

– MINUTES –

ST. ANNE'S VESTRY MEETING FEBRUARY 27, 2024

Present: Kristifer Bell, David Fant, Jeff Gibbs, Kimberly Jacobs, Sherry McCullough, Rich McDonald (Sr. Warden), Heather Newberry, Shelly Schmeisser (Jr. Warden), Alan Smith, Karen Smith, Brian Yost, Kathy Moreno (Treasurer), and Pam Leonard (Clerk)

Zoom attendance: Mtr. Leeann Culbreath and Justin Cook

Others present: David Hilliard representing the St. Anne's Foundation

Absent: None

1. OPENING PRAYER – Kim Jacobs opened the meeting with prayer.
2. SPECIAL REPORT – St. Anne's Foundation Board member David Hilliard presented an update on the Foundation. Other board members include Sarah Cook, Ron Elizondo, and Ray Moreno. One seat on the five-member board remains unfilled. As treasurer to the Vestry, Kathy Moreno serves as an ex officio member. In this role, she will act as liaison to the Vestry. Foundation financial reports show a January 31, 2024, balance of \$133,607.70. The group has several upcoming strategies to heighten parish awareness of the Foundation.
3. FORMATION – Mtr. Leeann led the group in an Appreciative Inquiry review of last month's Vestry Retreat held at Honey Creek. Discussion centered on moments of special meaning and the deeper values associated with each, as well as how to build on these experiences to grow and enrich our lives at St. Anne's. She also distributed a Vestry Resource Guide to each member and shared a written transcript of Vestry Retreat discussion notes.
4. MINUTES – The minutes for the January 28, 2024, meeting were approved as circulated (motion by Brian Yost/second by Heather Newberry).
5. FINANCIAL REPORTS – Treasurer Kathy Moreno shared the financial reports for the month ending January 31, 2024 (attached). She also expressed the need for a capital campaign for the purpose of reducing the Ministry Center mortgage. Stewardship Liaison Kristifer Bell will begin work to fill a planning committee for this effort.

6. DISCUSSION

- a. Parochial Report – The annual Parochial Report was circulated by email for review prior to the meeting (attached). After approval, the report will be submitted to the Diocesan Office. (See *Decision*)
- b. Sunday Host/Vestry Person of the Day
 - i. The format of using a Sunday Host to make announcements prior to the service has been used for the past two weeks and will continue on a trial basis through Lent.
 - ii. In addition to regular duties, the Vestry Person of the Day should:
 - Stand from the congregation when introduced.
 - Assist in identifying newcomers.
 - Heather Newberry has been welcoming the online worshipers by Facebook comment during the service live feed.
- c. Communications Consultant – The Finance Committee recommended funding Mtr. Leeann’s request for a communications professional at a cost of up to \$2,800, to be reevaluated after six months. (See *Decision*)
Duties to include:
 - i. Preparation of *The Open Door* e-newsletter on a weekly basis
 - ii. Website refresh, update, and maintenance
 - iii. Graphic design for special events
- d. Pastoral Care Coordinator – The Finance Committee recommended funding Mtr. Leeann’s request for a Pastoral Care Coordinator at a cost of \$6,000 for a six-month period. After discussion, the Vestry requested an organizational chart of all Pastoral Care areas, duties involved in each area, and volunteers in place. This recommendation will be tabled until the March meeting.

7. INFORMATION

- a. Senior Warden’s Report – No report.
- b. Junior Warden’s Report – Each Vestry member will receive by email a list of parishioners to send notes thanking them for their service to St. Anne’s.
- c. Priest-in-Charge Report – Mtr. Leeann will commission Vestry Wardens and new Vestry members at an upcoming Sunday service. She also shared her time commitments as a Deputy to the National Convention.
- d. Liaison Reports – Reports submitted in advance of the meeting are attached. Additional information presented during the meeting is below:
 - i. Adult Formation (*B. Yost*) –
 - ii. Communications/Technology (*D. Fant*) –
 - iii. Finance (*J. Gibbs*) –
 - iv. Mission (*J. Cook*) –
 - v. Outreach (*H. Newberry*) –

