

– MINUTES –

ST. ANNE'S VESTRY MEETING APRIL 27, 2021

Present: Fr. Lonnie Lacy, Mary Alice Applegate, Erin Campbell, Jill Coogle, Sarah Cook, Carl Duncan, Donna Falcone, Brandon Medley, Linda Moore, Kathy Moreno (by Zoom), Jenna Claire Riddle, Pat Walker, Lorie Felton (Treasurer), and Pam Leonard (Clerk)

Absent: Allen Lamb

1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer.
2. FORMATION – Using Acts 2:1-8, Fr. Lonnie led a discussion on how the Holy Spirit speaks to each of us in a way we can hear and how this “language” can be applied in our work at St. Anne’s.

¹When the day of Pentecost had come, the disciples were all together in one place. ²And suddenly from heaven there came a sound like the rush of a violent wind, and it filled the entire house where they were sitting. ³Divided tongues, as of fire, appeared among them, and a tongue rested on each of them. ⁴All of them were filled with the Holy Spirit and began to speak in other languages, as the Spirit gave them ability. ⁵Now there were devout Jews from every nation under heaven living in Jerusalem. ⁶And at this sound the crowd gathered and was bewildered, because each one heard them speaking in the native language of each. ⁷Amazed and astonished, they asked, “Are not all these who are speaking Galileans? ⁸And how is it that we hear, each of us, in our own native language?”

3. DISCUSSION

- a. Updated Diocesan Guidance – Fr. Lonnie shared the latest revisions to the Diocesan COVID-19 safety guidelines.
 - i. Small groups and vaccination – Small groups of less than 20 people may now meet without masks if all are vaccinated.
 - When meeting with their committees, Vestry Liaisons should ask if all are vaccinated and, if so, determine if everyone is comfortable without a mask.
 - Fr. Lonnie has polled the Tuesday morning Bible Study participants and all are vaccinated. He plans to resume meetings

with the group on May 4. Masks will be optional unless an unvaccinated individual happens to attend.

- As most members of the choir are vaccinated, Fr. Lonnie and Choir Director Stan Smith are discussing options for resuming some type of rehearsals.
- ii. One-third capacity vs. 50 total – As one-third capacity for St. Anne's is just above the 50-person range, we will continue to limit services to 50.
- iii. Singing outdoors: as singing is now allowed outdoors, Fr. Lonnie and Stan Smith are discussing beginning the Pentecost Sunday service outside to provide a vocal music opportunity for the congregation.
- b. Preparing all Ministry Areas for August Kickoff – Vestry Liaisons should convene committees and develop plans to get all programs up and running by Rally Sunday, which is scheduled for August 1. The current Diocesan guidelines should be followed at this point, allowing for flexibility as procedures continue to be updated.

4. INFORMATION

- a. Rector's Report
 - i. Fr. Lonnie welcomed Pat Walker, who has agreed to fill the vacant Vestry seat. She will serve as Worship Liaison.
- b. Senior Warden's Report
 - i. Sr. Warden Sarah Cook shared the texting capabilities of Flocknote and encouraged Vestry members to use this program for group text reminders, information, etc. She is available to assist in setting up group lists.
- c. Junior Warden's Report – Jr. Warden Kathy Moreno reported that she has met with several people who have backgrounds in buildings and grounds regarding repairs and updates needed on the St. Anne's campus. She will begin reaching out to parishioners who are willing to assist in hands-on projects.
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
 - i. Adult Formation (*E. Campbell*) – no report
 - ii. Communications (*D. Falcone*) – see attachment
 - iii. Finance (*C. Duncan*) – no report
 - iv. Mission (*Jill Coogle*) – no report
 - v. Newcomers (*L. Moore*) – see attachment
 - vi. Outreach (*M.A. Applegate*) – see attachment

- vii. Parish Life (*J.C. Riddle*) – Volunteers are needed to provide refreshments at Coffee Hour.
 - viii. Pastoral Care (*B. Medley*) – no report
 - ix. Stewardship (*J. Coogle*) – no report
 - x. Youth and Children (*A. Lamb*) – Fr. Lonnie shared that he and Shelly Schmeisser have spoken with Canon for Children and Youth Josh Varner about Vacation Bible School possibilities.
 - xi. Worship (*P. Walker*) – no report
 - e. Upcoming Dates

May 16	Graduate recognition
May 17-19	Fr. Lonnie at Diocesan Clergy Retreat
May 23	PENTECOST and Stan Smith's 9-year anniversary at St. Anne's
May 25	Vestry Meeting
June 22	Vestry meeting
5. Treasurer Lorie Felton shared financial reports for the month ending March 31, 2021 (see attachment). She also reported:
- a. The sale of the Moultrie property is complete and proceeds have been applied to the building loan balance. She has also begun the process of refinancing this loan.
 - b. The Finance Committee recommends one-third of the \$3,600 remaining in the Church Mouse Bookstore account be transferred to Youth Formation for buying educational literature and the remaining two-thirds to Worship for purchasing prayer books, etc.
6. DECISION – Per the Finance Committee's recommendation, the Vestry approved unanimously to transfer one-third of the \$3,600 remaining in the Church Mouse Bookstore account to Youth Formation for buying educational literature and the remaining two-thirds to Worship for the purchase of prayer books, etc.
7. MINUTES – The minutes for the March 23, 2021 Vestry Meeting were approved as circulated.
8. CLOSING PRAYER – Pam Leonard closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

April, 2021

Adult Formation *(Erin Campbell)*

No report.

