

## – MINUTES –

### ST. ANNE'S VESTRY MEETING DECEMBER 19, 2023

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Present: Mtr. Leeann Culbreath, Kimberly Jacobs, Sherrie McCullough, Rich McDonald (Sr. Warden), Jenna Claire Riddle, Shelly Schmeisser (Jr. Warden), Pat Walker, and Pam Leonard (Clerk). Also in attendance were incoming 2024 Vestry members Kristifer Bell and Heather Newberry.

Absent: Erin Campbell, Jill Coogle, Joe Falcone, Lorie Felton (Treasurer), Jeff Gibbs, Karen Smith, and Brian Yost.

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1. OPENING PRAYER – Rich McDonald opened the meeting with prayer.
2. FORMATION – Mtr. Leeann continued a discussion of Liaison Areas from last month's meeting using the concept of *Appreciative Inquiry*. This method is commonly called an “asset-based” or “strengths-based” approach to change because it emphasizes positive idea generation. The model utilizes questions and dialogue to help participants uncover existing assets, strengths, advantages, or opportunities in their communities, organizations, or teams, and then collectively work toward developing and implementing strategies for improvement.
3. DISCUSSION
  - a. Vestry Retreat – The annual Vestry Retreat will be held January 26-28 at Honey Creek. Vestry members who have not already done so should make reservations. The weekend will begin with dinner at 6:30 Friday evening and will end on Sunday by noon following Eucharist.
  - b. Budget – The proposed 2024 budget was circulated. In Treasurer Lorie Felton's absence, Shelly Schmeisser asked for questions or concerns regarding the budget. There were no inquiries. Due to the lack of a quorum, the vote to approve will be delayed till the January meeting.
4. INFORMATION
  - a. Priest in Charge's Report
    - i. Planning for Christmas services is well underway.

- ii. The follow-up meeting on the LBGTQIA+ discussion went well. The next step will be to appoint a task force to work on proposals for the Vestry.
- iii. Mtr. Leeann will be out of town the week between Christmas and New Year's, returning on January 3.
- b. Senior Warden's Report – Rich McDonald expressed gratitude to outgoing Vestry members Jill Coogle, Erin Campbell, Jenna Claire Riddle, and Pat Walker for their service.
- c. Junior Warden's Report – No report.
- d. Liaison Reports
  - i. Adult Formation (*E. Campbell/B. Yost*) – No report.
  - ii. Finance (*L. Felton*) – No report.
  - iii. Kitchen (*J.C. Riddle*) – Preparation is underway for the Christmas Eve Midnight Mass reception. Food donations are still needed, as well as help cleaning after the event.
  - iv. Mission (*J. Coogle*) – No report.
  - v. Outreach (*J. Falcone*) – No report.
  - vi. Parish Life and Newcomers (*S. McCullough*) – The making of Advent wreaths on Sunday, December 3 went well.
  - vii. Pastoral Care (*K. Smith*) – No report.
  - viii. Stewardship (*J. Coogle*) – No report.
  - ix. Transition (*J. Gibbs*) – No report.
  - x. Youth Formation and Mission (*K. Jacobs*)
    - St. Anne's Got Talent is scheduled for February 2. Proceeds from this event will help fund the EYC mission trip to assist in the Appalachian Service Project.
    - Due to Allen and Nicky Lamb's move to north Georgia, a transition plan is in place to cover the many areas in which they served.
    - Acolyte masters are needed.
  - xi. Worship (*P. Walker*) – No report.
- e. Upcoming Dates
 

|               |  |
|---------------|--|
| December 24   | Mass, 10 a.m.<br>Family Mass, 5 p.m.<br>Midnight Mass, 11 p.m. |
| January 6     | Epiphany Mass/Children's Pageant<br>Spaghetti Dinner to follow |
| January 7     | Sunday School Resumes  |
| January 10    | Youth Activities Resume  |
| January 26-28 | Vestry Retreat   |
| February 2    | St. Anne's Got Talent  |

5. FINANCIAL REPORTS – November financial reports are not available due to the early December meeting. (November financial summaries were compiled after the meeting and are attached.)
6. DECISION – None
7. MINUTES – The minutes for the November 28, 2023, meeting were approved as circulated (motion by Shelly Schmeisser/second by Jenna Claire Riddle).
8. CLOSING PRAYER – Kim Jacobs closed the meeting with prayer.

Respectfully submitted,  
Pam Leonard

## St. Annes Operating Budget Summary

**Nov-23**

|                             | Nov-23              | Nov-22              |
|-----------------------------|---------------------|---------------------|
| Monthly Income All-Sources  | \$ 40,168.98        | \$ 48,465.50        |
| Expenses                    | \$ 28,271.87        | \$ 29,753.81        |
| <b>Net Operating Income</b> | <b>\$ 11,897.11</b> | <b>\$ 18,711.69</b> |

**YTD November 2023**

|                             | Nov-23              | Nov-22                |
|-----------------------------|---------------------|-----------------------|
| Total Income                | \$ 406,095.90       | \$ 340,520.82         |
| Total Expenses              | \$ 344,036.24       | \$ 355,240.19         |
| <b>Net Operating Income</b> | <b>\$ 62,059.66</b> | <b>\$ (14,719.37)</b> |

| Note: Pledge Income | November             | Year To Date          | Budget YTD    |
|---------------------|----------------------|-----------------------|---------------|
| Nov-23              | \$ 39,564.47         | \$ 400,533.92         | \$ 443,465.00 |
| Nov-22              | \$ 47,815.60         | \$ 430,734.98         |               |
| <b>Difference</b>   | <b>\$ (8,251.13)</b> | <b>\$ (30,201.06)</b> |               |

| Note: Budget | Expense YTD   | Budget YTD    | Difference   |
|--------------|---------------|---------------|--------------|
| Nov-23       | \$ 344,036.24 | \$ 443,465.00 | \$ 99,428.76 |
| Nov-22       | \$ 364,440.71 | \$ 425,273.75 | \$ 60,833.04 |

