

– MINUTES –

ST. ANNE'S VESTRY MEETING SEPTEMBER 27, 2022

Present: Mary Alice Applegate, Erin Campbell (by Zoom), Sarah Cook (Sr. Warden), Donna Falcone, Kim Jacobs, Sherry McCullough, Brandon Medley, Jenna Claire Riddle, Shelly Schmeisser (by Zoom), Pat Walker, Brian Yost, Lorie Felton (Treasurer), and Pam Leonard (Clerk).

Absent: Jill Coogle and Kathy Moreno (Jr. Warden)

1. OPENING PRAYER – Treasurer Lorie Felton opened the meeting with prayer.
2. FORMATION – Lorie led a discussion on the following section of the Catechism from the Book of Common Prayer.

Q. What is the mission of the Church?

A. The mission of the Church is to restore all people to unity with God and each other in Christ.

Q. How does the Church pursue its mission?

A. The Church pursues its mission as it prays and worships, proclaims the Gospel, and promotes justice, peace, and love.

Q. Through whom does the Church carry out its mission?

A. The Church carries out its mission through the ministry of all its members.

3. DISCUSSION

- a. Transition Update – Sarah, Kathy, and Lorie met with a candidate for the Interim Rector's position last Monday, September 19. The interview went very well, but there are some complications to work through. Sarah will communicate with the Diocesan staff to determine possible solutions to the issues.
- b. Vestry Nominating Committee – The Vestry Nominating Committee (Chair Kathy Moreno, Mary Alice Applegate, Kim Moore, and Jaime Patrick) has put forth eight nominees to stand for Vestry election: Teddie Denham, Ron Elizondo, Joe Falcone, Bucky Ferguson, Jeff Gibbs, Rich McDonald, Clayton Riehle, and Karen Smith.

- c. PPP Funds – During the September 2021 meeting, The Diocesan Council voted to include Paycheck Protection Program (PPP) Funds as part of congregations' Normal Operating Income (NOI), the figure used to calculate annual tithes to the Diocese. The first year these funds will be included in the calculation is 2023.
 - i. Notification was sent from the Diocese to congregations that received (PPP) Funds stating a request had been made to review and consider reversing this decision. At the September 17th meeting, the Diocesan Council voted on the following waiver, "PPP Funds are included in the calculation of NOI, but a congregation can request a pre-approved waiver by Diocesan Council to eliminate the inclusion of PPP Funds in NOI." Intent to receive a waiver must be submitted to the Diocese no later than October 31.
 - ii. Discussion ensued on whether St. Anne's should request a waiver. The decision will be put to a vote at the October Vestry Meeting.

4. INFORMATION

- a. Rector's Report – n/a
- b. Senior Warden's Report – Sarah gave each Vestry member a list of parishioners who have not sent RSVPs for Consecration Sunday. She asked that contacts be made, and responses sent to Emily Guerry by Monday, October 3.
- c. Junior Warden's Report – No report
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
 - i. Adult Formation (*E. Campbell/B. Yost*) – Brian and Mtr. Leeann Culbreath have completed Education for Ministry leader training. The St. Anne's EfM will begin meeting soon. Brian also said more teachers are needed for the Adult Formation rotation.
 - ii. Communications (*D. Falcone*) – No report.
 - iii. Finance (*L. Felton*) – No report.
 - iv. Kitchen (*J.C. Riddle*) – No report.
 - v. Mission (*J. Coogle*) – No report.
 - vi. Newcomers (*S. McCullough*) – The Newcomers' Social went very well.
 - vii. Outreach (*M.A. Applegate*) – See attached.
 - viii. Parish Life (*S. Schmeisser*) – Foyer Group sign-up is open until October 9. The making of Advent wreaths is scheduled for Sunday, November 27.
 - ix. Pastoral Care (*B. Medley*) – See attached.
 - x. Stewardship (*J. Coogle*) – No report.

- xi. Youth and Children (*K. Jacobs*) – See attached. Kim also reported that new Acolyte Master's have been trained and have been included in the schedule.
- xii. Worship (*P. Walker*) – No report.

e. Upcoming Dates

October 9	Consecration Sunday
October 31	All Hallows' Eve Trunk or Treat
November 6	Annual Meeting/All Saints Day
November 10-12	Diocesan Convention

5. FINANCIAL REPORTS -- Treasurer Lorie Felton shared financial reports for the month ending August 31, 2022 (see attachment). She also presented the proposed 2023 budget, which will be voted on at the January, 2023 Vestry meeting.
6. DECISION -- None
7. MINUTES -- The minutes for the August 23, 2022, meeting were approved as circulated.
8. CLOSING PRAYER -- Pam Leonard closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

September, 2022

Adult Formation (Erin Campbell/Brian Yost)

No report.

Communications (Donna Falcone)

No report.

