

– MINUTES –

ST. ANNE'S VESTRY MEETING OCTOBER 25, 2022

Present: Mary Alice Applegate, Erin Campbell, Sarah Cook (Sr. Warden), Donna Falcone, Kim Jacobs, Sherry McCullough, Brandon Medley (by Zoom), Kathy Moreno (Jr. Warden), Shelly Schmeisser (by Zoom), Pat Walker, Brian Yost, Lorie Felton (Treasurer), and Pam Leonard (Clerk) (by Zoom).

Absent: Jill Coogle and Jenna Claire Riddle

1. OPENING PRAYER – Kim Jacobs opened the meeting with prayer.

2. FORMATION – Sarah Cook led a discussion on Luke 12:22-31.

²² He said to his disciples, 'Therefore I tell you, do not worry about your life, what you will eat, or about your body, what you will wear. ²³ For life is more than food, and the body more than clothing. ²⁴ Consider the ravens: they neither sow nor reap, they have neither storehouse nor barn, and yet God feeds them. Of how much more value are you than the birds! ²⁵ And can any of you by worrying add a single hour to your span of life? ²⁶ If then you are not able to do so small a thing as that, why do you worry about the rest? ²⁷ Consider the lilies, how they grow: they neither toil nor spin; yet I tell you, even Solomon in all his glory was not clothed like one of these. ²⁸ But if God so clothes the grass of the field, which is alive today and tomorrow is thrown into the oven, how much more will he clothe you—you of little faith! ²⁹ And do not keep striving for what you are to eat and what you are to drink, and do not keep worrying. ³⁰ For it is the nations of the world that strive after all these things, and your Father knows that you need them. ³¹ Instead, strive for his kingdom, and these things will be given to you as well.

3. DISCUSSION

- a. Transition Update – Sarah reported that the Executive Committee has interviewed an excellent candidate for the Interim Rector position.
 - i. This candidate is currently employed fulltime. St. Anne's will offer benefits during interim service, but the difficulty will be lack of insurance benefits for the candidate's family at the end of the employment contract.
 - ii. As Mtr. Leeann Culbreath has offered to assist as needed during this time of transition, a possible hybrid solution of shared duties is under consideration. Hiring the candidate as parttime Interim Rector would

allow the maintaining of current employment, ensuring continued insurance coverage. Mtr. Leeann has agreed to halftime employment as well. Priestly responsibilities would be divided between the two, with the candidate handling most Sunday and Wednesday services and Mtr. Leeann serving mainly in the areas of pastoral care and formation. Contributions to their pension plans would be the only benefits required.

- iii. This solution has been approved at the Diocesan level.
- iv. The Executive Committee will meet with both the candidate and Mtr. Leeann on November 1 to discuss a final decision and further details.
- b. PPP Funds – Sarah again presented information discussed during the September 2021 meeting:
 - i. The Diocesan Council voted to include Paycheck Protection Program (PPP) Funds as part of congregations' Normal Operating Income (NOI), the figure used to calculate annual tithes to the Diocese. The first year these funds will be included in the calculation is 2023.
 - ii. Notification was sent from the Diocese to congregations that received (PPP) Funds stating a request had been made to review and consider reversing this decision. At the September 17th meeting, the Diocesan Council voted on the following waiver, "PPP Funds are included in the calculation of NOI, but a congregation can request a pre-approved waiver by Diocesan Council to eliminate the inclusion of PPP Funds in NOI." Intent to receive a waiver must be submitted to the Diocese no later than October 31.
 - iii. The Finance Committee recommends requesting a waiver.
 - iv. Discussion ensued. See *Decision*.

4. INFORMATION

- a. Rector's Report – n/a
- b. Senior Warden's Report – Sarah expressed gratitude to lay leaders from across the congregation for their work and leadership during this time of change.
- c. Junior Warden's Report – Several important cleaning and repair projects were completed during the recent campus workday.
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
 - i. Adult Formation (*E. Campbell/B. Yost*) – Erin reported that Brandon Medley has agreed to teach an Episcopal 101 class prior to the Bishop's visit in February, the next opportunity for new members to be received. Brian shared that nine parishioners have signed up for EfM. Sessions begin this Thursday. Bible Stories for Grownups is also going well.

