

– MINUTES –

ST. ANNE'S VESTRY MEETING FEBRUARY 28, 2023

Present: Mtr. Leeann Culbreath, Joe Falcone, Jeff Gibbs, Kimberly Jacobs, Sherry McCullough, Rich McDonald (Sr. Warden), Shelly Schmeisser (Jr. Warden), Karen Smith, Brian Yost, and Lorie Felton (Treasurer)

Absent: Erin Campbell, Jill Coogle, Pam Leonard, Jenna Claire Riddle, and Pat Walker

1. OPENING PRAYER – Mtr. Leeann Culbreath opened the meeting with prayer.

2. FORMATION – “Welcome: What Jesus Says”

3. DISCUSSION

- a. Transition/Search Committee – Jeff Gibbs and Shelley Schmeisser presented demographic data for the congregation.
 - i. Key Points:
 - Total Members: 434
 - Male 49%
 - Female 51%
 - 105 under 21 years of age
 - 201 families
- b. Vestry is responsible for selecting the search committee chair and committee. Jeff recommended beginning the committee selection process by looking at years of membership, cross referencing age brackets to make sure all age ranges are represented as well. Mtr. Leeann said input from new members is also needed. Shelly suggested having a called meeting for selecting nominations for the committee.
 - i. March 12 was recommended for a called meeting.
- c. Diocesan Youth Policy – Shelly stated that, after discussing with others who have been in touch with Director Joshua Varner; *Darkness to Light* may not be sufficient for training specified in the new Diocesan Youth Policy. There are nine modules to be completed through Prasadum Academy. Charts were distributed on what training certain individuals will need.

- i. Keys/codes also need to be changed for everyone who has access. Codes should not be shared with others. Vestry members were asked gather information in their ministry areas on who has (1) keys/codes and (2) to what buildings and send to Shelly by the April Vestry meeting.
- d. LGBTQIA+ -- The Vestry does not have the authority to reject/dismiss any same sex marriages performed at the church because of Episcopal Church policy adopted by the Diocese of Georgia. Have we educated the congregation on new policies? A decision should be made.
- e. Interim Priest's Report – no report
- f. Senior Warden's Report – A sign-up will be sent out for a Vestry Person of the Day for feast days. It was noted that the Vestry Person of the Day should themselves and share their liaison area.
- g. Junior Warden's Report –
 - i. Update on Little St. Anne's
 - The horizontal siding will need to come off as there is some rotting underneath.
 - The handrail will be moved to the center of the entrance, with wheelchair access on the left side of the building.
 - ii. Storage throughout buildings – Vestry members should find out where their ministry areas are storing their supplies and other items. This could be helpful in the utilization of space throughout the church.
- h. Liaison Reports (*Written reports shared before the meeting are attached.*)
 - i. Adult Formation (*E. Campbell/B. Yost*) – Sunday School, Wednesday nights, EfM, Rosary Prayers, Lenten Quiet Day.
 - ii. Finance (*L. Felton*) – No report.
 - iii. Kitchen (*J.C. Riddle*) – No report.
 - iv. Mission (*J. Coogle*) – No report.
 - v. Outreach (*J. Falcone*) – No report
 - vi. Parish Life (*S. McCullough*) – Lenten Prayer Partners is underway.
 - vii. Pastoral Care (*K. Smith*) – See attached.
 - viii. Stewardship (*J. Coogle*) – No report.
 - ix. Transition (*J. Gibbs*) – Congregation demographic data has been collected and analyzed for search committee.
 - x. Youth and Children (*K. Jacobs*) – No report.
 - xi. Worship (*P. Walker*) – No report.
- i. Upcoming Dates

March 18	Lenten Quiet Day, 10 a.m.-3 p.m.
March 21	Vestry Meeting

March 25	Campus workday in preparation for Easter
March 26	Baptism (approved by Mtr. Leeann)
April 2	Palm Sunday
April 3-7	Holy Week Services including Stations of the Cross on Good Friday
April 8	Great Vigil of Easter
April 25	Vestry Meeting

4. FINANCIAL REPORTS – Treasurer Lorie Felton shared financial reports for the month ending January 31, 2023 (see attachment).

5. DECISION

- a. Approval of Parochial Report – Motion to accept by Jeff Gibbs, Second Shelly Schmeisser.
- b. Adoption of Diocese Youth Policy – Motion to accept by Karen Smith, Second Sherry McCullough.
- c. LGBTQIA+: Motion to move forward with church at large with a conversation and discussion on church policies made by Shelly Schmeisser, Second Brian Yost.
- d. March Vestry Meeting Date: Motion to accept date change to March 21 made by Karen Smith, Second Shelly Schmeisser.
- e. Called Meeting March 12th at 12:30 p.m. for Search Committee nominee – approved by all members of Vestry.

6. MINUTES – The minutes for the December 20, 2022, meeting were approved as circulated. (Jeff Gibbs/Brian Yost)

7. CLOSING PRAYER

Respectfully submitted,

Pam Leonard/Kimberly Jacobs*

**Took meeting notes in Pam's absence*

— LIAISON REPORTS —

February, 2023

Adult Formation (Erin Campbell/Brian Yost)

No report.

