

## – MINUTES –

### ST. ANNE'S VESTRY MEETING MAY 25, 2021

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Present: Fr. Lonnie Lacy, Mary Alice Applegate, Erin Campbell, Sarah Cook (by Zoom), Carl Duncan, Donna Falcone, Allen Lamb, Brandon Medley, Linda Moore, Kathy Moreno (by Zoom), Jenna Claire Riddle, Pat Walker, Lorie Felton (Treasurer), and Pam Leonard (Clerk)

Absent: Jill Coogle

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1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer.
2. FORMATION – What are you grateful for?
3. DISCUSSION
  - a. Pentecost Sunday Review – The service was joyful and uplifting, a great “reboot” for Sunday worship.
  - b. Review and Implementation of Diocesan COVID-19 Safety Guidance Phase 2
    - i. Basic Changes
      - No maximum attendance.
      - Congregations that know more than 70% of those attending are vaccinated may reduce seating spacing to three feet.
      - Mask are required for persons not fully vaccinated; encouraged, but not required, for those fully vaccinated.
      - Eucharist may be offered in both kinds.
      - Offering plates may be passed among the congregation.
    - ii. Summer Worship Schedule – After discussion, the group decided one Sunday service following the same worship format used on Pentecost is most appropriate. (See *Decision* for formal motion.)
    - iii. Vestry Person of the Day Duties – Fr. Lonnie distributed a detailed list of duties to each Vestry member.
    - iv. Carl Duncan Request – Due to health concerns, Carl cannot serve as Vestry Person of the Day. The Vestry sees no problem with covering Carl’s Sundays and asks that he continue to serve out his Vestry term.

#### 4. INFORMATION

- a. Rector's Report
  - i. As Fr. Lonnie will be on vacation July 25-29, he asked to reschedule the July 27 Vestry meeting to August 3. The August meeting will be held on August 24 as previously scheduled.
- b. Senior Warden's Report – No report
- c. Junior Warden's Report – No report
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
  - i. Adult Formation (*E. Campbell*) – no report
  - ii. Communications (*D. Falcone*) – no report
  - iii. Finance (*C. Duncan*) – no report
  - iv. Mission (*Jill Coogle*) – no report
  - v. Newcomers (*L. Moore*) – The Vestry will host a social for newcomers to St. Anne's on June 13 from 2-4 p.m. at the home of Tyler and Jenna Claire Riddle. Details to follow.
  - vi. Outreach (*M.A. Applegate*) – see attachment
  - vii. Parish Life (*J.C. Riddle*) – Volunteers are needed to provide refreshments at Coffee Hour.
  - viii. Pastoral Care (*B. Medley*) – no report
  - ix. Stewardship (*J. Coogle*) – no report
  - x. Youth and Children (*A. Lamb*)
    - The process for populating the committee is underway.
    - Vacation Bible School is scheduled for July 19-23. The format has not yet been determined, but will be structured to maintain a manageable number of participants.
    - Sunday School will begin after Rally Sunday. Teachers are needed.
  - xi. Worship (*P. Walker*) – see attachment
- e. Upcoming Dates

June 17-19	Fr. Lonnie out of town
June 22	Vestry Meeting
July 19-23	Vacation Bible School
July 25-29	Fr. Lonnie on Vacation
July 30 – August 9	General Convention of the Episcopal Church

- 5. Treasurer Lorie Felton shared financial reports for the month ending March 31, 2021 (see attachment).

6. DECISION – The motion was made to offer one Sunday service at 10 a.m. during the summer following the same worship format as used on Pentecost; attendance should be monitored and adjustments made as needed (C. Duncan/A. Lamb). The motion passed unanimously.
7. MINUTES – The minutes for the April 27, 2021 Vestry Meeting were approved as circulated.
8. CLOSING PRAYER – Mary Alice Applegate closed the meeting with prayer.

Respectfully submitted,  
Pam Leonard

## — LIAISON REPORTS —

### May, 2021

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#### Adult Formation *(Erin Campbell)*

No report.

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#### Communications *(Donna Falcone)*

No report.

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#### Finance *(Carl Duncan)*

No report.

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#### Mission *(Jill Coogle)*

No report.

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#### Newcomers *(Linda Moore)*

No report.

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#### Outreach *(Mary Alice Applegate)*

- **Food Box:** Sheila O'Neal has requested additional volunteers for delivering food, and she has 2-3 prospects. The ministry has another recipient to receive a monthly delivery. This adult male needs a microwave, shirts (size men's medium), and pants (size 34" waist, 30: length.)
  - **Emergency Food:** Demand for emergency bags has slowed down.
  - **Knots of Love:** No shawls have gone out in the past month. One member of the ministry has not been able to crochet due to a shoulder injury.
  - **Loaves of Love:** The ministry is considering a bake sale, and Art Lawton is communicating with Kim and Linda Moore about logistics. Art has been monitoring freezer and refrigerator temperatures in the Outreach pantry and reports that the digital thermometers are not working. New standard thermometers need to be ordered.
  - **Adopt a Mile:** Daryl Walker has agreed to become the coordinator of the ministry. A cleanup was conducted on May 18, with four volunteers participating.
  - **Love Notes:** Greeting cards are sent on a monthly basis to residents at the South Georgia Rehab Center.
  - **Cancer Care:** No report.
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**Parish Life** *(Jenna Claire Riddle)*

No report.

