

– MINUTES –

ST. ANNE'S VESTRY MEETING MARCH 21, 2023

Present: Mtr. Leeann Culbreath, Joe Falcone, Jill Coogle, Kimberly Jacobs, Rich McDonald (Sr. Warden), Jenna Claire Riddle, Karen Smith, Pat Walker, Brian Yost, Lorie Felton (Treasurer), and Pam Leonard (Clerk).

Absent: Erin Campbell, Jeff Gibbs, Sherrie McCullough, and Shelly Schmeisser

1. OPENING PRAYER – Sr. Warden Rich McDonald opened the meeting with prayer.
2. FORMATION – Mtr. Leeann led a discussion of the Daily Examen. From the Ignatian tradition, the Daily Examen is a technique of prayerful reflection on the events of the day in order to detect God's presence and discern his direction for us. This method can also be used to examine ourselves in the context of our church parish as a whole.
3. DISCUSSION
 - a. LGBTQIA+ – Mtr. Leeann shared possible paths to begin educating the parish and discernment on what inclusion means at St. Anne's. Transparency and open discussions are vital to this process.
4. INFORMATION
 - a. Interim Priest's Report – No report.
 - b. Senior Warden's Report – Persons named to the Rector Search Committee are as follows:
 - Jeannie Rigdon, Chair
 - Kathy Moreno, Vice Chair
 - Kaleb Bell
 - Ann Clayton** (*Carl Duncan was originally asked and agreed to serve, but after further consideration, decided he would be unable to fulfill the duties. Ann was asked and accepted the call to serve.*)
 - Tom Coogle
 - Patrick Davies
 - Abbi Hendrix
 - Kim Jacobs

Jeff Johnson
Nicky Lamb
Bettie Sue McDonald
Hans Schmeisser
Suzanne Smith

- c. Junior Warden's Report – No report.
- d. Liaison Reports (*Written reports shared before the meeting are attached.*)
 - i. Adult Formation (*E. Campbell/B. Yost*) – No report.
 - ii. Finance (*L. Felton*) – See attached.
 - iii. Kitchen (*J.C. Riddle*) – Primary focus is currently the Easter Breakfast.
 - iv. Mission (*J. Coogle*) – No report.
 - v. Outreach (*J. Falcone*) – No report
 - vi. Parish Life (*S. McCullough*) – No report.
 - vii. Pastoral Care (*K. Smith*) – Two meetings have been held to set up an oversight committee for this area.
 - viii. Stewardship (*J. Coogle*) – No report.
 - ix. Transition (*J. Gibbs*) – See attached.
 - x. Youth and Children (*K. Jacobs*) – An egg hunt will be held between services on Easter Sunday. Updates have been made to the Youth Room in the Ministry Center, which include projection and sound systems. Youth Sunday is scheduled for May 7.
 - xi. Worship (*P. Walker*) – Training for new Eucharistic Ministers has begun.
- e. Upcoming Dates

March 25	Campus workday in preparation for Easter
March 26	Baptism (approved by Mtr. Leeann)
April 2	Palm Sunday
April 3-7	Holy Week Services including Stations of the Cross on Good Friday
April 8	Great Vigil of Easter
April 25	Vestry Meeting

5. FINANCIAL REPORTS – Treasurer Lorie Felton shared the Excelsior Buildings quote of \$19,800 supported by the Finance Committee for the repair of Little St. Anne’s exterior siding. (See *Finance Liaison Report* for details.) She said funds are available in maintenance reserve to cover the cost. Due to the quote amount, Vestry approval will be needed. Lorie also shared financial reports for the month ending February 28, 2023 (see attachment).

6. DECISION

- a. Motion to approve Excelsior Buildings quote of \$19,800 to repair Little St. Anne's exterior siding. – Motion to approve by Karen Smith, second by Jenna Claire Riddle.
7. MINUTES – The minutes for the February 28, 2023, meeting were approved as circulated. (Motion by Jill Coogle/second by Brian Yost)
8. CLOSING PRAYER – Pam Leonard closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —

March, 2023

Adult Formation *(Erin Campbell/Brian Yost)*

No report.

Finance *(Lorie Felton)*

Members were presented with two estimates to repair the exterior siding of Little St. Anne's due to water damage from faulty flashing. Shelly Schmeisser presented the estimates and answered questions from committee members. The estimates were from Power's Painting (\$16,500) and Excelsior Building (\$19,800). These estimates did not include the replacement cost of further damage to the walls. The committee voted to support the estimate from Excelsior Building. The Vestry will have to approve the estimate due to the amount of the project.

