

– MINUTES –

ST. ANNE'S VESTRY MEETING AUGUST 31, 2021

Present: Fr. Lonnie Lacy, Mary Alice Applegate, Sarah Cook, Jill Coogle (by Zoom), Donna Falcone, Allen Lamb, Brandon Medley, Linda Moore, Kathy Moreno, Jenna Claire Riddle, Pat Walker, Lorie Felton (Treasurer), Pam Leonard (Clerk), and The Reverend Loren Lasch (Canon to the Ordinary for Diocese of Georgia).

Absent: Erin Campbell and Carl Duncan

1. OPENING PRAYER – Fr. Lonnie opened the meeting with prayer. He then turned the meeting over to Sr. Warden Sarah Cook and exited to give the Vestry opportunity to talk with Canon Lasch.

2. FORMATION

- a. Using Luke 10:1-11, 16-20, Sr. Warden Sarah led the group in a discussion on preparing disciples for ministry.

¹After this the Lord appointed seventy others and sent them on ahead of him in pairs to every town and place where he himself intended to go. ²He said to them, "The harvest is plentiful, but the laborers are few; therefore ask the Lord of the harvest to send out laborers into his harvest. ³Go on your way. See, I am sending you out like lambs into the midst of wolves. ⁴Carry no purse, no bag, no sandals; and greet no one on the road. ⁵Whatever house you enter, first say, 'Peace to this house!' ⁶And if anyone is there who shares in peace, your peace will rest on that person; but if not, it will return to you. ⁷Remain in the same house, eating and drinking whatever they provide, for the laborer deserves to be paid. Do not move about from house to house. ⁸Whenever you enter a town and its people welcome you, eat what is set before you; ⁹cure the sick who are there, and say to them, 'The kingdom of God has come near to you.'^[b] ¹⁰But whenever you enter a town and they do not welcome you, go out into its streets and say, ¹¹'Even the dust of your town that clings to our feet, we wipe off in protest against you. Yet know this: the kingdom of God has come near.'

¹⁶"Whoever listens to you listens to me, and whoever rejects you rejects me, and whoever rejects me rejects the one who sent me." ¹⁷The seventy^[d] returned with joy, saying, "Lord, in your name even the demons submit to us!" ¹⁸He said to them, "I watched Satan fall from heaven like a flash of lightning. ¹⁹See, I have given you authority to tread on snakes and scorpions, and over all the power of the enemy; and

nothing will hurt you. ²⁰Nevertheless, do not rejoice at this, that the spirits submit to you, but rejoice that your names are written in heaven."

3. DISCUSSION

- a. Conversation with the Reverend Canon Loren Lasch
 - i. Rev. Cannon Lasch shared the process and procedures involved in the search for a new rector. She assured the Vestry that should the need arise, the Diocesan staff is always available to assist and support the local search committee in the endeavor.
- b. Proposal for New Parish Hall Air Conditioner
 - i. Jr. Warden Kathy Moreno went over vendor proposals for a new air conditioning unit for the Parish Hall and recommended that D&M Service Company's bid of \$34,084 be accepted. The Finance Committee agrees and has approved this expenditure. The system will include overhead ductwork. The current ductwork in the foundation will be disabled and addressed later when more funds are available. The D&M quote does not include drywall repair, painting, and electrical needs which will cost \$2,000 to \$2,500. The Finance Committee has allocated \$40,000 to cover the total cost of the project.
 - ii. Treasurer Lorie Felton shared the Finance Committee's plans for funding the proposal:
 - Maintenance Reserve \$ 8,578
 - Unrestricted Memorials 3,572
 - Interest Earned Dedicated Memorials 2,600
 - Dedicated Memorials 5,250
 - Operating Reserve 20,000

4. INFORMATION

- a. Rector's Report – no report
- b. Senior Warden's Report
 - i. Vestry Nominating Committee – Outgoing Vestry members Linda Moore and Allen Lamb will serve on this committee. Other members will be named from the Parish.
 - ii. Diocesan Convention Delegates – Linda Moore and Lorie Felton have agreed to serve as delegates to the Diocesan Convention in November. One more delegate is needed.
 - iii. Worship Guidelines and Restrictions – St. Anne's will continue to follow the current guidelines until the Southwell Medical Center

lowers its COVID operating level. Fr. Lonnie will work with Parish physicians on updating restrictions when appropriate.