**AMERIS BANK-Dedicated Accounts**

| Current Month        | Past Month           | Accounts   |
|----------------------|----------------------|--|
| \$ 1,590.28          | \$ 1,514.94          | Diocesan Bond Interest                           |
| \$ 138,672.67        | \$ 138,861.45        | Money Market Holding                             |
| \$ 2,294.09          | \$ 1,101.70          | Money Market Checking                            |
| <b>\$ 142,557.04</b> | <b>\$ 141,478.09</b> | <b>TOTAL CASH In AMERIS - Dedicated Accounts</b> |

**OTHER Savings/Investments**

| Current Month        | Past Month           | Accounts  |
|----------------------|----------------------|---|
| \$ 120,902.82        | \$ 123,496.22        | Episcopal Church Foundation-Endowment           |
| <b>\$ 120,902.82</b> | <b>\$ 123,496.22</b> | <b>TOTAL Other Savings/Investments</b>          |
| <b>\$ 263,459.86</b> | <b>\$ 264,974.31</b> | <b>TOTAL Dedicated Cash/Savings/Investments</b> |

**SOUTH GEORGIA BANK - Operating Accounts**

| Account Balances                        | Current Month        | Past Month           |
|---|----------------------|----------------------|
| Checking: Church Operating              | \$ 252,575.22        | \$ 241,139.21        |
| Operating Reserve                       | \$ 100,000.00        | \$ 100,000.00        |
| <b>Total Cash in South Georgia Bank</b> | <b>\$ 352,575.22</b> | <b>\$ 341,139.21</b> |

|  |                      |                      |
|--|----------------------|----------------------|
| <b>Total Cash in SGBC &amp; Ameris Banks</b> | <b>\$ 616,035.08</b> | <b>\$ 606,113.52</b> |
|--|----------------------|----------------------|

| Ministry Center Financing Building Fund |           |             |             |
|---|-----------|-------------|-------------|
|   | Income    | Expenses    | Balance     |
| Nov-23                                  | \$ 374.30 | \$ 1,857.51 | \$28,681.39 |

|                         |                      |
|-------------------------|----------------------|
| <b>Mortgage Balance</b> | <b>\$ 217,276.00</b> |
|-------------------------|----------------------|

**NOTABLE Dedicated Accounts**

| Account                     | Current Month | Past Month   |
|-----------------------------|---------------|--------------|
| Maintenance Reserve         | \$ 28,494.30  | \$ 28,494.30 |
| Unrestricted Memorials      | \$ 3,440.09   | \$ 3,440.09  |
| Restricted Memorials        | \$ 1,884.29   | \$ 1,884.29  |
| Adult Formation             | \$ 10,030.49  | \$ 10,030.49 |
| Mission Fund                | \$ 500.00     | \$ 500.00    |
| Needlepoint                 | \$ 9,043.28   | \$ 9,043.28  |
| Outreach                    | \$ 5,750.92   | \$ 5,710.92  |
| Kitchen Fund                | \$ 4,775.18   | \$ 4,775.18  |
| Parish Life                 | \$ 4,171.18   | \$ 4,171.18  |
| Pastoral Care               | \$ 346.25     | \$ 346.25    |
| Worship                     | \$ 7,424.21   | \$ 7,424.21  |
| Youth Formation             | \$ 10,767.47  | \$ 10,517.47 |
| Rector's Discretionary Fund | \$ 2,164.80   | \$ 678.20    |
| Rector Search Fund          | \$ 20,348.96  | \$ 20,348.96 |

| November '23 Building Fund                         |              |              |              |
|--|--------------|--------------|--------------|
|  |              |              |              |
| Ministry Center Financing                          |              |              |              |
| Building Fund                                      |              |              |              |
|  | Income       | Expenses     | Balance      |
| Oct-22   | \$ 611.60    | \$ 1,857.51  | \$ 46,227.55 |
| Nov-22   | \$ 11,359.00 | \$ 1,857.51  | \$ 55,729.04 |
| Dec-22   | \$ 2,431.00  | \$ 1,857.51  | \$ 56,302.53 |
| Jan-23   | \$ 1,440.00  | \$ 14,832.04 | \$ 42,910.49 |
| Feb-23   | \$ 299.70    | \$ 1,857.51  | \$ 41,352.68 |
| Mar-23   | \$ 1,154.30  | \$ 1,857.51  | \$ 40,649.47 |
| Apr-23   | \$ 345.70    | \$ 1,857.51  | \$ 39,137.66 |
| May-23   | \$ 440.30    | \$ 1,857.51  | \$ 37,720.45 |
| Jun-23   | \$ 200.00    | \$ 1,857.51  | \$ 36,062.94 |
| Jul-23   | \$ 464.00    | \$ 1,857.51  | \$ 34,669.43 |
| Aug-23   | \$ 370.70    | \$ 1,857.51  | \$ 33,182.62 |
| Sep-23   | \$ 457.30    | \$ 1,857.51  | \$ 31,782.41 |
| Oct-23   | \$ 239.70    | \$ 1,857.51  | \$ 30,164.60 |
| Nov-23   | \$ 374.30    | \$ 1,857.51  | \$ 28,681.39 |
| Dec-23   |              | \$ 1,857.51  | \$ 26,823.88 |
| Jan-24   |              | \$ 1,857.51  | \$ 24,966.37 |
|  |              |              |              |
|  |              |              |              |
|  |              |              |              |
|  |              |              |              |
| \$12,974.53 was paid on loan principle on 01/03/23 |              |              |              |