

– MINUTES –

ST. ANNE'S VESTRY MEETING

DECEMBER 15, 2020

Meeting held by Zoom videoconference

Present: Fr. Lonnie Lacy, Mary Alice Applegate, Chris Beckham, Nancy Bryan, Sarah Cook, Brenda Doss, Carl Duncan, Allen Lamb, Brandon Medley, Linda Moore, Kathy Moreno, Jessica Patrick, Shelly Schmeisser (Treasurer), and Pam Leonard (Clerk).

Absent:

Leave of Absence: Donna Falcone

1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer.

2. DISCUSSION

- a. Fr. Lonnie recognized and expressed gratitude to off-going Vestry members Chris Beckham, Nancy Bryan, Brenda Doss, Jessica Patrick, and Shelly Schmeisser
- b. Vestry Retreat: January 29-31 – Fr. Lonnie shared that Honey Creek is open on a limited basis, is available, and can provide appropriate social distancing and other Covid accommodations. It was suggested that Vestry members who are not comfortable attending in person could join remotely. After discussion, the group agreed that Fr. Lonnie should confirm the Honey Creek reservation, recognizing there may be concerns or issues to work through as the weekend approaches.
- c. 2021 Budget – Treasurer Shelly Schmeisser shared information on 2020 giving and 2021 pledges (see attachments). She also shared an updated provisional 2021 budget which reflects cuts due to decreased pledges (see attachments). She asked that thought be given to areas where additional cuts might be made, if needed. The final budget will be voted on in January.

3. INFORMATION

- a. Rector's Report

- i. Christmastide Worship – Due to spiking Covid case numbers, Fr. Lonnie suggested cancelling in person services in December and January. Christmas Eve and Epiphany services will be held online. The Vestry agrees this advisable. Plans February services will be discussed at the Vestry Retreat.
- b. Senior Warden’s Report – no report
- c. Junior Warden’s Report – no report
- d. Liaison Reports – Fr. Lonnie asked that returning Vestry members let him know if they would like to continue to serve in their current liaison areas or are interested in a change. He will speak with new Vestry members about their areas of service.
 - i. Adult Formation (*B. Doss & D. Falcone*) – no report
 - ii. Communications (*S. Cook*) – no report
 - iii. Mission (*open*) – no report
 - iv. Newcomers (*L. Moore*) – see attachment
 - v. Outreach (*M.A. Applegate*) – see attachment
 - vi. Parish Life (*J. Patrick*) – no report
 - vii. Pastoral Care (*B. Medley*) – see attachment
 - viii. Stewardship (*K. Moreno*) – no report
 - ix. Youth and Children (*N. Bryan*) – see attachment
 - x. Worship (*K. Moreno*) – no report
- e. Upcoming Dates

December 24	Christmas Eve
January 6	Epiphany
January 29-31	VESTRY RETREAT

4. FINANCIAL REPORTS –Treasurer Shelly Schmeisser shared the following:

- a. Financial reports for the month ending November, 2020 (see attachment). Note that the \$44,000 PPE is not included in these reports.
- b. The potential buyers for the Moultrie property are still very interested and paperwork is prepared and ready to be filed.
- c. Fr. Lonnie left the meeting, to allow for discussion on staff salaries and bonuses. Shelly will share the Vestry’s recommendations with the Finance Committee. She will in turn share the Finance Committee’s decision by email with the Vestry.

5. DECISION – None

6. MINUTES – The minutes for the November 17, 2020 Vestry Meeting were approved as circulated by email (Duncan/Medley).

7. CLOSING PRAYER – Chris Beckham closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

December, 2020

Adult Formation *(Brenda Doss and Donna Falcone)*

No report.

Communications *(Sarah Cook)*

No report.

Mission *(no liaison)*

No report.

Newcomers *(Linda Moore)*

Working with Fr Lonnie, the Welcome Committee has arranged and trained two groups of ushers. Usher vests have been developed and produced to identify ushers as a helpful source to empower and encourage a socially distanced and safe space for in-person worship. Ushers will be scheduled for upcoming services as needed.