- c. Junior Warden's Report – The Landscape Committee chaired by Jimmy Felton will host a seminar in September on basic fall landscaping. Saturday workdays will then be scheduled in October and November. Parishioners can practice the skills and tips learned at the seminar while beautifying the campus and preparing the grounds for fall and winter.
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.

- i. Adult Formation (*E. Campbell*) – no report
- ii. Communications (*D. Falcone*) – no report
- iii. Finance (*C. Duncan*) – no report
- iv. Mission (*Jill Coogle*) – no report
- v. Newcomers (*L. Moore*) – see attachment
- vi. Outreach (*M.A. Applegate*) – see attachment
- vii. Parish Life (*J.C. Riddle*) – no report
- viii. Pastoral Care (*B. Medley*) – no report
- ix. Stewardship (*J. Coogle*) – no report
- x. Youth and Children (*A. Lamb*) – PreYC and EYC parents are being polled to determine comfort level for resuming Wednesday evening programs.
- xi. Worship (*P. Walker*) – no report

e. Upcoming Dates

September 9-13	Fr. Lonnie at Upper South Carolina Walkabouts
September 16-24	Emily on Vacation
September 25	Upper South Carolina Electing Convention
September 27-29	Fr. Lonnie at Clergy Conference

- 5. Treasurer Lorie Felton shared financial reports for the month ending July 31, 2021 (see attachment). She also said paperwork for refinancing the Building Loan has been signed and the bank is processing.
- 6. DECISION – The motion was made to accept the Finance Committee's recommendation to award the bid for a new HVAC unit for the Parish Hall to D&M Service Company at a cost of \$34,084. The motion was approved unanimously.
- 7. MINUTES – The minutes for the August 3, 2021, Vestry Meeting were approved as circulated.
- 8. CLOSING PRAYER – Kathy Moreno closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

August, 2021

Adult Formation (Erin Campbell)

No report.

Communications (Donna Falcone)

No report.

Finance (Carl Duncan)

No report.

Mission (Jill Coogle)

No report.

Newcomers (Linda Moore)

All families and individuals who have been regular 'attendees' at St. Anne's since just before the pandemic have a St. Anne's member or family assigned to them as a Shepherd. The Shepherd's role is to be a parishioner point of contact to welcome and to be a non-clergy resource for the new person/family. Once the Covid numbers decline to a level where the Vestry feels comfortable with in-person contact, then a Shepherd meeting will be held to get feedback regarding the process and to give guidance regarding the outreach to the new attendees.

Greeters and Ushers have been scheduled through the end of September. The plan is to schedule through the end of the year and then through the first few months of 2022 to ease the transition to a new Vestry member liaison for Newcomers.

Outreach (Mary Alice Applegate)

- **Vaccination Transport Ministry** – It was determined that it was not feasible to use Tift Lift as an option for transportation for Covid vaccines, since it would require waiting until the van makes its rounds before clients can be returned home. Outreach Support is open to exploring other options as they become known.
- **Food Box/Second Harvest** – Hand sanitizer from Second Harvest will be added to monthly food box deliveries and emergency food bags. The question regarding food assistance for some residents of Harbor Pointe (Senior) Apartments: residents in question are assisted by the First Baptist Church.
- **Emergency Food Bags** – Six emergency bags have been packed in the last month.

- **Knots of Love** – One prayer shawl and a quilt (donated by Jane Sheridan) have been delivered in the past month.
 - **Cancer Care** – Clayton Reihle reported a pending yard sale pickup. A Relay for Life team is forming for 2022.
 - **Immigrant Support Network** – Several deportation bags were recently packed for women leaving the Irwin County Detention Center. Many extra women's bags and supplies were packed and delivered by Leeann Culbreath to a church helping detainees in Atlanta. It has been reported that ICE will be closing the Irwin County Detention Center soon. We may be needed to help pack bags for men.
 - **Adopt a Mile** – No report.
 - **Love Notes** – No report.
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Parish Life *(Jenna Claire Riddle)*

No report.