Finance (Lorie Felton)

No report.

Kitchen (Jenna Claire Riddle)

No report.

Mission (Jill Coogle)

No report.

Newcomers (Sherry McCullough)

No report.

Outreach (Mary Alice Applegate)

- **Angel Tree:** We are soliciting monetary donations for an 8-10' pre-lighted artificial tree for the Parish Hall. Checks can be sent to the church office, with notation for Parish Hall Christmas Tree.
 - **Emergency Food Bags:** We have distributed 13 bags in the last month.
 - **Knots of Love:** Six shawls have been mailed in the last month.
 - **Loaves of Love:** We are looking at holding a bake sale on December 4th in the Parish Hall after church.
 - **Food Box:** We accept donations of canned foods (vegetables, legumes, fruits, soups, before expiration date) via the wagon at the front inner door of the sanctuary or by dropping off goods at the outdoor drop box under the Ministry Center driveway. We have a new volunteer to deliver monthly food boxes, Amanda Fowler. Ms. Fowler learned about the ministry during the recent Ministry Fair.
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Parish Life (Shelly Schmeisser)

No report.

Pastoral Care *(Brandon Medley)*

Brandon is tracking pastoral care needs. Emily is communicating needs to Brandon as she learns about them, as are parishioners. Brandon contacts people as needed and communicates needed action items to the pastoral care team on a regular basis.

Stewardship *(Jill Coogle)*

No report.

Youth & Children *(Kim Jacobs)*

Upcoming Event: All Hallows Eve: The committee will be asking for donations, trunks, and volunteers. Youth Committee will also proceed in preparing for the annual Christmas Pageant.

Worship *(Pat Walker)*

No report.

St. Annes Operating Budget Summary

Aug-22	Aug-22	Aug-21
Monthly Income All-Sources	\$ 39,865.56	\$ 26,053.56
Expenses	\$ 23,007.45	\$ 46,474.58
Net Operating Income	\$ 16,858.11	\$ (20,421.02)

YTD August 2022	Aug-22	Aug-21
Total Income	\$ 347,961.74	\$ 286,521.76
Total Expenses	\$ 275,487.76	\$ 285,306.69
Net Operating Income	\$ 72,473.98	\$ 1,215.07

Note: Pledge Income	August	Year To Date	Budget YTD
Aug-22	\$ 39,319.56	\$ 332,686.39	\$ 291,423.36
Aug-21	\$ 25,880.56	\$ 283,904.06	
Difference	\$ 13,439.00	\$ 48,782.33	

Note: Budget	Expense YTD	Budget YTD	Difference
Aug-22	\$ 275,487.76	\$ 309,290.00	\$ 33,802.24
Aug-21	\$ 285,306.69	\$ 308,952.00	\$ 23,645.31

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
475.21	\$ 411.13	Diocesan Bond Interest
91,605.32	\$ 91,147.79	Money Market Holding
1,074.50	\$ 1,103.77	Money Market Checking
\$ 93,155.03	\$ 92,662.69	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 130,048.44	125,677.67	Episcopal Church Foundation-Endowment
\$ 130,048.44	\$ 125,677.67	TOTAL Other Savings/Investments

\$ 223,203.47	\$ 218,340.36	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 172,522.34	\$ 164,809.10
Operating Reserve	111,542.25	\$ 112,883.01
Total Cash in South Georgia Bank	\$ 284,064.59	\$ 221,327.34

Total Cash in SGBC & Ameris Banks	\$ 507,268.06	\$ 439,667.70
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Ministry Center Financing

Building Fund	Income	Expenses	Balance
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.52

Mortgage Balance	\$ 246,710.18
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	8,588.10	\$ 10,459.98
Unrestricted Memorials	\$ 1,240.09	\$ 1,215.09
Restricted Memorials	\$ 1,884.29	\$ 1,884.29
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 500.00	\$ 500.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 5,105.02	\$ 5,080.02
Parish Life	\$ 6,602.61	\$ 6,602.61
Pastoral Care	\$ -	\$ -
Worship	\$ 4,388.91	\$ 4,388.91
Youth Formation	\$ 1,407.94	\$ (1,841.06)
Rector's Discretionary Fund	\$ 1,306.27	\$ 894.27

August '22 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-22	\$ 850.99	\$ 1,857.51	\$ 49,506.08
Feb-22	\$ 776.00	\$ 1,857.51	\$ 48,424.57
Mar-22	\$ 3,654.00	\$ 1,857.51	\$ 50,221.06
Apr-22	\$ 392.00	\$ 1,857.51	\$ 48,755.55
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22		\$ 1,857.51	\$ 41,579.71
Oct-22		\$ 1,857.51	\$ 39,722.20
Nov-22		\$ 1,857.51	\$ 37,864.69
Dec-22		\$ 1,857.51	\$ 36,007.18