

– MINUTES –

ST. ANNE'S VESTRY MEETING NOVEMBER 15, 2022

Present: Mtr. Leeann Culbreath, Mary Alice Applegate, Sarah Cook (Sr. Warden), Donna Falcone, Kim Jacobs, Brandon Medley, Kathy Moreno (Jr. Warden), Jenna Claire Riddle, Shelly Schmeisser (by Zoom), Pat Walker, Brian Yost, Lorie Felton (Treasurer), and Pam Leonard (Clerk) (by Zoom). Also present were incoming 2023 Vestry members Joe Falcone, Jeff Gibbs, Rich McDonald, and Karen Smith.

Absent: Erin Campbell, Jill Coogle, and Sherrie McCullough

1. OPENING PRAYER – Sarah Cook opened the meeting with prayer.

2. FORMATION – Brandon Medley led a discussion on Mark 10:46-52.

⁴⁶ They came to Jericho. As he and his disciples and a large crowd were leaving Jericho, Bartimaeus son of Timaeus, a blind beggar, was sitting by the roadside. ⁴⁷ When he heard that it was Jesus of Nazareth, he began to shout out and say, 'Jesus, Son of David, have mercy on me!' ⁴⁸ Many sternly ordered him to be quiet, but he cried out even more loudly, 'Son of David, have mercy on me!' ⁴⁹ Jesus stood still and said, 'Call him here.' And they called the blind man, saying to him, 'Take heart; get up, he is calling you.' ⁵⁰ So throwing off his cloak, he sprang up and came to Jesus. ⁵¹ Then Jesus said to him, 'What do you want me to do for you?' The blind man said to him, 'My teacher,[a] let me see again.' ⁵² Jesus said to him, 'Go; your faith has made you well.' Immediately he regained his sight and followed him on the way.

3. DISCUSSION

- a. Transition Update – **See attached addendum to the minutes for November 1 Executive Council Meeting and November 4 Vestry vote by email regarding the call to Mtr. Leeann Culbreath to serve as the St. Anne's Priest in Charge of Worship, Formation, and Pastoral Care on a three-fourths time basis. **
 - i. Sarah welcomed Mtr. Leeann who began her official duties today. She also emphasized the continued need for strong lay leadership during this interim period.
- b. Brandon Medley has been in a period of discernment for the priesthood. The next step in this process is Nomination for Postulancy by the St. Anne's Vestry. Conversation followed on completing the paperwork for this nomination, as well as supporting Brandon financially and through our prayers. See *Decision*.

- c. Vestry Retreat – The Executive Committee has made the decision to host the 2023 annual Vestry Retreat in Tifton rather than traveling to Honey Creek. To be held January 27-28, sessions are planned for Friday evening and Saturday. Sarah stressed the importance of everyone's attendance.

4. INFORMATION

- a. Interim Priest's Report
 - i. Mtr. Leeann will begin contacting parishioners on the Pastoral Care list.
 - ii. She also reports that funds are low in the Rector's Discretionary Account.
 - iii. Brandon Medley will teach Episcopal 101 in January.
 - iv. Several St. Anne's Youth will participate in Happening at Honey Creek this weekend: Abby Hendrix, Tucker Lamb, and Dean Lacy. Also, Jackson Beckham will serve on the camp staff. Mtr. Leeann asked Vestry members to write notes of encouragement for all, which can be left at the Church Office.
- b. Senior Warden's Report – No report.
- c. Junior Warden's Report – No report.
- d. Liaison Reports – Written reports submitted prior to the meeting are attached.
 - i. Adult Formation (*E. Campbell/B. Yost*) – Brian reports that EfM is well underway. Sunday School programs and Bible Study for Grownups are on holiday break and will resume in January.
 - ii. Communications (*D. Falcone*) – Donna is in the process of assembling a Vestry Liaison Binder which will include a section for all ministry areas. She reminded current liaisons to provide information and guidance which would prove helpful to those liaisons serving in the future.
 - iii. Finance (*L. Felton*) – See attached.
 - iv. Kitchen (*J.C. Riddle*) – No report.
 - v. Mission (*J. Coogle*) – No report.
 - vi. Newcomers (*S. McCullough*) – No report.
 - vii. Parish Life (*S. Schmeisser*) – Shelly asked for greenery donations for the making of Advent wreaths. The wreaths will be made after church on November 27.
 - viii. Pastoral Care (*B. Medley*) – See attached.
 - ix. Stewardship (*J. Coogle*) – No report.
 - x. Youth and Children (*K. Jacobs*) – Kim reported that Trunk or Treat was a huge success.
 - xi. Worship (*P. Walker*) – No report.
- e. Upcoming Dates