- ii. Communications (*D. Falcone*) – Donna volunteered to assemble a Vestry Liaison Binder to include a section for all ministry liaison areas. She requested that each liaison provide information and guidance which would prove helpful to someone serving in the future.
- iii. Finance (*L. Felton*) – See attached.
- iv. Kitchen (*J.C. Riddle*) – No report.
- v. Mission (*J. Coogle*) – No report.
- vi. Newcomers (*S. McCullough*) – See attached.
- vii. Parish Life (*S. Schmeisser*) – Shelly plans to email Foyer Group assignments at the beginning of November.
- viii. Pastoral Care (*B. Medley*) – See attached.
- ix. Stewardship (*J. Coogle*) – Treasurer Lorie Felton reports that 61 pledge cards have been submitted to date, an increase over last year's number at this time. More pledge cards are expected in the coming weeks.
- x. Youth and Children (*K. Jacobs*) – Kim reported that plans for All Hallows' Eve are well underway. Due to the number of visitors expected, any and all assistance will be welcome.
- xi. Worship (*P. Walker*) – No report.
- e. Upcoming Dates

October 31	All Hallows' Eve Trunk or Treat
November 6	Annual Meeting/All Saints Day
November 10-12	Diocesan Convention

- 5. FINANCIAL REPORTS – Treasurer Lorie Felton shared financial reports for the month ending September 30, 2022 (see attachment).
- 6. DECISION – The Finance Committee recommended requesting a waiver from the Diocese of Georgia to eliminate the inclusion of PPP Funds in the St. Anne's normal operating budget. The Vestry vote was 6 to 5 against; motion failed.
- 7. MINUTES – The minutes for the September 27, 2022, meeting were approved as circulated. (Motion: S. Schmeisser/B. Yost)
- 8. CLOSING PRAYER – Brandon Medley closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

October, 2022

Adult Formation *(Erin Campbell/Brian Yost)*

No report.

Communications *(Donna Falcone)*

No report.

Finance *(Lorie Felton)*

Information from the Diocese on including the PPP loan total into the Normal Operating Fund was circulated earlier. The committee discussed the situation. The members voted unanimously that the PPP loan should not be included in the Normal Operating Income for 2020 fiscal year and a waiver be requested.

Kitchen *(Jenna Claire Riddle)*

No report.

Mission *(Jill Coogle)*

No report.

Newcomers *(Sherry McCullough)*

Sherry is a happy to report that she continues to see many new faces at St Anne's. Although no plans are presently in place, she is considering a holiday gathering if scheduling allows.

Outreach *(Mary Alice Applegate)*

- Angel Tree: We are still soliciting monetary donations for a large pre-lighted artificial tree for the Parish Hall. We have raised less than half the cost of the tree. We are asking parishioners to donate an angel ornament to adorn the new tree.
 - We are planning to solicit gifts for 35 residents of the Rehab Center of South Georgia. Sheila O'Neal is working on crocheting 35 angels for the Angel Tree project. We are debating about handling the signup by picking up an angel and the gift suggestion on the tree (in person) and not posting the request list online.
 - Loaves of Love: We are planning a bake sale for December 4th in the Parish Hall. We will ask parishioners to bake their favorite cakes, pies, bread, and cookies.
 - Knots of Love: One shawl has been mailed in the last month. We are happy that a new knitter has contacted Sheila O'Neal about participating: Desiree Cook.
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Parish Life (Shelly Schmeisser)

No report.

Pastoral Care (Brandon Medley)

Brandon is tracking pastoral care needs. Emily is communicating needs to Brandon as she learns about them, as are parishioners. Brandon contacts people as needed and communicates needed action items to the pastoral care team on a regular basis.

Stewardship (Jill Coogle)

No report.

