

– MINUTES –

ST. ANNE'S VESTRY MEETING JANUARY 30, 2022

Present: Fr. Lonnie Lacy, Mary Alice Applegate, Erin Campbell, Lindsey Carney, Sarah Cook, Jill Coogle, Donna Falcone, Kim Jacobs, Brandon Medley, Kathy Moreno, Pat Walker, Brian Yost, Lorie Felton (Treasurer), and Pam Leonard (Clerk). Bishop Frank Logue was also in attendance as a part of his regularly scheduled visit to St. Anne's.

Absent: Sherry McCullough and Jenna Claire Riddle

1. OPENING PRAYER – Bishop Frank Logue opened the meeting with prayer.
2. FORMATION – The Bishop asked Vestry members the question, “What does fidelity to Jesus look like in this moment?” Discussion ensued on personal and parish levels. Bishop Frank also encouraged St. Anne's connections on the Diocesan level.
3. DISCUSSION
 - a. Vestry Retreat
 - i. Fr. Lonnie reminded Vestry members to make Honey Creek reservations for the weekend.
 - ii. He also encouraged members to arrive at the retreat ready to plan the 2022 year with specific dates and events, as well as general needs, ideas, and initiatives from ministry areas.
 - iii. Fr. Lonnie said, depending on the availability of a facilitator, a personality inventory tool called the Enneagram may be used to help us learn more about ourselves and how to support each other as a team. Further details to come.
 - b. Feedback on COVID Guidelines – Group consensus is that the current system of following the hospital restriction levels is working well.
 - c. 2022 Budget
 - i. Treasurer Lorie Felton shared the 2021 summary report (see attachment).

- ii. She also presented 2022 expected income figures and operating budget plan options (see attached). Discussion followed regarding how far in the “red” we are comfortable operating initially, then reassessing the plan in a couple of months. Consensus is that Dedicated Account funds should be used, being cautious about the culture we present. This solution should not be the norm.

4. INFORMATION

- a. Rector’s Report
 - i. Due to the pandemic, aging of the Parish, etc., the pastoral load is very heavy. Fr. Lonnie may need to delegate some tasks to others in the future to meet parish needs.
 - ii. The St. Anne’s Endowment Committee will be reactivated.
- b. Senior Warden’s Report – Sarah welcomed new Vestry members and reported that they have completed an orientation and Liaison areas have been assigned. She also said a Vestry member is needed to sit on the Finance Committee. Jill Coogle volunteered to serve in this capacity.
- c. Junior Warden’s Report – Kathy reported that there are many campus maintenance needs. She will prioritize the repairs and then work out financing.
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
 - i. Adult Formation (*E. Campbell/B. Yost*) – no report
 - ii. Communications (*D. Falcone*) – no report
 - iii. Finance (*L. Felton*) – no report
 - iv. Kitchen (*J.C. Riddle*) – no report
 - v. Mission (*J. Coogle*) – no report
 - vi. Newcomers (*S. McCullough*) – no report
 - vii. Outreach (*M.A. Applegate*) – see attached – Fr. Lonnie and Mary Alice will work with the Food Box Ministry to update policy and protocols.
 - viii. Parish Life (*L. Carney*) – no report
 - ix. Pastoral Care (*B. Medley*) – see attached
 - x. Stewardship (*J. Coogle*) – no report
 - xi. Youth and Children (*K. Jacobs*) – no report
 - xii. Worship (*P. Walker*) – no report
- e. Upcoming Dates

February 25-27	Vestry Retreat at Honey Creek
March 2	Ash Wednesday (services at 7 a.m. and 6 p.m.)
March 3-5	Fr. Lonnie on vacation
March 17-20	MIKRA

March 27-April 2 Fr. Lonnie on vacation

5. FINANCIAL REPORTS – Treasurer Lorie Felton shared financial reports for the month ending December 31, 2021 (see attachment).
6. DECISION – A motion from the Finance Committee to accept Operating Budget Plan B for 2022 was presented (see attached proposals). There being no further discussion, the motion passed unanimously.
7. MINUTES – The minutes for the December 21, 2021, Vestry Meeting were approved as circulated.
8. CLOSING PRAYER – Kim Jacobs closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