Finance (Lorie Felton)

No report.

Kitchen (Jenna Claire Riddle)

No report.

Mission (Jill Coogle)

No report.

Outreach (Joe Falcone)

No report.

Parish Life (Sherry McCullough)

No report.

Pastoral Care (Karen Smith)

Mtr. Leann Culbreath, Karen Smith, and Brandon Medley met on February 22, 2023, to discuss plans for the Pastoral Care Committee. It was decided that an oversight committee needs to be developed to handle the plans for various new ministries that are suggested or need to be developed. Suggested ministries include a grief support group, as well as a caregiver's support group. Karen would become the liaison from the Vestry to the oversight committee. Because of Brandon's work responsibilities it was decided that Karen would assume calls that have been passed to him in the past. Mtr. Leeann provided an email concerning this change. Other discussions concerned various needs of the congregation and present handling of those needs. Mtr. Leeann will call a meeting of everyone interested in pastoral care in the next few weeks to clarify who is doing what, who is willing to do what and what needs to be done. This area is in the beginning stages so more information will be forthcoming.

Stewardship (Jill Coogle)

No report.

Transition (Jeff Gibbs)

No report.

Worship (Pat Walker)

No report.

Youth & Children (Kim Jacobs)

No report.

St. Annes Operating Budget Summary

Jan-23	Jan-23	Jan-22
Monthly Income All-Sources	\$ 65,138.85	\$ 54,204.62
Expenses	\$ 29,586.71	\$ 35,217.03
Net Operating Income	\$ 35,552.14	\$ 18,987.59

YTD January 2023	Jan-23	Jan-22
Total Income	\$ 65,138.85	\$ 54,204.62
Total Expenses	\$ 29,586.71	\$ 35,217.03
Net Operating Income	\$ 35,552.14	\$ 18,987.59

Note: Pledge Income	January	Year To Date	Budget YTD
Jan-23	\$ 64,791.85	\$ 64,791.85	\$ 40,315.00
Jan-22	\$ 56,606.30	\$ 56,606.30	
Difference	\$ 8,185.55	\$ 8,185.55	

Note: Budget	Expense YTD	Budget YTD	Difference
Jan-23	\$ 29,586.71	\$ 40,315.00	\$ 10,728.29
Jan-22	\$ 35,217.03	\$ 36,427.92	\$ 1,210.89

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 731.23	\$ 666.55	Diocesan Bond Interest
\$ 133,285.18	\$ 142,156.06	Money Market Holding
\$ 1,865.02	\$ 14,831.18	Money Market Checking
\$ 135,881.43	\$ 157,653.79	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 123,411.88	123,411.88	Episcopal Church Foundation-Endowment
\$ 123,411.88	\$ 123,411.88	TOTAL Other Savings/Investments
\$ 259,293.31	\$ 281,065.67	TOTAL Dedicated Cash/Savings/Investments

SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 226,287.99	\$ 222,592.12
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Total Cash in South Georgia Bank	\$ 326,287.99	\$ 279,360.73

Total Cash in SGBC & Ameris Banks	\$ 585,581.30	\$ 560,426.40
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-23	\$ 1,440.00	\$ 1,857.51	\$ 42,910.49

Mortgage Balance	\$ 228,471.18
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NOTABLE Dedicated Accounts			
Account	Current Month	Past Month	
Maintenance Reserve	\$ 17,888.10	\$ 26,188.10	
Unrestricted Memorials	\$ 1,925.09	\$ 1,925.09	
Restricted Memorials	\$ 1,884.29	\$ 1,884.29	
Adult Formation	\$ 10,030.49	\$ 10,030.49	
Mission Fund	\$ 500.00	\$ 500.00	
Needlepoint	\$ 9,043.28	\$ 9,043.28	
Outreach	\$ 6,626.03	\$ 6,569.03	
Parish Life	\$ 4,171.18	\$ 4,171.18	
Kitchen	\$ 4,425.18	\$ 4,325.18	
Pastoral Care	\$ 346.25	\$ 346.25	
Worship	\$ 6,417.16	\$ 6,417.16	
Youth Formation	\$ 6,869.28	\$ 6,844.28	
Rector's Discretionary Fund	\$ 1,625.81	\$ 2,107.81	

January '23 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-22	\$ 850.99	\$ 1,857.51	\$ 49,506.08
Feb-22	\$ 776.00	\$ 1,857.51	\$ 48,424.57
Mar-22	\$ 3,654.00	\$ 1,857.51	\$ 50,221.06
Apr-22	\$ 392.00	\$ 1,857.51	\$ 48,755.55
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22	\$ 5,893.75	\$ 1,857.51	\$ 47,473.46
Oct-22	\$ 611.60	\$ 1,857.51	\$ 46,227.55
Nov-22	\$ 11,359.00	\$ 1,857.51	\$ 55,729.04
Dec-22	\$ 2,431.00	\$ 1,857.51	\$ 56,302.53
Jan-23	\$ 1,440.00	\$ 14,832.04	\$ 42,910.49

\$12,974.53 was paid on loan principle on 01/03/23