

## – MINUTES –

### ST. ANNE'S VESTRY MEETING MARCH 23, 2021

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Present: Fr. Lonnie Lacy, Mary Alice Applegate, Erin Campbell, Sarah Cook, Carl Duncan, Donna Falcone, Allen Lamb, Brandon Medley, Linda Moore, Jenna Claire Riddle, Lorie Felton (Treasurer), Pam Leonard (Clerk), and Patrick Davies (Visitor)

Absent: Jill Coogle and Kathy Moreno

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1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer.
2. FORMATION – Fr. Lonnie presented a diagram detailing the life cycle of an organization (see attachment). He then led a discussion regarding St. Anne's current position in this cycle and where God is leading us.
3. INFORMATION
  - a. Rector's Report – no report
  - b. Senior Warden's Report – no report
  - c. Junior Warden's Report – Lorie Felton reported for Kathy Moreno in her absence: Saturday work day efforts on the church grounds were sufficient for the time being. Pressure washing and painting have been approved by the Finance Committee.
  - d. Liaison Reports – Written reports submitted prior to the meeting are attached. Fr. Lonnie also asked for brief updates from liaisons regarding one thing each area is working on and where help is needed.
    - i. Adult Formation (*E. Campbell*) – no report
    - ii. Communications (*D. Falcone*) – Ministry groups will be highlighted in weekly e-newsletter.
    - iii. Mission (*Jill Coogle*) – no report
    - iv. Newcomers (*L. Moore*) – see attachment
    - v. Outreach (*M.A. Applegate*) – see attachment – The Food Box Ministry has the capacity to provide more food. Let Mary Alice know if there is someone who should be added to the delivery list.

- vi. Parish Life (*J.C. Riddle*) – Plans are underway to offer coffee hours outdoors between services on Easter Sunday and beyond. A system for volunteers to sign up is needed.
- vii. Pastoral Care (*B. Medley*) – see attachment
- viii. Stewardship (*J. Coogle*) – no report
- ix. Youth and Children (*A. Lamb*) – no report
- x. Worship (*open*) – no report
- e. Upcoming Dates
 

March 28 – April 3	Holy Week
April 4	Easter Services (8, 9:30, and 11 a.m.)
April 11	Regular Worship Schedule Resumes (9 and 11:15 a.m.)
- f. Vestry Person of the Day duties include:
  - i. Making announcements at both services
  - ii. Serve as a greeter before each service
  - iii. Mingle during Coffee Hour
  - iv. Assist in counting offering after the second service
  - v. Nametag is in drawer of the table in the narthex

#### 4. DISCUSSION

- a. Easter Reopening Plans
  - i. All three services are full.
  - ii. As three services are the most we can logistically handle, names are being added to a wait list.
  - iii. Fr. Lonnie is offering to take communion during the afternoon to parishioners who are unable to attend the service in person.

#### 5. Treasurer Lorie Felton shared:

- a. Financial reports for the month ending February 28, 2021 (see attachment).
- b. A closing date has been set for the sale of the Moultrie property, and the Diocese has approved the sale.
- c. PPP money has been applied to the building loan.
- d. Parochial report trends (see attachment).

#### 6. DECISION – None

#### 7. MINUTES – The minutes for the March 7, 2021 Vestry Meeting were approved as circulated.

8. CLOSING PRAYER – Sarah Cook closed the meeting with prayer.

Respectfully submitted,  
Pam Leonard

## — LIAISON REPORTS —

### March, 2021

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#### Adult Formation (Erin Campbell)

No report.

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#### Communications (Donna Falcone)

No report.

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#### Mission (Jill Coogle)

No report.

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#### Newcomers (Linda Moore)

We are working with Fr. Lonnie to plan for responsibilities of ushers and greeters for in-person worship. With these responsibilities defined, a schedule for Easter and the subsequent second quarter worship services will be planned.

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#### Outreach (Mary Alice Applegate)

- **Cancer Care:** Clayton Riehle and the St. Anne's Relay for Life Team are requesting donation items including artwork, gift baskets, and services. An online auction is still under consideration, pending show of support for the project.
  - **Food Box:** The program is running smoothly, providing more nutritious foods for recipients. There is a request for three more adults to receive a monthly food box.
  - **Emergency Food Bags:** Four Emergency Food Bags were distributed during the past month.
  - **Knots of Love** has provided seven prayer shawls since the last month's report. The group of three women who crochet invite others to join this ministry.
  - **Adopt a Mile:** The next pickup day is tentatively scheduled for April 24, 2021.
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#### Parish Life (Jenna Claire Riddle)

No report.

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#### Pastoral Care (Brandon Medley)

Fr. Lonnie and Brandon continue to monitor and discuss pastoral care needs within the parish. Brandon communicates needs to the pastoral care team.

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Stewardship *(Jill Coogle)*

No report.

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Youth & Children *(Allen Lamb)*

No report

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Worship (?)

No report.