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**Pastoral Care** *(Brandon Medley)*

No report.

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**Stewardship** *(Jill Coogle)*

No report.

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**Youth & Children** *(Allen Lamb)*

No report

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**Worship** *(Pat Walker)*

Three responses to the “What’s Your Worship Ministry?” announcement in the bulletin have been received: Usher/Greeter, Reader, and Sound Booth.

## St. Annes Operating Budget Summary

<b>Apr-21</b>	Apr-21	Apr-20
Monthly Income All-Sources	\$ 43,601.13	\$ 49,601.00
Expenses	\$ 34,527.43	\$ 29,921.39
<b>Net Operating Income</b>	<b>\$ 9,073.70</b>	<b>\$ 19,679.61</b>

<b>YTD April 2021</b>	Apr-21	Apr-20
Total Income	\$ 162,801.72	\$ 165,749.86
Total Expenses	\$ 137,877.09	\$ 142,001.29
<b>Net Operating Income</b>	<b>\$ 24,924.63</b>	<b>\$ 23,748.57</b>

<b>Note: Pledge Income</b>	April	Year To Date	Budget YTD
Apr-21	\$ 82,930.95	\$ 162,131.54	\$ 154,476.00
Apr-20	\$ 49,601.00	\$ 163,186.46	
<b>Difference</b>	<b>\$ 33,329.95</b>	<b>\$ (1,054.92)</b>	

<b>Note: Budget</b>	Expense YTD	Budget YTD	Difference
Apr-21	\$ 137,877.09	\$ 154,476.00	\$ 16,598.91
Apr-20	\$ 142,001.29	\$ 158,728.00	\$ 16,726.71

### AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$6,555.29	\$ 6,555.29	Diocesan Bond Interest
\$472,078.42	\$ 174,250.26	Money Market Holding
\$1,355.28	\$ 1,740.52	Money Market Checking
<b>\$ 479,988.99</b>	<b>\$ 182,546.07</b>	<b>TOTAL CASH In AMERIS - Dedicated Accounts</b>

### OTHER Accounts (SGBC) Cash

Current Month	Past Month	Accounts
\$ 3,678.72	\$ 3,678.72	Bookstore

### OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 129,043.26	\$ 129,043.26	Episcopal Church Foundation-Endowment
\$ 253,397.35	\$ 253,397.35	Edward Jones Money market
<b>\$ 432,440.61</b>	<b>\$ 432,440.61</b>	<b>TOTAL Other Savings/Investments</b>

<b>\$ 916,108.32</b>	<b>\$ 618,665.40</b>	<b>TOTAL Dedicated Cash/Savings/Investments</b>
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### SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$122,079.92	\$ 112,868.50
Operating Reserve	\$ 100,010.06	\$ 100,010.06
Real Estate Account	\$5,815.15	\$5,815.15
<b>Total Cash in South Georgia Bank</b>	<b>\$ 227,905.13</b>	<b>\$ 211,155.42</b>

<b>Total Cash in SGBC &amp; Ameris Banks</b>	<b>\$ 1,144,013.45</b>	<b>\$ 829,820.82</b>
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### Ministry Center Financing

#### Building Fund

	Income	Expenses	Balance
Apr-21	\$ 304,973.83	\$ 4,656.22	\$376,237.04

<b>Mortgage Balance</b>	<b>\$ 625,209.90</b>
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### NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$21,780.65	\$ 18,930.65
Unrestricted Memorials	\$ 3,572.09	\$ 7,022.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 750.00	\$ 750.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,197.02	\$ 10,197.02
Parish Life	\$ 9,777.61	\$ 9,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 1,974.62	\$ 2,498.82
Youth Formation	\$5,426.43	\$ 8,426.43

Rector's Discretionary Fund	\$8,624.05	\$7,769.05
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Apr '21 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09
Jan-21	\$ 942.00	\$ 4,656.22	\$ 34,521.87
Feb-21	\$ 49,209.00	\$ 4,656.22	\$ 79,074.65
Mar-21	\$ 1,501.00	\$ 4,656.22	\$ 75,919.43
Apr-21	\$ 304,973.83	\$ 4,656.22	\$ 376,237.04
May-21		\$ 4,656.22	\$ 371,580.82
Jun-21		\$ 4,656.22	\$ 366,924.60
Jul-21		\$ 4,656.22	\$ 362,268.38
Aug-21		\$ 4,656.22	\$ 357,612.16
Oct-21		\$ 4,656.22	\$ 352,955.94
Nov-21		\$ 4,656.22	\$ 348,299.72
Dec-21		\$ 4,656.22	\$ 343,643.50