Youth & Children (Kim Jacobs)

No report.

Worship (Pat Walker)

No report.

St. Annes Operating Budget Summary

Sep-22

	Sep-22	Sep-21
Monthly Income All-Sources	\$ 26,849.21	\$ 30,020.31
Expenses	\$ 31,132.68	\$ 34,515.49
Net Operating Income	\$ (4,283.47)	\$ (4,495.18)

YTD September 2022

	Sep-22	Sep-21
Total Income	\$ 399,810.95	\$ 316,542.07
Total Expenses	\$ 306,620.44	\$ 319,822.18
Net Operating Income	\$ 93,190.51	\$ (3,280.11)

Note: Pledge Income

	September	Year To Date	Budget YTD
Sep-22	\$ 26,414.36	\$ 359,100.75	\$ 327,851.28
Sep-21	\$ 29,729.31	\$ 313,633.37	
Difference	\$ (3,314.95)	\$ 45,467.38	

Note: Budget

	Expense YTD	Budget YTD	Difference
Sep-22	\$ 306,620.44	\$ 347,951.25	\$ 41,330.81
Sep-21	\$ 319,822.18	\$ 347,571.00	\$ 27,748.82

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 511.12	\$ 475.21	Diocesan Bond Interest
\$ 106,996.73	\$ 91,605.32	Money Market Holding
\$ 2,322.12	\$ 1,074.50	Money Market Checking
\$ 109,829.97	\$ 93,155.03	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 130,048.44	130,048.44	Episcopal Church Foundation-Endowment
\$ 130,048.44	\$ 130,048.44	TOTAL Other Savings/Investments

\$ 239,878.41	\$ 223,203.47	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 169,411.25	\$ 172,522.34
Operating Reserve	\$ 109,949.48	111,542.25
Total Cash in South Georgia Bank	\$ 279,360.73	\$ 221,327.34

Total Cash in SGBC & Ameris Banks	\$ 519,239.14	\$ 444,530.81
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Ministry Center Financing

	Income	Expenses	Balance
Sep-22	\$ 478.70	\$ 1,857.51	\$47,474.06

Mortgage Balance	\$ 246,710.18
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 8,588.10	\$ 8,588.10
Unrestricted Memorials	\$ 1,240.09	\$ 1,215.09
Restricted Memorials	\$ 1,884.29	\$ 1,884.29
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 500.00	\$ 500.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 5,105.02	\$ 5,105.02
Parish Life	\$ 6,602.61	\$ 6,602.61
Pastoral Care	\$ -	\$ -
Worship	\$ 4,388.91	\$ 4,388.91
Youth Formation	\$ 4,113.55	\$ 1,407.94
Rector's Discretionary Fund	\$ 815.72	\$ 1,306.27

Ministry Operating Reserves

Account	Current Month	Past Month
Worship Reserve	\$ 477.22	\$ 665.72
Pastoral Care	\$ 466.25	\$ 552.20
Parish Life	\$ 2,205.39	\$ 2,205.39
Youth Reserve	\$ 4,216.27	\$ 4,445.58
Outreach Reserve	\$ 2,584.35	\$ 3,673.36
Total Ministry Reserve	\$ 9,949.48	\$ 11,542.25

September '22 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-22	\$ 850.99	\$ 1,857.51	\$ 49,506.08
Feb-22	\$ 776.00	\$ 1,857.51	\$ 48,424.57
Mar-22	\$ 3,654.00	\$ 1,857.51	\$ 50,221.06
Apr-22	\$ 392.00	\$ 1,857.51	\$ 48,755.55
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22	\$ 5,893.75	\$ 1,857.51	\$ 47,473.46
Oct-22		\$ 1,857.51	\$ 45,615.95
Nov-22		\$ 1,857.51	\$ 43,758.44
Dec-22		\$ 1,857.51	\$ 41,900.93
Note:			
Excess of \$44,580 will be applied to principle at end of yea			
This equates to 24 payments of \$1897.51.			