,053.73

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 6,542.40	\$ 4,543.96	Diocesan Bond Interest
\$ 154,925.64	\$ 161,398.46	Money Market Holding
\$ 1,650.66	\$ 1,387.81	Money Market Checking
\$ 163,118.70	\$ 167,330.23	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Accounts (SGBC) Cash

Current Month	Past Month	Accounts
\$ 3,703.48	\$ 3,703.48	Bookstore

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 109,332.26	\$ 109,332.26	Episcopal Church Foundation-Endowment
\$ 242,279.69	\$ 242,279.69	Colquitt Property
\$ 11,117.66	\$ 11,117.66	Edward Jones Money market
\$ 412,729.61	\$ 412,729.61	TOTAL Other Savings/Investments

\$ 579,551.79	\$ 583,763.32	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 96,317.50	\$ 109,962.22
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Real Estate Account	\$ 10,721.11	\$ 10,721.11
Total Cash in South Georgia Bank	\$ 207,038.61	\$ 220,683.33

Total Cash in SGBC & Ameris Banks	\$ 786,590.40	\$ 804,446.65
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Sep-20	\$ 877.00	\$ 4,656.22	\$ 44,779.75

Mortgage Balance	\$ 642,507.89
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NOTABLE Dedicated Accounts		
Account	Current Month	Past Month
Maintenance Reserve	\$ 28,394.82	\$ 28,394.82
Unrestricted Memorials	\$ 5,407.09	\$ 5,252.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 100.00	\$ -
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,248.23	\$ 10,248.23
Parish Life	\$ 8,777.61	\$ 8,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 3,791.45	\$ 3,791.45
Youth Formation	\$ 10,051.43	\$ 10,051.43

Rector's Discretionary Fund	\$ 7,064.94	\$ 8,950.97
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Building Fund

Ministry Center Financing					
Building Fund					
	Income		Expenses		Balance
43496	\$	8,419.22	\$	13,200.00	\$ 56,057.79
43524	\$	3,072.00	\$	4,656.22	\$ 54,473.57
Mar-19	\$	5,349.00	\$	4,656.22	\$ 55,166.35
Apr-19	\$	1,047.00	\$	4,656.22	\$ 51,557.13
May-19	\$	2,312.00	\$	4,656.22	\$ 49,212.91
Jun-19	\$	2,321.00	\$	4,656.22	\$ 46,877.69
Jul-19	\$	1,229.00	\$	4,656.22	\$ 43,450.47
Aug-19	\$	376.70	\$	4,656.22	\$ 39,170.95
Sep-19	\$	1,121.00	\$	4,656.22	\$ 35,635.73
Oct-19	\$	1,409.00	\$	4,656.22	\$ 32,388.51
Nov-19	\$	5,389.00	\$	4,656.22	\$ 33,121.29
Dec-19	\$	2,787.00	\$	4,656.22	\$ 31,252.07
Jan-20	\$	2,997.00	\$	4,656.22	\$ 29,592.85
Feb-20	\$	40,804.00	\$	19,656.22	\$ 50,740.63
Mar-20	\$	757.00	\$	4,656.22	\$ 46,841.41
Apr-20	\$	747.00	\$	4,656.22	\$42,932.19
May-20	\$	726.00	\$	-	\$ 43,658.19
Jun-20	\$	839.00	\$	-	\$ 44,497.19
Jul-20	\$	7,029.00	\$	-	\$ 51,526.19
Aug-20	\$	1,689.00	\$	4,656.22	\$ 48,558.97
Aug-20	\$	877.00	\$	4,656.22	\$ 44,779.75