

## – MINUTES –

### ST. ANNE'S VESTRY MEETING JULY 26, 2022

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Present: Mary Alice Applegate, Erin Campbell, Sarah Cook (Sr. Warden), Jill Coogle, Kim Jacobs (by Zoom), Brandon Medley, Kathy Moreno (Jr. Warden), Jenna Claire Riddle, Shelly Schmeisser, Pat Walker, Lorie Felton (Treasurer), and Pam Leonard (Clerk).

Absent: Donna Falcone, Sherry McCullough, and Brian Yost

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1. OPENING PRAYER – Sr. Warden Sarah Cook opened the meeting with prayer.

2. FORMATION – Sarah led a discussion regarding *ministry* using the following segments from the Catechism in the Book of Common Prayer:

Q. Who are the ministers of the Church?

A. The ministers of the Church are lay persons, bishops, priests, and deacons.

Q. What is the ministry of the laity?

A. The ministry of lay persons is to represent Christ and his Church; to bear witness to him wherever they may be; and, according to the gifts given them, to carry on Christ's work of reconciliation in the world; and to take their place in the life, worship, and governance of the Church.

Q. What is the duty of all Christians?

A. The duty of all Christians is to follow Christ; to come together week by week for corporate worship; and to work, pray, and give for the spread of the kingdom of God.

3. DISCUSSION

a. Transition Update – Sarah is communicating regularly with Canon Loren Lasch, Canon to the Ordinary for the Diocese of Georgia. Sarah shared the following:

i. Canon Loren said a transition budget of \$10,000 to \$20,000 will be needed.

ii. A facilitator should be employed to gather information. Canon Loren suggests Holy Cow Consultants.

- iii. The Interim position has been posted online to the Episcopal News Service. Advertising on other services should be placed as needed.
- iv. Canon Loren will begin making contacts outside the Diocese of Georgia in the search for an Interim Rector.
- b. Vestry Nominating Committee – As they are rotating off the Vestry at the end of 2022, Kathy Moreno and Mary Alice Applegate have agreed to serve on the Vestry Nominating Committee. Kathy will chair the group. The Vestry discussed possibilities for filling the remaining two seats on the committee. (See Decision.)
- c. Pam Leonard’s term as Vestry Clerk ends in August. She has agreed to serve a second term if needed. (See Decision.)
- d. Diocesan Convention – The annual Diocesan Convention will be held on November 11-13 in Savannah. St. Anne’s will send three voting delegates and one alternate. Delegates are still needed.

#### 4. INFORMATION

- a. Rector’s Report – n/a
- b. Senior Warden’s Report – No report.
- c. Junior Warden’s Report – No report.
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
  - i. Adult Formation (*E. Campbell/B. Yost*) – The Adult Formation Committee will meet tomorrow to discuss opportunities for the fall. Brian Yost and Brandon Medley have agreed to team teach Bible Stories for Grownups on Wednesday evenings.
  - ii. Communications (*D. Falcone*) – No report.
  - iii. Finance (*L. Felton*) – No report.
  - iv. Kitchen (*J.C. Riddle*) – Tom Coogle will cook a small hog and several Boston butts for lunch on Rally Sunday.
  - v. Mission (*J. Coogle*) – No report.
  - vi. Newcomers (*S. McCullough*) – A newcomers’ event is planned to be held on Wednesday, August 24 after Evening Prayer.
  - vii. Outreach (*M.A. Applegate*) – See attached.
  - viii. Parish Life (*S. Schmeisser*) – No report.
  - ix. Pastoral Care (*B. Medley*) – See attached.
  - x. Stewardship (*J. Coogle*) – No report.
  - xi. Youth and Children (*K. Jacobs*) – Wednesday evening programs will begin on August 10.
  - xii. Worship (*P. Walker*) – No report.
- e. Upcoming Dates

July 31

St. Anne’s Feast Day and Parish Luncheon

August 7	Rally Sunday and Blessing of the Backpacks
August 10	Ministry Fair
August 14	Wednesday evening programs resume
November 11-13	Sunday School resumes
	Diocesan Convention

5. FINANCIAL REPORTS -- Treasurer Lorie Felton shared financial reports for the month ending June 30, 2022 (see attachment). She also asked Liaisons to submit area budget requests. In addition, Lorie reported that the Finance Committee reviewed and approved a request to cover the youth mission trip's shortfall of approximately \$4,000 from Operating Reserve funds. The Finance Committee also approved moving the remaining funds in the Rector's Sabbatical Fund to the Dedicated Maintenance Reserve Fund.
6. DECISION
  - a. Shelly Schmeisser made a motion to allow Vestry Nominating Committee Chair Kathy Moreno to fill the remaining two committee seats from the list of names discussed during the meeting. Brandon Medley seconded the motion, which passed unanimously.
  - b. Erin Campbell made a motion to appoint Pam Leonard as Clerk of the Vestry for a second term. Mary Alice Applegate seconded the motion, which passed unanimously.
7. MINUTES – The minutes for the June 28, 2022, meeting were approved as circulated.
8. CLOSING PRAYER – Sarah Cook closed the meeting with prayer.

Respectfully submitted,  
Pam Leonard

## — LIAISON REPORTS —

### July, 2022

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#### Adult Formation *(Erin Campbell/Brian Yost)*

No report.

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#### Communications *(Donna Falcone)*

No report.

