

– MINUTES –

ST. ANNE'S VESTRY MEETING JUNE 27, 2023

Present: Mtr. Leeann Culbreath, Jill Coogle, Joe Falcone, Jeff Gibbs, Kimberly Jacobs, Rich McDonald (Sr. Warden), Jenna Claire Riddle, Shelly Schmeisser (Jr. Warden), Karen Smith, Pat Walker, Lorie Felton (Treasurer), and Pam Leonard (Clerk)

Absent: Erin Campbell, Sherrie McCullough, and Brian Yost

1. OPENING PRAYER – Rich McDonald opened the meeting with prayer.
2. FORMATION – Mtr. Leeann led a discussion on Robert Gallagher's *Relationship Cycle in Organizations* and how it relates to parish relations at St. Anne's.
3. DISCUSSION
 - a. LBGTQIA+
 - i. The Vestry revisited the "process of planned change" portion of *Relationship Cycle in Organizations*. For purposes of the current discussion, needs are:
 - Open and clear communication
 - Listening
 - Clear and concise goals
 - Trust – assume best intentions of all involved
 - Anxiety should not halt the process
 - Plan for intervention, if needed
 - ii. After having conversations with LBGTQIA+ persons in our congregation, Mtr. Leeann said they feel welcome but would like clarity on what inclusion means regarding the Sacraments and community life at St. Anne's.
 - iii. After discussion, the group agrees the first step to providing clarity is to determine:
 - Where we are as Episcopalians.
 - Where we are at St. Anne's – what does inclusion look like for marriage, baptism, ordination, funerals, pastoral care, social events/gatherings, youth programs, ministry leadership, etc.Process to include:

- An adult formation series to offer space and resources for learning, listening, and dialogue.
- Confidential conversations with:
 - Persons who identify as LGBTQIA+ or have loved ones who do, to gather more insight on concerns and needs.
 - Persons who are anxious about and/or opposed to fuller inclusion at St. Anne's.
- iv. Mtr. Leeann shared handouts with excerpts from books pertinent to this conversation. Clerk Pam Leonard will email links to the St. Anne's By-Laws and Wedding Customary to the group.
- v. Discussion and discernment will continue.

4. INFORMATION

a. Senior Warden's Report

- i. Minister of Music Stan Smith has spoken with Dr. Jennifer Huang, and she is willing to continue serving on both piano and organ during Sunday Eucharist. She is satisfied with the new salary as approved at last month's Vestry meeting. A new contract will be prepared.
- ii. Organist Sally Adamson will submit a letter of resignation. She will be honored with the title Organist Emeritus and a reception following the service on St. Anne's Feast Day, July 23.
- iii. Discussion will ensue at the July meeting on whether to allow Vestry members who are unable to attend a meeting to join electronically. If so, a consistent plan should be developed.

b. Junior Warden's Report

- i. New *Safeguarding God's Children* training information will be sent via email to be completed by all Vestry members. Liaisons should forward the training information to oversight committees as well.
- ii. All building roofs on campus must be replaced due to hail damage.
- iii. Shelly is working with the St. Joseph's Guild on lighting replacement.

c. Priest in Charge's Report – The youth mission trip to participate in the Appalachia Service Project was a tremendous success.

d. Liaison Reports (*Written reports shared before the meeting are attached.*)

- i. Adult Formation (*E. Campbell/B. Yost*) – No report.
- ii. Finance (*L. Felton*) – No report.
- iii. Kitchen (*J.C. Riddle*) – A parish-wide lunch will be held on Rally Sunday after the service.
- iv. Mission (*J. Coogle*) – No report.
- v. Outreach (*J. Falcone*) – No report.
- vi. Parish Life (*S. McCullough*) – A newcomers' gathering is being planned for September.

- vii. Pastoral Care (*K. Smith*) – Mtr. Leeann will begin training Eucharistic Visitors.
 - viii. Stewardship (*J. Coogle*) – No report.
 - ix. Transition (*J. Gibbs*) – See attached.
 - x. Youth and Children (*K. Jacobs*) – Vacation Bible School and the youth mission trip were both very successful.
 - xi. Worship (*P. Walker*) – Two new ushers have been added to the Sunday rotation.
- e. Upcoming Dates

July 23	St. Anne's Feast Day
August 6	Rally Sunday
August 13	Sunday School Resumes

5. FINANCIAL REPORTS – Treasurer Lorie Felton shared financial reports for the month ending May 31, 2023 (see attachment). She also encouraged Vestry Liaisons to begin planning budget requests for next year.
6. DECISION – None
7. MINUTES – The minutes for the May 23, 2023, meeting were unanimously approved as circulated (motion by Karen Smith/second by Kim Jacobs).
8. CLOSING PRAYER – Kimberly Jacobs closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

— LIAISON REPORTS —
June, 2023

Adult Formation *(Erin Campbell/Brian Yost)*

No report.

