

## – MINUTES –

### ST. ANNE'S VESTRY MEETING AUGUST 22, 2023

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Present: Mtr. Leeann Culbreath, Erin Campbell, Joe Falcone, Jeff Gibbs, Kimberly Jacobs, Sherrie McCullough, Rich McDonald (Sr. Warden), Jenna Claire Riddle, Shelly Schmeisser (Jr. Warden), Karen Smith, Pat Walker, Brian Yost, Lorie Felton (Treasurer), and Pam Leonard (Clerk)

Absent: Jill Coogle

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1. OPENING PRAYER – Karen Smith opened the meeting with prayer.
2. FORMATION – Mtr. Leeann led a lectio divina style reading and discussion of Romans 12:1-8.
3. DISCUSSION
  - a. Vestry Nominating Committee – Outgoing Vestry members Jill Coogle and Pat Walker will serve on the committee. They will add two non-Vestry members from the congregation at large to complete the group. Suggestions were made from the floor to fill these two seats. Jill has agreed to chair.
  - b. Zoom Attendance – After discussion, the group agrees that a Zoom option for attending meetings should be available. Shelly Schmeisser will compose a policy to present to the Vestry addressing approved circumstances for using this method, voting, etc.
4. INFORMATION
  - a. Priest in Charge's Report – *The Open Door* editor Donna Falcone has asked to be relieved from these duties. Mtr. Leeann is seeking a volunteer or a team of volunteers to publish the weekly e-newsletter.
  - b. Senior Warden's Report – The annual Diocesan Convention will be held in Augusta on November 9-11. St. Anne's will send three delegates and one alternate. Anyone interested in representing St. Anne's at the event should contact Rich McDonald.
  - c. Junior Warden's Report – Following hailstorms which came through the Tift area earlier this summer, all roofs on campus were inspected for

damage. Inspections revealed that all roofs need to be replaced. St. Anne's received a check for \$111,682.30 from our insurance company, and an additional \$37,108.57 is forthcoming upon completion of roof replacements. Shelly shared a summary of estimates from three roofing companies, as well as a recommendation from the Finance Committee for approval (see *Decision*).

d. Liaison Reports

- i. Adult Formation (*E. Campbell/B. Yost*) – The class series on LGBTQIA+ inclusion began last Sunday. Meaningful conversation resulted from this well attended session. The series will continue this Wednesday evening when Fr. David Rose, Priest at St. Luke's Episcopal Church in Rincon, will lead the discussion. Also, an EfM class will be offered this fall if interest warrants.
- ii. Finance (*L. Felton*) – No report.
- iii. Kitchen (*J.C. Riddle*) – No report.
- iv. Mission (*J. Coogle*) – No report.
- v. Outreach (*J. Falcone*) – Loaves of Love is in need of a new mixer.
- vi. Parish Life and Newcomers (*S. McCullough*) – A newcomers' dinner is scheduled for Sunday, September 10 at 6 p.m. The event will be held at Sherry McCullough's home. Also, information cards and/or packets for visitors are being developed.
- vii. Pastoral Care (*K. Smith*) – Thirty-five contacts have been made during the last month, Eucharistic Visitor training has begun, and the system for providing meals for parishioners in need is working well.
- viii. Stewardship (*J. Coogle*) – Stewardship Sunday has been rescheduled for October 29. A committee should be formed.
- ix. Transition (*J. Gibbs*) – No report.
- x. Youth Formation and Mission (*K. Jacobs*) – All Vestry members must complete *Safe Church* training by October 1. Wednesday night EYC and PreYC is underway. Attendance was 45 last week: PreYC – 23 and EYC – 10 middle school and 12 high school. The next big event for this ministry area is Trunk or Treat.
- xi. Worship (*P. Walker*) – No report.

e. Upcoming Dates

September 10	Newcomers' Social
September 26	Vestry Meeting
October 24	Vestry Meeting
October 29	Stewardship – Consecration Sunday
October 31	All Hallows' Eve Trunk or Treat

5. FINANCIAL REPORTS – Treasurer Lorie Felton shared financial reports for the month ending July 31, 2023 (see attachment). She will email budget preparation information to the Vestry. She also distributed memorandums to each ministry liaison regarding budget requests, which are due on August 31.
6. DECISION
  - a. Motion from the Finance Committee to enter into an agreement with Platinum Roofing to replace the roofs of Little St. Anne's, Main Sanctuary, Parish Hall, and Ministry Center for a total cost of \$82,843.07. Also, to authorize spending up to \$110,000 for unforeseen repairs that need to be made once roof replacement commences. The motion was approved.
  - b. Motion to move Stewardship Consecration Sunday to October 29, 2023. (motion by Kimberly Jacobs/second by Sherry McCullough). The motion was approved.
7. MINUTES – The minutes for the July 25, 2023, meeting were approved as circulated (motion by Karen Smith/second by Shelly Schmeisser).
8. CLOSING PRAYER – Jenna Claire Riddle closed the meeting with prayer.