Outreach *(Mary Alice Applegate)*

- **Suitcases for Kids:** St. Anne's has adopted two teenage children for this project and are purchasing clothes and wish list items.
 - **Angel Tree:** Parishioners have signed up (via Signup Genius) for gifts for 35 residents at the Rehabilitation Center of South Georgia. The deadline for turning in gifts to Emily at the St. Anne's office is December 15.
 - **Emergency Bags:** Jimmy Felton reports that five emergency bags have been distributed since last month's report.
 - **Second Harvest:** Libby Robertson and Sheila O'Neal are working on the renewal paperwork, collecting data on the number of recipients, and children in each household served by the Food Box Ministry.
 - **Food Box:** No report.
 - **Knots of Love:** Sheila O'Neal reports that five shawls and a blanket have been crocheted and delivered since last month's report.
 - **Adopt a Mile:** The litter pick up was cancelled for December 6, due to inclement weather. The next pickup is tentatively scheduled for Saturday, December 13.
 - **Loaves of Love:** Art Lawton will bake Christmas cookies for Food Box recipient families. He also plans to bake for South Georgia Rehab Center residents and staff.
 - **Cancer Care:** No report.
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Parish Life *(Jessica Patrick)*

No report.

Pastoral Care *(Brandon Medley)*

Fr. Lonnie and Brandon meet via teleconference periodically to discuss pastoral care needs. Brandon communicates action items to the pastoral care team.

Stewardship *(Kathy Moreno)*

No report.

Youth & Children *(Nancy Bryan)*

The Youth Formation Committee met via Zoom on December 2, 2020.

Christmas art kits were purchased from the Tifton Arts Museum and delivered to the 25 families with PreYC children this past Sunday, along with a personal note.

The Committee is now focused on Epiphany activities to provide for all ages, bags to be picked up at the Christmas Eve service and/or another avenue. The older youth will be invited to participate in an Epiphany Trivia Game with prize for winner using Kahoot.

Worship *(Kathy Moreno)*

No report.

2020 Monthly Income-Pledge-Expense Trends

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Income	\$ 44,932.34	\$ 37,729.11	\$ 33,487.41	\$ 49,601.00	\$ 33,181.00	\$ 25,883.00	\$ 33,029.40	\$ 30,249.00	\$ 23,554.00	\$ 38,195.63	\$ 40,293.00		\$ 390,134.89
Pledge	\$ 44,258.00	\$ 36,766.00	\$ 32,561.46	\$ 49,601.00	\$ 33,181.00	\$ 25,883.00	\$ 33,029.40	\$ 30,146.00	\$ 23,554.00	\$ 38,188.00	\$ 40,233.00		\$ 387,400.86
Expense	\$ 35,876.05	\$ 37,888.41	\$ 38,315.44	\$ 29,921.39	\$ 31,218.55	\$ 33,331.99	\$ 33,822.56	\$ 37,331.91	\$ 37,333.49	\$ 34,991.92	\$ 35,468.84		\$ 385,500.55
Budget	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00	\$ 39,682.00		\$ 436,502.00
Difference	\$ 9,056.29	\$ (159.30)	\$ (4,828.03)	\$ 19,679.61	\$ 1,962.45	\$ (7,448.99)	\$ (793.16)	\$ (7,082.91)	\$ (13,779.49)	\$ 3,203.71	\$ 4,824.16	\$ -	\$ 4,634.34

Comparisons	January	February	March	April	May	June	July	August	September	October	November	December	Total
2017 INCOME	\$ 62,932.02	\$ 11,712.73	\$ 34,474.13	\$ 27,952.74	\$ 36,050.61	\$ 24,914.80	\$ 46,403.17	\$ 21,981.93	\$ 36,154.86	\$ 36,412.56	\$ 22,737.97	\$ 81,741.75	\$ 443,469.27
2018 INCOME	\$ 52,461.50	\$ 29,807.75	\$ 31,077.10	\$ 31,544.06	\$ 45,157.10	\$ 27,437.51	\$ 39,825.23	\$ 23,133.94	\$ 33,377.10	\$ 40,470.75	\$ 29,312.57	\$ 77,941.04	\$ 461,545.65
2019 INCOME	\$ 91,522.98	\$ 35,963.33	\$ 30,653.17	\$ 31,414.84	\$ 15,188.00	\$ 36,380.27	\$ 27,592.03	\$ 31,887.50	\$ 24,850.00	\$ 27,900.00	\$ 29,551.00	\$ 103,605.44	\$ 486,508.56
2020 INCOME	\$ 44,932.34	\$ 37,729.11	\$ 33,487.41	\$ 49,601.00	\$ 33,181.00	\$ 25,883.00	\$ 33,029.40	\$ 30,249.00	\$ 23,554.00	\$ 38,195.63	\$ 40,293.00		\$ 390,134.89