Kitchen *(Jenna Claire Riddle)*

No report.

Mission *(Jill Coogle)*

No report.

Outreach *(Joe Falcone)*

No report.

Parish Life *(Sherry McCullough)*

No report.

Pastoral Care *(Karen Smith)*

No report.

Stewardship *(Jill Coogle)*

No report.

Transition *(Jeff Gibbs)*

The Search committee has been formed and has met once. The next meeting is scheduled for March 21. Chairperson Jeannie Rigdon is working hard to get the committee organized and to educate members on their complete responsibilities.

Worship (Pat Walker)

No report.

Youth & Children (Kim Jacobs)

No report.

St. Annes Operating Budget Summary

Feb-23	Feb-23	Feb-22
Monthly Income All-Sources	\$ 26,481.41	\$ 41,505.78
Expenses	\$ 23,269.37	\$ 38,002.87
Net Operating Income	\$ 3,212.04	\$ 3,502.91

YTD February 2023	Feb-23	Feb-22
Total Income	\$ 91,620.26	\$ 95,710.40
Total Expenses	\$ 52,856.08	\$ 73,219.90
Net Operating Income	\$ 38,764.18	\$ 22,490.50

Note: Pledge Income	February	Year To Date	Budget YTD
Feb-23	\$ 26,090.08	\$ 90,881.93	\$ 80,630.00
Feb-22	\$ 28,592.78	\$ 84,923.08	
Difference	\$ (2,502.70)	\$ 5,958.85	

Note: Budget	Expense YTD	Budget YTD	Difference
Feb-23	\$ 52,856.08	\$ 80,566.00	\$ 27,709.92
Feb-22	\$ 73,219.90	\$ 77,322.50	\$ 4,102.60

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 793.79	\$ 731.23	Diocesan Bond Interest
\$ 136,665.96	\$ 133,285.18	Money Market Holding
\$ 2,232.73	\$ 1,865.02	Money Market Checking
\$ 139,692.48	\$ 135,881.43	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 123,411.88	123,411.88	Episcopal Church Foundation-Endowment
\$ 123,411.88	\$ 123,411.88	TOTAL Other Savings/Investments
\$ 263,104.36	\$ 259,293.31	TOTAL Dedicated Cash/Savings/Investments

SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 230,645.93	\$ 226,287.99
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Total Cash in South Georgia Bank	\$ 330,645.93	\$ 279,360.73

Total Cash in SGBC & Ameris Banks	\$ 593,750.29	\$ 538,654.04
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Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Feb-23	\$ 299.70	\$ 1,857.51	\$ 41,352.98

Mortgage Balance	\$ 227,376.81
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NOTABLE Dedicated Accounts			
Account	Current Month	Past Month	
Maintenance Reserve	\$ 17,888.10	\$ 17,888.10	
Unrestricted Memorials	\$ 2,645.09	\$ 1,925.09	
Restricted Memorials	\$ 1,884.29	\$ 1,884.29	
Adult Formation	\$ 10,030.49	\$ 10,030.49	
Mission Fund	\$ 500.00	\$ 500.00	
Needlepoint	\$ 9,043.28	\$ 9,043.28	
Outreach	\$ 6,626.03	\$ 6,626.03	
Kitchen Fund	\$ 4,425.18	\$ 4,425.18	
Parish Life	\$ 4,171.18	\$ 4,171.18	
Pastoral Care	\$ 346.25	\$ 346.25	
Worship	\$ 6,477.81	\$ 6,417.16	
Youth Formation	\$ 12,359.63	\$ 6,869.28	
Rector's Discretionary Fund	\$ 660.81	\$ 1,625.81	
Rector Search Fund	\$ 21,458.96	\$ 21,458.96	

February '23 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jan-22	\$ 850.99	\$ 1,857.51	\$ 49,506.08
Feb-22	\$ 776.00	\$ 1,857.51	\$ 48,424.57
Mar-22	\$ 3,654.00	\$ 1,857.51	\$ 50,221.06
Apr-22	\$ 392.00	\$ 1,857.51	\$ 48,755.55
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22	\$ 5,893.75	\$ 1,857.51	\$ 47,473.46
Oct-22	\$ 611.60	\$ 1,857.51	\$ 46,227.55
Nov-22	\$ 11,359.00	\$ 1,857.51	\$ 55,729.04
Dec-22	\$ 2,431.00	\$ 1,857.51	\$ 56,302.53
Jan-23	\$ 1,440.00	\$ 14,832.04	\$ 42,910.49
Feb-23	\$ 299.70	\$ 1,857.51	\$ 41,352.68