Finance *(Lorie Felton)*

No report.

Kitchen *(Jenna Claire Riddle)*

No report.

Mission *(Jill Coogle)*

No report.

Outreach *(Joe Falcone)*

No report.

Parish Life *(Sherry McCullough)*

No report.

Pastoral Care *(Karen Smith)*

No report.

Stewardship *(Jill Coogle)*

No report.

Transition *(Jeff Gibbs)*

The search committee has completed the preliminary Diocesan requirements and the position has been posted. While awaiting applicants, they are in the process of structuring the interview process.

Worship *(Pat Walker)*

No report.

Youth & Children *(Kim Jacobs)*

No report.

St. Annes Operating Budget Summary

May-23

	May-23	May-22
Monthly Income All-Sources	\$ 31,318.42	\$ 42,658.38
Expenses	\$ 37,453.98	\$ 36,658.52
Net Operating Income	\$ (6,135.56)	\$ 5,999.86

YTD May 2023

	May-23	May-22
Total Income	\$ 205,504.00	\$ 258,276.46
Total Expenses	\$ 157,275.19	\$ 184,689.82
Net Operating Income	\$ 48,228.81	\$ 73,586.64

Note: Pledge Income	May	Year To Date	Budget YTD
May-23	\$ 30,927.42	\$ 203,096.65	\$ 201,575.00
May-22	\$ 41,723.72	\$ 219,501.11	
Difference	\$ (10,796.30)	\$ (16,404.46)	

Note: Budget	Expense YTD	Budget YTD	Difference
May-23	\$ 157,275.19	\$ 201,415.00	\$ 44,139.81
May-22	\$ 184,689.82	\$ 193,306.25	\$ 8,616.43

AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 1,006.27	\$ 937.13	Diocesan Bond Interest
\$ 115,324.29	\$ 135,412.56	Money Market Holding
\$ 3,274.52	\$ 2,107.32	Money Market Checking
\$ 119,605.08	\$ 138,457.01	TOTAL CASH In AMERIS - Dedicated Accounts

OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 122,320.39	122,320.39	Episcopal Church Foundation-Endowment
\$ 122,320.39	\$ 122,320.39	TOTAL Other Savings/Investments
\$ 241,925.47	\$ 260,777.40	TOTAL Dedicated Cash/Savings/Investments

SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 239,504.23	\$ 244,890.96
Operating Reserve	\$ 100,000.00	\$ 100,000.00
Total Cash in South Georgia Bank	\$ 339,504.23	\$ 344,890.96

Total Cash in SGBC & Ameris Banks	\$ 581,429.70	\$ 605,668.36
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Ministry Center Financing

Building Fund	Income	Expenses	Balance
May-23	\$ 440.30	\$ 1,857.51	\$ 37,720.45

Mortgage Balance	\$ 223,968.77
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NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ (149.46)	\$ 16,738.10
Unrestricted Memorials	\$ 2,895.09	\$ 2,670.09
Restricted Memorials	\$ 1,884.29	\$ 1,884.29
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 500.00	\$ 500.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 6,646.03	\$ 6,646.03
Kitchen Fund	\$ 4,775.18	\$ 4,675.18
Parish Life	\$ 4,171.18	\$ 4,171.18
Pastoral Care	\$ 346.25	\$ 346.25
Worship	\$ 6,701.03	\$ 7,245.41
Youth Formation	\$ 11,948.22	\$ 12,298.22
Rector's Discretionary Fund	\$ 776.83	\$ 1,480.83
Rector Search Fund	\$ 20,558.96	\$ 20,558.96

May '23 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
May-22	\$ 457.01	\$ 1,857.51	\$ 47,355.05
Jun-22	\$ 779.00	\$ 1,857.51	\$ 46,276.54
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22	\$ 5,893.75	\$ 1,857.51	\$ 47,473.46
Oct-22	\$ 611.60	\$ 1,857.51	\$ 46,227.55
Nov-22	\$ 11,359.00	\$ 1,857.51	\$ 55,729.04
Dec-22	\$ 2,431.00	\$ 1,857.51	\$ 56,302.53
Jan-23	\$ 1,440.00	\$ 14,832.04	\$ 42,910.49
Feb-23	\$ 299.70	\$ 1,857.51	\$ 41,352.68
Mar-23	\$ 1,154.30	\$ 1,857.51	\$ 40,649.47
Apr-23	\$ 345.70	\$ 1,857.51	\$ 39,137.66
May-23	\$ 440.30	\$ 1,857.51	\$ 37,720.45