Jan-Dec 17	\$ 443,469.27
Jan-Dec 18	\$ 461,545.65
Jan-Dec 19	\$ 486,508.56
Jan-Dec 20	\$ 390,134.89

St. Annes Operating Budget Summary

Nov-20	Nov-20	Nov-19
Monthly Income All-Sources	\$ 40,293.00	\$ 29,551.00
Expenses	\$ 35,468.84	\$ 30,775.07
Net Operating Income	\$ 4,824.16	\$ (1,224.07)

YTD November 2020	Nov-20	Nov-19
Total Income	\$ 390,134.89	\$ 382,903.13
Total Expenses	\$ 385,522.93	\$ 389,643.38
Net Operating Income	\$ 4,611.96	\$ (6,740.25)

Note: Pledge Income	November	Year To Date	Budget YTD
Nov-20	\$ 40,233.00	\$ 387,400.86	\$ 436,502.00
Nov-19	\$ 29,017.00	\$ 376,023.34	
Difference	\$ 11,216.00	\$ 11,377.52	

Note: Budget	Expense YTD	Budget YTD	Difference
Nov-20	\$ 385,522.93	\$ 436,502.00	\$ 50,979.07
Nov-19	\$ 389,643.38	\$ 406,934.00	\$ 17,290.62

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 6,542.40	\$ 6,542.40	Diocesan Bond Interest
\$ 148,687.28	\$ 156,740.84	Money Market Holding
\$ 1,076.41	\$ 2,570.69	Money Market Checking
\$ 156,306.09	\$ 165,853.93	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Accounts (SGBC) Cash

Current Month	Past Month	Accounts
\$ 3,678.72	\$ 3,678.72	Bookstore

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 115,005.16	\$ 115,005.16	Episcopal Church Foundation-Endowment
\$ 242,279.69	\$ 242,279.69	Colquitt Property
\$ 11,117.66	\$ 11,117.66	Edward Jones Money market
\$ 418,402.51	\$ 418,402.51	TOTAL Other Savings/Investments

\$ 578,387.32	\$ 587,935.16	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 103,886.38	\$ 98,785.75
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Real Estate Account	\$ 7,269.04	\$ 7,269.04
Total Cash in South Georgia Bank	\$ 211,155.42	\$ 206,054.79

Total Cash in SGBC & Ameris Banks	\$ 789,542.74	\$ 793,989.95
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Nov-20	\$ 1,286.00	\$ 4,656.22	\$ 37,698.31

Mortgage Balance	\$ 637,638.68
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 28,286.09	\$ 28,394.82
Unrestricted Memorials	\$ 5,817.09	\$ 5,817.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 750.00	\$ 750.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,147.02	\$ 10,067.02
Parish Life	\$ 8,777.61	\$ 8,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 3,791.45	\$ 3,791.45
Youth Formation	\$ 9,176.43	\$ 10,051.43

Rector's Discretionary Fund	\$ 6,617.80	\$ 5,826.00
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Building Fund

Ministry Center Financing				
Building Fund				
	Income	Expenses	Balance	
Jan-19	\$ 8,419.22	\$ 13,200.00	\$ 56,057.79	
Feb-19	\$ 3,072.00	\$ 4,656.22	\$ 54,473.57	
Mar-19	\$ 5,349.00	\$ 4,656.22	\$ 55,166.35	
Apr-19	\$ 1,047.00	\$ 4,656.22	\$ 51,557.13	
May-19	\$ 2,312.00	\$ 4,656.22	\$ 49,212.91	
Jun-19	\$ 2,321.00	\$ 4,656.22	\$ 46,877.69	
Jul-19	\$ 1,229.00	\$ 4,656.22	\$ 43,450.47	
Aug-19	\$ 376.70	\$ 4,656.22	\$ 39,170.95	
Sep-19	\$ 1,121.00	\$ 4,656.22	\$ 35,635.73	
Oct-19	\$ 1,409.00	\$ 4,656.22	\$ 32,388.51	
Nov-19	\$ 5,389.00	\$ 4,656.22	\$ 33,121.29	
Dec-19	\$ 2,787.00	\$ 4,656.22	\$ 31,252.07	