## St. Annes Operating Budget Summary

Feb-21	Feb-21	Feb-20
Monthly Income All-Sources	\$ 43,042.11	\$ 37,729.11
Expenses	\$ 32,778.38	\$ 42,626.66
<b>Net Operating Income</b>	<b>\$ 10,263.73</b>	<b>\$ (4,897.55)</b>

YTD February 2021	Feb-21	Feb-20
Total Income	\$ 96,914.88	\$ 82,661.45
Total Expenses	\$ 68,099.18	\$ 73,861.45
<b>Net Operating Income</b>	<b>\$ 28,815.70</b>	<b>\$ 8,800.00</b>

Note: Pledge Income	February	Year To Date	Budget YTD
Feb-21	\$ 43,042.11	\$ 96,914.88	\$ 77,238.00
Feb-20	\$ 36,766.00	\$ 81,024.00	
<b>Difference</b>	<b>\$ 6,276.11</b>	<b>\$ 15,890.88</b>	

Note: Budget	Expense YTD	Budget YTD	Difference
Feb-21	\$ 68,099.18	\$ 77,238.00	\$ 9,138.82
Feb-20	\$ 73,861.45	\$ 79,364.00	\$ 5,502.55

### AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 6,555.29	\$ 6,555.29	Diocesan Bond Interest
\$ 185,997.62	\$ 139,851.14	Money Market Holding
\$ 1,183.64	\$ 1,489.72	Money Market Checking
<b>\$ 193,736.55</b>	<b>\$ 147,896.15</b>	<b>TOTAL CASH In AMERIS - Dedicated Accounts</b>

### OTHER Accounts (SGBC) Cash

Current Month	Past Month	Accounts
\$ 3,678.72	\$ 3,678.72	Bookstore

### OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 123,252.51	\$ 123,252.51	Episcopal Church Foundation-Endowment
\$ 242,279.69	\$ 242,279.69	Colquitt Property
\$ 11,117.66	\$ 11,117.66	Edward Jones Money market
<b>\$ 426,649.86</b>	<b>\$ 426,649.86</b>	<b>TOTAL Other Savings/Investments</b>

<b>\$ 624,065.13</b>	<b>\$ 578,224.73</b>	<b>TOTAL Dedicated Cash/Savings/Investments</b>
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### SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 125,620.68	\$ 115,327.08
Operating Reserve	\$ 100,010.06	\$ 100,000.00
Real Estate Account	\$ 5,815.15	\$ 6,522.58
<b>Total Cash in South Georgia Bank</b>	<b>\$ 231,445.89</b>	<b>\$ 211,155.42</b>

<b>Total Cash in SGBC &amp; Ameris Banks</b>	<b>\$ 855,511.02</b>	<b>\$ 789,380.15</b>
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Feb-21	\$ 49,209.00	\$ 4,656.22	\$ 79,074.65

<b>Mortgage Balance</b>	<b>\$ 630,308.20</b>
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### NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 28,286.09	\$ 28,286.09
Unrestricted Memorials	\$ 7,022.09	\$ 7,022.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 750.00	\$ 750.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 9,906.85	\$ 9,906.85
Parish Life	\$ 9,777.61	\$ 9,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 2,498.82	\$ 2,498.82
Youth Formation	\$ 8,366.43	\$ 9,176.43

Rector's Discretionary Fund	\$ 7,525.05	\$ 7,049.51
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February 2021 Building Fund Report

Building Fund				
Ministry Center Financing				
Building Fund				
	Income	Expenses	Balance	
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09	\$ 38,236.09
Jan-21	\$ 942.00	\$ 4,656.22	\$ 34,521.87	\$34,521.87
Feb-21	\$ 49,209.00	\$ 4,656.22	\$ 79,074.65	\$79,074.65
Mar-21		\$ 4,656.22	\$ 74,418.43	
Apr-21		\$ 4,656.22	\$ 69,762.21	
May-21		\$ 4,656.22	\$ 65,105.99	
Jun-21		\$ 4,656.22	\$ 60,449.77	
Jul-21		\$ 4,656.22	\$ 55,793.55	
Aug-21		\$ 4,656.22	\$ 51,137.33	
Oct-21		\$ 4,656.22	\$ 46,481.11	
Nov-21		\$ 4,656.22	\$ 41,824.89	
Dec-21		\$ 4,656.22	\$ 37,168.67	