- vi. Parish Life (*S. McCullough/A. Smith*) –
 - vii. Pastoral Care (*K. Smith*) –
 - viii. Stewardship (*K. Bell*) –
 - ix. Transition/Rector Search (*J. Gibbs*) – The Search Committee will contract with Stacey Green to produce a video to be used as a recruitment tool for rector candidates.
 - x. Worship – (*H. Newberry*) –
 - xi. Youth & Children (*K. Jacobs*) –
- e. Upcoming Dates
- | | |
|----------|-----------------------|
| March 10 | Daylight Savings Time |
| March 19 | Vestry Meeting |
| March 24 | Palm Sunday |
| March 25 | Holy Week Begins |
| March 29 | Good Friday |
| March 31 | Easter/Bishop’s Visit |

8. DECISION

- a. Motion to approve the 2023 Parochial Report as presented (motion by Jeff Gibbs/second by Shelly Schmeisser). The motion was approved.
- b. Motion to approve the appointment of Sr. Warden Rich McDonald, Jr. Warden Shelly Schmeisser, and Treasurer Kathy Moreno for 2024 service (motion by Jeff Gibbs/second by Heather Newberry). The motion was approved.
- c. Motion to accept the Finance Committee’s recommendation to fund Mtr. Leeann’s request for a communications professional at a cost of up to \$2,800 to be reevaluated after six months. Duties include the preparation of the weekly e-newsletter; website refresh, update, and maintenance; and graphic design for special events (motion by Jeff Gibbs/no second needed as this is a Finance Committee recommendation). The motion was approved.

9. CLOSING PRAYER – Brian Yost closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

St. Anne's Episcopal Church

Profit/Loss: Actual vs Budget

	Month of Jan 2024	1/12 annual Budget Amt
INCOME		
Operating Income	37,706.89	40,268.00
Interest Income	13.84	
TOTAL INCOME	37,720.73	40,268.00
EXPENSE		
Administration Expenses	7,595.38	8,642.00
Ministry Areas		
Adult Formation & Missions	100	49
Outreach	1,000.00	520.00
Parish Life	229.31	278.00
Pastoral Care	0.00	124.00
Stewardship	0.00	100.00
Worship	1,390.03	1,148.00
Youth Formation	50.00	1,290.00
Total Ministry Areas	2,769.34	3,509.00
Payroll & Related Expenses		
Rector		
Salary & Payroll Taxes	4,854.37	5,209.00
Benefits	993.58	7,463.00
Total Rector	5,847.95	12,672.00
Church Administrator		
Salary & Payroll Taxes	4,194.75	4,194.00
Benefits	862.00	1,374.00
Total Church Administrator	5,056.75	5,568.00
Music Director and Musicians	4,715.28	3,546.00
Nursery & Kitchen	0.00	695.00
Total Payroll & Related Expenses	15,619.98	22,481.00
Buildings & Grounds		
Building Maintenance	195.00	566.00
Cleaning	2,340.00	1,291.00
Grounds Maintenance	610.18	862.00
IT Expense	0.00	29.00
Repairs	0.00	308.00
Utilities	2,776.18	2,378.00
Total Buildings & Grounds	5,921.36	5,434.00
TOTAL EXPENSES	31,906.06	40,066.00
PROFIT/LOSS	5,814.67	202.00

St. Anne's Episcopal Church
Selected Account Balance Summary

	1/31/24	1/31/23
Cash & Cash Equivalent in Banks		
Operating (South GA Bank)		
Operating Account	291,370.35	226,287.99
Operating Reserve	100,000.00	100,000.00
Total Operating (South GA Bank)	391,370.35	326,287.99
Dedicated Accounts (Ameris Bank)		
Dedicated Accounts (Ameris Bank)		
Building Fund	33,748.37	42,910.49
Adult Formation	10,030.49	10,030.49
Kitchen Fund	4,775.18	4,425.18
Maintenance Reserve	28,954.23	17,102.56
Mission Fund	500.00	500.00
Needlepoint	9,043.28	9,043.28
Outreach	5,521.84	6,626.03
Parish Life	4,171.18	4,171.18
Pastoral Care	346.25	346.25
Rector's Discretionary Fund	2,294.05	1,625.81
Rector's Search Fund	20,348.96	21,458.96
Restricted Memorials	1,884.29	1,884.29
Unrestricted Memorials	3,490.09	1,925.09
Worship	7,333.02	6,417.16
Youth formation	10,969.91	6,869.28
Other Dedicated Funds	7,774.58	545.38
Total Dedicated Accounts	151,185.72	135,881.43
TOTAL CASH IN BANKS	542,556.07	462,169.42
Endowment-St Anne's Foundation	132,699.70	118,895.39
LOAN		
Mortgage on Ministry Center	214,980.68	228,549.24