SUMMARY REPORT FOR 2021

Income from Financial Report		\$	414,189.88
PPE loan	Given in '20 for '21	\$	40,000.00
Giving for 2022	Given in '21 for '22	\$	25,000.00
Actual Income for 2021		\$	429,189.88
Total Expenses for 2021		\$	429,532.00
Net Operating Income		\$	(342.12)

2021 BUDGET	Expected Expenses	\$	463,836.09
Total Expenses for 2021		\$	429,532.48
Difference		\$	34,303.61

MINISTRY BUILDING BALANCE			
Jan'21		\$	632,736.23
Dec'21		\$	303,569.98
Difference		\$	329,166.25

2022 EXPECTED INCOME

Pledge	Households	2021 Pledge/Giving	2022 Pledge	Difference
No Change	28	\$ 78,965.25	\$ 89,848.00	\$ 10,882.75
Increased	36	\$ 105,581.00	\$ 138,720.00	\$ 33,139.00
Decreased	9	\$ 65,300.00	\$ 51,580.00	\$ (13,720.00)
New	7	\$ 52,756.00	\$ 15,740.00	\$ (37,016.00)
Reliable	40	\$ 108,213.00	-	\$ (108,213.00)
Unreliable	90	\$ 34,637.00	-	\$ (34,637.00)
TOTALS	210	\$ 445,452.25	\$ 295,888.00	

2022 PLEDGED			
EXPECTED UNMET PLEDGE (2.5%)	\$		295,888.00
RELIABLE UNPLEDGED	\$		(7,397.20)
LOOSE OFFERING	\$		108,213.00
ORGANIST FUND	\$		5,000.00
2020 OPERATIONAL SURPLUS	\$		1,160.00
Honey Creek Bond/Bond Interest	\$		-
TOTAL EXPECTED INCOME	\$		418,863.80

*FINANCE COMMITTEE IS RECOMMENDING THAT ANNUALLY THE CHURCH BUDGET SHOULD FALL BETWEEN 4-5% UNDER THE TOTAL

TOTAL 2022 OPERATING BUDGET Option A **\$ 454,184.51**

TOTAL 2022 OPERATING BUDGET OPTION B **\$437,135.00**

2022 TOTAL USE OF DEDICATED FUNDS **\$ 26,800.00**

Notes: Data taken from 2018-2021

New Pledge = Households that have never pledged

Reliable Unpledged = Household that give consistently over past 4 years

— LIAISON REPORTS —

January, 2022

Adult Formation *(Erin Campbell)*

No report.

Communications *(Donna Falcone)*

No report.

Finance (?)

No report.

Mission *(Jill Coogle)*

No report.

Newcomers (?)

No report.

Outreach *(Mary Alice Applegate)*

- **Food Box:** Sheila O'Neal reported she has heard concerns that we have deviated from the original intent of this service, recalling that originally, we were serving elderly citizens with health issues who required special dietary needs on a short-term basis. The concern is that families we serve are expanding and very few are cycling off. We started the program with referrals. Our policy has been to respond to requests for need, with no time limit specified. At our last meeting, we suggested that clients fill out a new request form in the new year to indicate their continued need and help us keep up with beneficiary statistics, as required by Second Harvest Food Bank. Sheila would like the opinion of Vestry on a policy.
- **Emergency Food Bags:** Jimmy Felton reports that he packed four bags in December and four bags in January.
- **Loaves of Love:** Art Lawton continues to bake for Food Box delivery families, Brother Charlie's Rescue Center, and for Ruth's Cottage.
- **Knots of Love:** Two crochet pieces have been delivered since the last meeting. The group is down to two members, with Gail having had rotator cuff surgery. They are working on several new requests.

- **Cancer Care:** Clayton Riehle reports that things have been quiet for the American Cancer Society, with no Relay for Life planned for our county. Clayton is doing some of his own fundraising. He recently provided transportation to someone needing a biopsy.
 - **Love Notes:** Donna Falcone reported that the Love Notes team (12 members) sent 253 cards in 2021 to residents at the South Georgia Rehabilitation Center.
-

Parish Life *(Jenna Claire Riddle)*

No report.

Pastoral Care *(Brandon Medley)*

Father Lonnie and Brandon continue to track pastoral care needs and responses via a shared spreadsheet. Brandon sends out regular email digests of needs to the pastoral care team.