## PAROCHIAL REPORT TRENDS

Giving Information				2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Number of Pledges	1.	Number of signed Pledge Cards	(1)	100	79	74	106	98	94	0	0	0	0	0
Total \$\$ Pledged	2.	Total dollar amount pledged	(2)	\$ 378,773	\$ 262,368	\$ 285,583	\$ 356,716	\$ 369,038	\$ 347,914	\$ -	\$ -	\$ -	\$ -	\$ -
Report of Revenues and Expenses														
Operating Revenues	3.	Plate offerings, pledge payments, & regular support	(3)	\$ 484,026	\$ 482,074	\$ 423,772	\$ 486,224	\$ 482,523	\$ 419,712	\$ -	\$ -	\$ -	\$ -	\$ -
	4.	Money from investments used in operations	(4)	\$ -	\$ -	\$ 32,456	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	5.	Other operating income	(5)	\$ 4,193	\$ 3,673	\$ 1,890	\$ 1,956	\$ 250	\$ 43,800	\$ -	\$ -	\$ -	\$ -	\$ -
	6.	Unrestricted bequests used for operations	(6)	\$ -	\$ -	\$ -	\$ -	\$ 1,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Subtotal Normal Operating Income	(A)	\$ 488,219	\$ 485,747	\$ 458,118	\$ 488,181	\$ 484,368	\$ 463,512	\$ -	\$ -	\$ -	\$ -	\$ -
	7.	Assistance from Diocesan Budget	(7)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Subtotal Operating Revenues	(B)	\$ 488,219	\$ 485,747	\$ 458,118	\$ 488,181	\$ 484,368	\$ 463,512	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Operating Revenues	3.	Funds received for capital projects	(8)	\$ 772,085	\$ 194,571	\$ 45,229	\$ 70,843	\$ 33,154	\$ 23,942	\$ -	\$ -	\$ -	\$ -	\$ -
	9.	Additions to endowments & other investment funds	(9)	\$ -	\$ -	\$ -	\$ -	\$ 46,767	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	10.	Revenue/Grants for Congregation based Outreach & Mission	(10)	\$ 14,664	\$ 10,631	\$ 26,876	\$ 36,219	\$ 14,973	\$ 6,632	\$ -	\$ -	\$ -	\$ -	\$ -
	11.	Funds for transmittal to other organizations	(11)	\$ 548	\$ 1,002	\$ 2,828	\$ 1,679	\$ 370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Subtotal Non-Operating Revenue	(C)	\$ 787,297	\$ 206,204	\$ 74,933	\$ 108,740	\$ 95,264	\$ 30,574	\$ -	\$ -	\$ -	\$ -	\$ -
		Total All Revenues	(D)	\$ 1,275,516	\$ 691,951	\$ 533,051	\$ 596,921	\$ 579,632	\$ 494,086	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	2.	To diocese for assessment, apportionment or fair share	(12)	\$ 41,938	\$ 42,083	\$ 44,431	\$ 46,752	\$ 48,028	\$ 56,859	\$ -	\$ -	\$ -	\$ -	\$ -
	13.	Outreach/Mission from Operating Budget	(13)	\$ 7,762	\$ 9,757	\$ 8,497	\$ 6,970	\$ 8,128	\$ 10,275	\$ -	\$ -	\$ -	\$ -	\$ -
	14.	All other operating expenses	(14)	\$ 455,044	\$ 429,296	\$ 426,767	\$ 344,181	\$ 371,937	\$ 355,519	\$ -	\$ -	\$ -	\$ -	\$ -
		Subtotal Operating Expenses	(E)	\$ 504,744	\$ 481,136	\$ 479,695	\$ 397,903	\$ 428,093	\$ 422,653	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Operating Expenses	5.	Major improvements & Capital Expenditures	(15)	\$ 994,729	\$ 210,190	\$ 55,875	\$ 82,037	\$ 73,861	\$ 80,457	\$ -	\$ -	\$ -	\$ -	\$ -
	16.	Expense for Outreach & Mission	(16)	\$ 13,256	\$ 11,169	\$ 23,654	\$ 35,142	\$ 11,169	\$ 9,877	\$ -	\$ -	\$ -	\$ -	\$ -
	17.	Funds given to Episcopal seminaries	(17)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	18.	Funds transmitted to other organizations	(18)	\$ 573	\$ 1,002	\$ 2,964	\$ 5,839	\$ 4,630	\$ 693	\$ -	\$ -	\$ -	\$ -	\$ -
		Subtotal Non-Operating Expenses	(F)	\$ 1,008,558	\$ 222,361	\$ 82,493	\$ 123,018	\$ 89,660	\$ 91,027	\$ -	\$ -	\$ -	\$ -	\$ -
		Total All Expenses	(G)	\$ 1,513,302	\$ 703,497	\$ 562,188	\$ 520,921	\$ 517,753	\$ 513,680	\$ -	\$ -	\$ -	\$ -	\$ -
At Year End														
	7.	Total cash in checking & savings accounts	(19)	\$ 305,530	\$ 301,055	\$ 296,819	\$ 407,233	\$ 380,269	\$ 427,460	\$ -	\$ -	\$ -	\$ -	\$ -
	20.	Total investment at market value	(20)	\$ 171,341	\$ 171,341	\$ 155,277	\$ 388,098	\$ 402,456	\$ 179,969	\$ -	\$ -	\$ -	\$ -	\$ -
		Total Outreach/Mission Expenses		\$ 21,591	\$ 21,928	\$ 35,115	\$ 47,951	\$ 23,927	\$ 20,845	\$ -	\$ -	\$ -	\$ -	\$ -
		% of total operation		4.29%	4.41%	7.20%	9.11%	4.38%	4.43%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		DIOCESAN PLEDGE ESTIMATES		2018 \$ 46,777.60										
				2019 \$ 48,033.37										
				2020 \$ 48,245.29	\$ 57,894.35									
				2021 \$ 48,299.19	\$ 57,959.03									