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#### Finance *(Lorie Felton)*

The Finance Committee approved moving the remaining funds in the Rector's Sabbatical Fund to the Dedicated Maintenance Reserve Fund. A request to cover the youth mission trip's shortfall of approximately \$4000 was reviewed. The committee unanimously approved to use funds in the Operating Reserve to cover this shortfall up to \$4,000.

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#### Kitchen *(Jenna Claire Riddle)*

No report.

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#### Mission *(Jill Coogle)*

No report.

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#### Newcomers *(Sherry McCullough)*

No report.

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#### Outreach *(Mary Alice Applegate)*

- We are planning to have one table (for all Outreach Ministries combined) at the Ministry Fair on August 7th.
  - We are working to update a document listing social services available for families and individuals who need monetary and social services assistance, including help for drug and alcohol addiction and domestic violence. This document is a handout in the Emergency Food Bags we provide.
  - We are hoping someone will donate an artificial Christmas tree for the Social Hall for use during Advent and Christmas.
  - **Loaves of Love:** We are planning for another bake sale in early October.
  - **Emergency Food Bags:** We have packed 8 bags in the last month.
  - **Knots of Love** has mailed 4 pieces in the last month.
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**Parish Life** ( )

No report.

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**Pastoral Care** (*Brandon Medley*)

Brandon is tracking pastoral care needs. Emily is communicating needs to Brandon as she learns about them, as are parishioners. Brandon contacts people as needed and communicates needed action items to the pastoral care team on a regular basis.

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**Stewardship** (*Jill Coogle*)

No report.

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**Youth & Children** (*Kim Jacobs*)

No report.

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**Worship** (*Pat Walker*)

No report.

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## St. Annes Operating Budget Summary

Jun-22	Jun-22	Jun-21
Monthly Income All-Sources	\$ 29,720.29	\$ 38,979.18
Expenses	\$ 35,132.11	\$ 43,588.62
<b>Net Operating Income</b>	<b>\$ (5,411.82)</b>	<b>\$ (4,609.44)</b>

YTD June 2022	Jun-22	Jun-21
Total Income	\$ 287,996.75	\$ 236,807.93
Total Expenses	\$ 219,821.93	\$ 210,928.58
<b>Net Operating Income</b>	<b>\$ 68,174.82</b>	<b>\$ 25,879.35</b>

Note: Pledge Income	June	Year To Date	Budget YTD
Jun-22	\$ 29,276.29	\$ 223,777.40	\$ 218,567.52
Jun-21	\$ 38,181.76	\$ 243,790.23	
<b>Difference</b>	<b>\$ (8,905.47)</b>	<b>\$ (20,012.83)</b>	

Note: Budget	Expense YTD	Budget YTD	Difference
Jun-22	\$ 219,821.93	\$ 231,967.50	\$ 12,145.57
Jun-21	\$ 210,928.58	\$ 231,714.00	\$ 20,785.42

### AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 378.78	\$ 365.37	Diocesan Bond Interest
\$ 95,049.95	\$ 108,186.26	Money Market Holding
\$ 4,730.63	\$ 8,208.70	Money Market Checking
<b>\$ 100,159.36</b>	<b>\$ 116,760.33</b>	<b>TOTAL CASH In AMERIS - Dedicated Accounts</b>

### OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 125,677.67	135,818.50	Episcopal Church Foundation-Endowment
<b>\$ 125,677.67</b>	<b>\$ 135,818.50</b>	<b>TOTAL Other Savings/Investments</b>

<b>\$ 225,837.03</b>	<b>\$ 252,578.83</b>	<b>TOTAL Dedicated Cash/Savings/Investments</b>
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### SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 150,723.96	\$ 154,260.77
Operating Reserve	\$ 114,335.17	\$ 116,396.16
<b>Total Cash in South Georgia Bank</b>	<b>\$ 265,059.13</b>	<b>\$ 221,327.34</b>

<b>Total Cash in SGBC &amp; Ameris Banks</b>	<b>\$ 490,896.16</b>	<b>\$ 473,906.17</b>
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### Ministry Center Financing

Building Fund	Income	Expenses	Balance
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54

<b>Mortgage Balance</b>	<b>\$ 297,269.76</b>
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### NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 2,711.24	\$ 7,711.24
Unrestricted Memorials	\$ 1,210.09	\$ 1,210.09
Restricted Memorials	\$ 1,884.29	\$ 1,884.29
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 500.00	\$ 500.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 5,080.02	\$ 4,192.02
Parish Life	\$ 6,602.61	\$ 6,502.61
Pastoral Care	\$ -	\$ -
Worship	\$ 4,290.16	\$ 4,290.18
Youth Formation	\$ 4,113.55	\$ 2,855.55
Rector's Discretionary Fund	\$ 1,499.27	\$ 1,190.27

June '22 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-22	\$ 850.99	\$ 1,857.51	\$ 49,506.08
Feb-22	\$ 776.00	\$ 1,857.51	\$ 48,424.57
Mar-22	\$ 3,654.00	\$ 1,857.51	\$ 50,221.06
Apr-22	\$ 392.00	\$ 1,857.51	\$ 48,755.55
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22		\$ 1,857.51	\$ 44,419.03
Aug-22		\$ 1,857.51	\$ 42,561.52
Sep-22		\$ 1,857.51	\$ 40,704.01
Oct-22		\$ 1,857.51	\$ 38,846.50
Nov-22		\$ 1,857.51	\$ 36,988.99
Dec-22		\$ 1,857.51	\$ 35,131.48