Stewardship *(Jill Coogle)*

No report.

Youth & Children *(?)*

No report.

Worship *(Pat Walker)*

No report.

St. Annes Operating Budget Summary

Dec-21	Dec-21	Dec-20
Monthly Income All-Sources	\$ 82,642.98	\$ 30,197.75
Expenses	\$ 40,522.93	\$ 37,822.93
Net Operating Income	\$ 42,120.05	\$ (7,625.18)

YTD December 2021	Dec-21	Dec-20
Total Income	\$ 454,189.88	\$ 420,332.64
Total Expenses	\$ 429,532.48	\$ 423,345.86
Net Operating Income	\$ 24,657.40	\$ (3,013.22)

Note: Pledge Income	December	Year To Date	Budget YTD
Dec-21	\$ 80,827.19	\$ 447,939.12	\$ 463,836.09
Dec-20	\$ 30,197.75	\$ 417,598.61	
Difference	\$ 50,629.44	\$ 30,340.51	

Note: Budget	Expense YTD	Budget YTD	Difference
Dec-21	\$ 429,532.48	\$ 463,836.09	\$ 34,303.61
Dec-20	\$ 423,345.86	\$ 476,560.89	\$ 53,215.03

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 6,555.29	\$ 6,555.29	Diocesan Bond Interest
\$ 140,366.85	\$ 137,663.61	Money Market Holding
\$ 1,213.83	\$ 2,384.77	Money Market Checking
\$ 148,135.97	\$ 146,603.67	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 50,000.00	\$ 50,000.00	Diocesan Bonds
135,811.56	135,811.56	Episcopal Church Foundation-Endowment
\$ 185,811.56	\$ 185,811.56	TOTAL Other Savings/Investments

\$ 333,947.53	\$ 332,415.23	TOTAL Dedicated Cash/Savings/Investments
----------------------	----------------------	---

SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 121,327.34	\$ 79,727.52
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Total Cash in South Georgia Bank	\$ 221,327.34	\$ 211,155.42

Total Cash in SGBC & Ameris Banks	\$ 555,274.87	\$ 543,570.65
--	----------------------	----------------------

Ministry Center Financing

Building Fund	Income	Expenses	Balance
Dec-21	\$ 1,507.00	\$ 1,857.51	\$50,512.60

Mortgage Balance	\$ 303,569.98
-------------------------	----------------------

NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 12,152.65	\$ 11,852.65
Unrestricted Memorials	\$ 1,000.09	\$ 0.09
Restricted Memorials	\$ 1,884.29	\$ 1,884.29
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 500.00	\$ 500.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 10,392.02	\$ 10,292.02
Parish Life	\$ 9,777.61	\$ 9,777.61
Pastoral Care	\$ 1,000.32	\$ 1,000.32
Worship	\$ 5,337.09	\$ 5,337.09
Youth Formation	\$ 6,321.43	\$ 6,321.43

Rector's Discretionary Fund	\$ 1,394.18	\$ 1,273.12
-----------------------------	-------------	-------------

December '21 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Dec-20	\$ 5,194.00	\$ 4,656.22	\$ 38,236.09
Jan-21	\$ 942.00	\$ 4,656.22	\$ 34,521.87
Feb-21	\$ 49,209.00	\$ 4,656.22	\$ 79,074.65
Mar-21	\$ 1,501.00	\$ 4,656.22	\$ 75,919.43
Apr-21	\$ 304,973.83	\$ 4,656.22	\$ 376,237.04
May-21	\$0.00	\$ 308,687.22	\$ 67,549.82
Jun-21	\$6,579.15	\$ 4,656.22	\$ 69,472.75
Jul-21	\$ 429.00	\$ 4,656.22	\$ 65,245.53
Aug-21	\$ 1,102.99	\$ 11,659.89	\$ 54,688.63
Sep-21	\$ 609.01	\$ 1,857.51	\$ 53,440.13
Oct-21	\$ 347.00	\$ 1,857.51	\$ 51,929.62
Nov-21	\$ 791.00	\$ 1,857.51	\$ 50,863.11
Dec-21	\$ 1,507.00	\$ 1,857.51	\$ 50,512.60