November 23

No Children's Activities

November 27
December 3
December 4
December 24

Angel Tree/Advent Wreaths
Greening of the Grounds
Loaves of Love Bake Sale
Christmas Eve Services:
5 p.m. and Midnight Mass

5. FINANCIAL REPORTS – Treasurer Lorie Felton will circulate October financial reports when completed.
6. DECISION – The Executive Committee’s recommendation to send forward Brandon Medley’s Nomination for Postulancy passed unanimously.
7. MINUTES – The minutes for the October 25, 2022, meeting were approved as circulated.
8. CLOSING PRAYER – Pam Leonard closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

Interim Rector Update:

- At the Executive Council's November 1 meeting with the proposed parttime Interim Rector candidate and Mother Leeann Culbreath, the candidate determined a half-time position in addition to fulltime employment was not possible. Again, thinking creatively, the Executive Council presented a three-fourths time option which has been approved by the Diocese and been accepted by Mtr. Leeann. Her title will be Priest-in-Charge of Worship, Formation, and Pastoral Care. She will serve on a three-fourths time basis beginning November 15 for a contract period of six months. The agreement will be re-evaluated at that time, likely on a monthly basis.
 - Mtr. Leeann's duties will include:
 - Serving as Celebrant for most Sundays, preaching every other week (lay leaders will be called upon to fill other Sundays), and offering Eucharist and a homily on Wednesday evenings
 - Celebrating feast days such as Midnight Mass and the Great Vigil of Easter
 - Handling most matters of pastoral care and worship, including regular weekly office hours on Tuesday and Thursday mornings
 - Assisting lay leaders with formation development
 - Celebrating weddings, funerals, etc.
 - Handling larger pastoral responsibilities
 - She will not have ecclesiastical or financial authority, which will remain with the Vestry. She will not handle most administrative issues including staffing, given that St. Anne's has strong lay leaders who have been able to manage these functions during this interim period.
- Canon Loren Lasch, with the blessing of Bishop Frank Logue, has agreed that St. Anne's is so healthy that we can begin the work to move forward in the Rector search process after the Christmas season. We will begin identifying consultants to assist the parish in developing a parish profile to compile a complete packet for the search process.

Decision:

The Finance Committee approved unanimously and made a motion to support the Executive Board's recommendation to pay the Priest in Charge a salary of \$47,500/year plus pension for three-fourths time service for an initial six-month period, to be evaluated and extended if all parties agree.

Vestry vote by email on November 4:

Approved with 10 votes in favor of the motion; two members did not vote.

— LIAISON REPORTS —

November, 2022

Adult Formation (Erin Campbell/Brian Yost)

No report.

Communications (Donna Falcone)

The Vestry Liaison Binder is in progress. Please email helpful guidance regarding your ministry area that might prove helpful to someone who takes that role in the future. Attachments will be printed out and added to the binder. Think of steps you follow, chronology, etc. If you have resource links which are beneficial, forward those as well. Send to Donna at Dzfalcone@gmail.com.

Finance (Lorie Felton)

The Finance Committee supports the Executive Board's recommendations of paying the Priest-In-Charge salary of \$47,500/year plus pension through a unanimous email vote of approval.

Kitchen (Jenna Claire Riddle)

No report.

Mission (Jill Coogle)

No report.

Newcomers (Sherry McCullough)

No report.

Outreach (Mary Alice Applegate)

- **Second Harvest Inspection:** The Outreach pantry room will be inspected on November 18, 2023, by Second Harvest, the non-profit where we purchase groceries for the Food Box and Emergency Food Bag program. This inspection, training, and filing a new application are required to continue in the program in 2023.
- **Parish Hall Christmas Tree:** The new tree will be up in the Parish Hall on the first Sunday in Advent. The EYC Youth will decorate the tree on November 30, 2022.
- **Angel Tree:** Outreach Support will coordinate plans for gifts for 35 residents of the South Georgia Rehabilitation Center. Sheila O'Neal (Knots of Love) has crocheted 35 angels that will serve as gift tags for the presents. Parishioners may pick up an angel with the gift suggestion attached on the new Christmas tree on the first Sunday in Advent, November 27.

- **Bake Sale:** Loaves of Love will have a Bake Sale on Sunday, December 4, in the Parish Hall. Art Lawton will have many loaves of bread for sale, and we invite St. Anne's parishioners to bake their special recipes for the sale. The proceeds help fund the Loaves of Love and Food Box programs, as well as other St. Anne's Outreach Ministries.
 - **Emergency Food Bags:** Jimmy Felton reports there have been three bags distributed in the last month.
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Parish Life (Shelly Schmeisser)

No report.