Pastoral Care *(Brandon Medley)*

No report.

Stewardship *(Jill Coogle)*

No report.

Youth & Children *(Allen Lamb)*

No report.

Worship *(Pat Walker)*

No report.

St. Annes Operating Budget Summary

Jul-21	Jul-21	Jul-20
Monthly Income All-Sources	\$ 23,660.27	\$ 33,029.40
Expenses	\$ 27,903.53	\$ 33,822.56
Net Operating Income	\$ (4,243.26)	\$ (793.16)

YTD July 2021	Jul-21	Jul-20
Total Income	\$ 260,468.20	\$ 257,843.26
Total Expenses	\$ 238,832.11	\$ 240,374.39
Net Operating Income	\$ 21,636.09	\$ 17,468.87

Note: Pledge Income	July	Year To Date	Budget YTD
Jul-21	\$ 23,233.27	\$ 258,023.50	\$ 270,333.00
Jul-20	\$ 33,029.40	\$ 255,279.86	
Difference	\$ (9,796.13)	\$ 2,743.64	

Note: Budget	Expense YTD	Budget YTD	Difference
Jul-21	\$ 238,832.11	\$ 270,333.00	\$ 31,500.89
Jul-20	\$ 240,374.39	\$ 277,774.00	\$ 37,399.61

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$6,555.29	\$ 6,555.29	Diocesan Bond Interest
170,858.35	\$173,829.30	Money Market Holding
\$1,047.76	\$1,942.08	Money Market Checking
\$ 178,461.40	\$ 182,326.67	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
\$ 136,869.77	\$ 129,043.26	Episcopal Church Foundation-Endowment
\$ -	\$ -	Edward Jones Money market
\$ 186,869.77	\$ 179,043.26	TOTAL Other Savings/Investments

\$ 365,331.17	\$ 361,369.93	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	118,522.19	\$122,583.64
Operating Reserve	\$100,000.00	\$ 100,000.00
Real Estate Account	0.00	\$0.00
Total Cash in South Georgia Bank	\$ 218,522.19	\$ 211,155.42

Total Cash in SGBC & Ameris Banks	\$ 583,853.36	\$ 572,525.35
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jul-21	\$429.00	\$ 4,656.22	\$65,245.53

Mortgage Balance	\$ 619,319.09
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 22,780.65	\$ 22,780.65
Unrestricted Memorials	\$ 3,572.09	\$ 3,572.09
Restricted Memorials	\$ 7,100.75	\$ 7,100.75
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 750.00	\$ 750.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,247.02	\$ 10,197.02
Parish Life	\$ 9,777.61	\$ 9,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 5,672.09	\$ 5,653.34
Youth Formation	\$ 5,896.43	\$ 5,426.43

Rector's Discretionary Fund	\$ 4,298.89	\$ 5,737.11
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July '21 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09
Jan-21	\$ 942.00	\$ 4,656.22	\$ 34,521.87
Feb-21	\$ 49,209.00	\$ 4,656.22	\$ 79,074.65
Mar-21	\$ 1,501.00	\$ 4,656.22	\$ 75,919.43
Apr-21	\$ 304,973.83	\$ 4,656.22	\$ 376,237.04
May-21	\$0.00	\$ 308,687.22	\$ 67,549.82
Jun-21	\$6,579.15	\$ 4,656.22	\$ 69,472.75
Jul-21	\$ 429.00	\$ 4,656.22	\$ 65,245.53
Aug-21		\$ 4,656.22	\$ 60,589.31
Oct-21		\$ 4,656.22	\$ 55,933.09
Nov-21		\$ 4,656.22	\$ 51,276.87
Dec-21		\$ 4,656.22	\$ 46,620.65