Respectfully submitted,  
Pam Leonard

## St. Annes Operating Budget Summary

Jul-23	Jul-23	Jul-22
Monthly Income All-Sources	\$ 47,839.39	\$ 43,435.37
Expenses	\$ 27,834.08	\$ 30,994.32
<b>Net Operating Income</b>	<b>\$ 20,005.31</b>	<b>\$ 12,441.05</b>

YTD July 2023	Jul-23	Jul-22
Total Income	\$ 283,253.03	\$ 333,096.18
Total Expenses	\$ 214,210.52	\$ 252,480.31
<b>Net Operating Income</b>	<b>\$ 69,042.51</b>	<b>\$ 80,615.87</b>

Note: Pledge Income	July	Year To Date	Budget YTD
Jul-23	\$ 47,508.97	\$ 280,241.26	\$ 282,205.00
Jul-22	\$ 42,925.37	\$ 268,366.83	
<b>Difference</b>	<b>\$ 4,583.60</b>	<b>\$ 11,874.43</b>	

Note: Budget	Expense YTD	Budget YTD	Difference
Jul-23	\$ 214,210.52	\$ 282,205.00	\$ 67,994.48
Jul-22	\$ 252,480.31	\$ 270,628.75	\$ 18,148.44

### AMERIS BANK-Dedicated Accounts

Current Month	Past Month	Accounts
\$ 1,163.13	\$ 1,069.07	Diocesan Bond Interest
\$ 225,723.08	\$ 116,305.05	Money Market Holding
\$ 1,471.16	\$ 2,929.42	Money Market Checking
<b>\$ 228,357.37</b>	<b>\$ 120,303.54</b>	<b>TOTAL CASH In AMERIS - Dedicated Accounts</b>

### OTHER Savings/Investments

Current Month	Past Month	Accounts
\$ 123,457.73	123,457.73	Episcopal Church Foundation-Endowment
<b>\$ 123,457.73</b>	<b>\$ 123,457.73</b>	<b>TOTAL Other Savings/Investments</b>
<b>\$ 351,815.10</b>	<b>\$ 243,761.27</b>	<b>TOTAL Dedicated Cash/Savings/Investments</b>

### SOUTH GEORGIA BANK - Operating Accounts

Account Balances	Current Month	Past Month
Checking: Church Operating	\$ 259,494.79	\$ 239,199.06
Operating Reserve	\$ 100,000.00	\$ 100,000.00
<b>Total Cash in South Georgia Bank</b>	<b>\$ 359,494.79</b>	<b>\$ 339,199.06</b>

<b>Total Cash in SGBC &amp; Ameris Banks</b>	<b>\$ 711,309.89</b>	<b>\$ 582,960.33</b>
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### Ministry Center Financing

Building Fund	Income	Expenses	Balance
Jul-23	\$ 464.00	\$ 1,857.51	\$34,669.43

<b>Mortgage Balance</b>	<b>\$ 221,717.90</b>
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### NOTABLE Dedicated Accounts

Account	Current Month	Past Month
Maintenance Reserve	\$ 111,532.84	\$ (149.46)
Unrestricted Memorials	\$ 3,165.09	\$ 3,065.09
Restricted Memorials	\$ 1,884.29	\$ 1,884.29
Adult Formation	\$ 10,030.49	\$ 10,030.49
Mission Fund	\$ 500.00	\$ 500.00
Needlepoint	\$ 9,043.28	\$ 9,043.28
Outreach	\$ 6,721.03	\$ 6,701.03
Kitchen Fund	\$ 4,775.18	\$ 4,775.18
Parish Life	\$ 4,171.18	\$ 4,171.18
Pastoral Care	\$ 346.25	\$ 346.25
Worship	\$ 7,195.41	\$ 7,143.41
Youth Formation	\$ 10,149.21	\$ 12,858.22
Rector's Discretionary Fund	\$ 1,198.93	\$ 725.93
Rector Search Fund	\$ 20,558.96	\$ 20,558.96

July '23 Building Fund			
Ministry Center Financing			
Building Fund			
	Income	Expenses	Balance
Jul-22	\$ 397.00	\$ 1,857.51	\$ 44,816.03
Aug-22	\$ 478.70	\$ 1,857.51	\$ 43,437.22
Sep-22	\$ 5,893.75	\$ 1,857.51	\$ 47,473.46
Oct-22	\$ 611.60	\$ 1,857.51	\$ 46,227.55
Nov-22	\$ 11,359.00	\$ 1,857.51	\$ 55,729.04
Dec-22	\$ 2,431.00	\$ 1,857.51	\$ 56,302.53
Jan-23	\$ 1,440.00	\$ 14,832.04	\$ 42,910.49
Feb-23	\$ 299.70	\$ 1,857.51	\$ 41,352.68
Mar-23	\$ 1,154.30	\$ 1,857.51	\$ 40,649.47
Apr-23	\$ 345.70	\$ 1,857.51	\$ 39,137.66
May-23	\$ 440.30	\$ 1,857.51	\$ 37,720.45
Jun-23	\$ 200.00	\$ 1,857.51	\$ 36,062.94
Jul-23	\$ 464.00	\$ 1,857.51	\$ 34,669.43