Pastoral Care (Brandon Medley)

Brandon is tracking pastoral care needs. Emily is communicating needs to Brandon as she learns about them, as are parishioners. Brandon contacts people as needed and communicates needed action items to the pastoral care team on a regular basis.

Stewardship (Jill Coogle)

No report.

Youth & Children (Kim Jacobs)

No report.

Worship (Pat Walker)

No report.

St. Annes Operating Budget Summary

Oct-22	Oct-22	Oct-21
Monthly Income All-Sources	\$ 24,184.63	\$ 23,978.75
Expenses	\$ 28,066.46	\$ 35,418.01
Net Operating Income	\$ (3,881.83)	\$ (11,439.26)

YTD October 2022	Oct-22	Oct-21
Total Income	\$ 398,995.58	\$ 340,520.82
Total Expenses	\$ 334,686.90	\$ 355,240.19
Net Operating Income	\$ 64,308.68	\$ (14,719.37)

Note: Pledge Income	October	Year To Date	Budget YTD
Oct-22	\$ 23,818.63	\$ 357,919.38	\$ 364,279.20
Oct-21	\$ 23,536.75	\$ 337,170.12	
Difference	\$ 281.88	\$ 20,749.26	

Note: Budget	Expense YTD	Budget YTD	Difference
Oct-22	\$ 334,686.90	\$ 386,612.50	\$ 51,925.60
Oct-21	\$ 355,240.19	\$ 386,190.00	\$ 30,949.81

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 554.64	\$ 511.12	Diocesan Bond Interest
\$ 117,991.67	\$ 106,996.73	Money Market Holding
\$ 1,353.78	\$ 2,322.12	Money Market Checking
\$ 119,900.09	\$ 109,829.97	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 117,076.02	130,048.44	Episcopal Church Foundation-Endowment
\$ 117,076.02	\$ 130,048.44	TOTAL Other Savings/Investments

\$ 236,976.11	\$ 239,878.41	TOTAL Dedicated Cash/Savings/Investments
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SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 166,466.96	\$ 169,411.25
Operating Reserve	\$ 108,883.13	\$ 109,949.48
Total Cash in South Georgia Bank	\$ 275,350.09	\$ 279,360.73

Total Cash in SGBC & Ameris Banks	\$ 512,326.20	\$ 519,239.14
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Oct-22	\$ 611.60	\$ 1,857.51	\$ 46,227.55

Mortgage Balance	\$ 244,609.25
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NOTABLE Dedicated Accounts			
Account	Current Month	Past Month	
Maintenance Reserve	\$ 8,588.10	\$ 8,588.10	
Unrestricted Memorials	\$ 1,240.09	\$ 1,240.09	
Restricted Memorials	\$ 1,884.29	\$ 1,859.29	
Adult Formation	\$ 10,030.49	\$ 10,030.49	
Mission Fund	\$ 500.00	\$ 500.00	
Needlepoint	\$ 9,043.28	\$ 9,043.28	
Outreach	\$ 5,420.02	\$ 5,105.02	
Parish Life	\$ 6,602.61	\$ 6,602.61	
Pastoral Care	\$ -	\$ -	
Worship	\$ 4,421.16	\$ 4,388.91	
Youth Formation	\$ 4,462.57	\$ 4,113.55	
Rector's Discretionary Fund	\$ 397.72	\$ 815.72	

Ministry Operating Reserves			
Account	Current Month	Past Month	
Worship Reserve	\$ -	\$ 477.22	
Pastoral Care	\$ 466.25	\$ 466.25	
Parish Life	\$ 2,205.39	\$ 2,205.39	
Youth Reserve	\$ 3,627.14	\$ 4,216.27	
Outreach Reserve	\$ 2,584.35	\$ 2,584.35	
Total Ministry Reserve	\$ 8,883.13	\$ 9,949.48	

October '22 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-22	\$ 850.99	\$ 1,857.51	\$ 49,506.08
Feb-22	\$ 776.00	\$ 1,857.51	\$ 48,424.57
Mar-22	\$ 3,654.00	\$ 1,857.51	\$ 50,221.06
Apr-22	\$ 392.00	\$ 1,857.51	\$ 48,755.55
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22	\$ 5,893.75	\$ 1,857.51	\$ 47,473.46
Oct-22	\$ 611.60	\$ 1,857.51	\$ 46,227.55
Nov-22		\$ 1,857.51	\$ 44,370.04
Dec-22		\$ 1,857.51	\$ 42,512.53
Note:			
Excess of \$44,580 will be applied to principle at end of yea			
This equates to 24 payments of \$1897.51.			