Communications *(Donna Falcone)*

Donna reminds everyone that the newsletter can help raise awareness about what is happening or needed in liaison areas. Announcements or program highlights should be sent to her by noon on Wednesdays for inclusion in the current week's edition. Let her know if the information is not time sensitive for that week and can wait until the next week's publication. Also, please share relevant photos.

Finance *(Carl Duncan)*

No report.

Mission *(Jill Coogle)*

No report.

Newcomers *(Linda Moore)*

The Welcome area is working toward identifying ushers and greeters for in-person services. As this has been more of a challenge than anticipated. Linda is working toward identifying a sufficient number of key ushers to cover each week of each month.

Outreach *(Mary Alice Applegate)*

- **Emergency Food:** Distribution of emergency bags has slowed down—no bags were filled and distributed in the last month. Parishioners are donating food to the program by using the drop box stationed in the Ministry Center portico.
- **Food Box:** The ministry is providing monthly boxes to 12 families. Frozen meats, eggs, and other nutritious items are added to the boxes now that we are purchasing from Second Harvest. Shelly Schmeisser is providing fresh eggs each month.
- **Knots of Love:** Five shawls have been made and given in the past month.
- **Loaves of Love:** The ministry bakes 84 loaves per month to distribute to the monthly food boxes, to Brother Charlie's, and Ruth's Cottage. The ministry is considering a bake sale, once we go to a schedule of one service on Sundays. A bake sale might happen sooner if volunteers could help Art Lawton administer an online pre-order system and also help at the sale.

- **Adopt a Mile:** Kathy Moreno is stepping down from coordinating this program due to time spent as Junior Warden and out of state travel. Daryl Walker has accepted the responsibility as the new coordinator for St. Anne's Adopt a Mile commitment. The group meets every other month to clean the corridor on Whiddon Mill Road between I-75 and Carpenter Road.
 - **Cancer Care:** Clayton Riehle is looking for other volunteers to join the St. Anne's Relay for Life team before embarking on a possible online auction.
 - **Love Notes:** Greeting cards are sent on a regular basis to residents at the South Georgia Rehab Center.
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Parish Life (*Jenna Claire Riddle*)

No report.

Pastoral Care (*Brandon Medley*)

No report.

Stewardship (*Jill Coogle*)

No report.

Youth & Children (*Allen Lamb*)

No report

Worship (?)

No report.

St. Annes Operating Budget Summary

Mar-21	Mar-21	Mar-20
Monthly Income All-Sources	\$ 22,285.71	\$ 33,487.41
Expenses	\$ 35,250.48	\$ 38,315.44
Net Operating Income	\$ (12,964.77)	\$ (4,828.03)

YTD March 2021	Mar-21	Mar-20
Total Income	\$ 119,200.59	\$ 116,148.86
Total Expenses	\$ 103,349.66	\$ 112,079.90
Net Operating Income	\$ 15,850.93	\$ 4,068.96

Note: Pledge Income	March	Year To Date	Budget YTD
Mar-21	\$ 62,285.71	\$ 119,200.59	\$ 115,857.00
Mar-20	\$ 32,561.46	\$ 113,585.46	
Difference	\$ 29,724.25	\$ 5,615.13	

Note: Budget	Expense YTD	Budget YTD	Difference
Mar-21	\$ 103,349.66	\$ 115,857.00	\$ 12,507.34
Mar-20	\$ 112,079.90	\$ 119,046.00	\$ 6,966.10

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 6,555.29	\$ 6,555.29	Diocesan Bond Interest
\$ 174,250.26	\$ 185,997.62	Money Market Holding
\$ 1,740.52	\$ 1,183.64	Money Market Checking
\$ 182,546.07	\$ 193,736.55	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Accounts (SGBC) Cash

Current Month	Past Month	Accounts
\$ 3,678.72	\$ 3,678.72	Bookstore

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 129,043.26	\$ 123,252.51	Episcopal Church Foundation-Endowment
\$ 242,279.69	\$ 242,279.69	Colquitt Property
\$ 11,117.66	\$ 11,117.66	Edward Jones Money market
\$ 432,440.61	\$ 426,649.86	TOTAL Other Savings/Investments

\$ 618,665.40	\$ 624,065.13	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 112,868.50	\$ 125,620.68
Operating Reserve	\$ 100,010.06	\$ 100,010.06
Real Estate Account	\$ 5,815.15	\$ 5,815.15
Total Cash in South Georgia Bank	\$ 218,693.71	\$ 211,155.42

Total Cash in SGBC & Ameris Banks	\$ 837,359.11	\$ 835,220.55
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Mar-21	\$ 1,501.00	\$ 4,656.22	\$ 75,919.43

Mortgage Balance	\$ 627,657.06
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 18,930.65	\$ 28,286.09
Unrestricted Memorials	\$ 7,022.09	\$ 7,022.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 750.00	\$ 750.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,197.02	\$ 9,906.85
Parish Life	\$ 9,777.61	\$ 9,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 2,498.82	\$ 2,498.82
Youth Formation	\$ 8,426.43	\$ 8,366.43

Rector's Discretionary Fund	\$ 7,769.05	\$ 7,525.05
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Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09
Jan-21	\$ 942.00	\$ 4,656.22	\$ 34,521.87
Feb-21	\$ 49,209.00	\$ 4,656.22	\$ 79,074.65
Mar-21	\$ 1,501.00	\$ 4,656.22	\$ 75,919.43
Apr-21		\$ 4,656.22	\$ 71,263.21
May-21		\$ 4,656.22	\$ 66,606.99