**THE 2023 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS
ACCORDING TO CANONS I.6, I.7, AND I.17
(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation St Annes Episcopal Church		Diocese Georgia	
Street address 1 2411 Central Ave		City Tifton	State GA
Street address 2	ZIP + 4 31794	County Tift	Country United States
Mailing address 1 PO Box 889		City Tifton	State GA
Mailing address 2	ZIP + 4 31793-0889	County	Country United States
Congregation's Email Address office@stannestifton.com		Congregation's URL (Web Address) www.stannestifton.com	Phone 229-382-7505
Tax ID 58-1394320			

Report Preparation

Membership, Attendance, & Services prepared by (Print or type name) Emily Guerry	Email address office@stannestifton.com	Daytime Phone 2293827505
Stewardship & Financial Prepared by (Print or type name) Kathy Moreno	Email address kmoreno@abac.edu	Daytime Phone 2293924124

Certified by the Clerk of the Vestry (after board review / approval)

Certified by Pam Leonard	Email address pleonard@abac.edu	Daytime Phone 2294023700
Signature	Date 02/27/2024	

Certified By Treasurer/Financial Officer

Certified by Kathy Moreno	Email address kmoreno@abac.edu	Daytime Phone 2293924124
Signature	Date 02/27/2024	

Certified by Rector/Vicar/Person in Charge

Certified by The Rev. Leeann Culbreath	Daytime Phone 2298482940	Email address motherleeann@gmail.com
Signature	Date 02/27/2024	

Warden/Vestry Approval

Warden (Print or type name) Rich McDonald	Email address mcdonald@friendlycity.net	Daytime Phone 2293391282
Indicate the date that your 2023 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)		Date 02/27/2024

Parochial Report Completion

How many people participated in completing this parochial report?	5
Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it): <i>Examples: Rector/Vicar, Wardens, Vestry Member, Treasurer, Staff Member, Volunteer</i>	Rector/Vicar, Wardens, Treasurer, Staff Member

Membership, Attendance and Services of the Reporting Congregation

Active Participants in the Reporting Congregation

Anyone of any age who is active in the congregation regardless of baptism or membership status

1. Total Active Participants: 381

2.	Of the total active participants, how many are in each of the following age groups?	#
	Children (ages 0-12)	50
	Youth (ages 13-17)	29
	Young adults (ages 18-34)	45
	Middle adults (ages 35-64)	119
	Senior adults (ages 65 and older)	138
	<i>(this should add up to the Active Participant total)</i>	
	Total	381

3.	Of the total active participants, provide the number and percentage that are in each of the following racial/ethnic categories. <i>If you do not collect this information, it is not required in order to complete your report. If this is not information already available for your congregation, we suggest a survey to allow individuals to self-identify.</i>	%	#
	American Indian/Alaska Native (non-Hispanic)	0	0
	Asian (non-Hispanic)	0	0
	Black or African American (non-Hispanic)	0	0
	Hispanic or Latino(a)	0	0
	Native Hawaiian or Pacific Islander (non-Hispanic)	0	0
	White (non-Hispanic)	0	0
	Multiracial	0	0
	<i>(Note that percentages should add up to 100%)</i>		
	Total	0	0

Active Baptized Members of the Reporting Congregation at Year-End:

Using the 2022 Parochial Report, record the **Number of Baptized Members Reported as of December 31, 2022.**

M22	(See your 2022 Parochial Report, Box M22)	Members Reported Last Year in 2022 = M22	545
4.	Increases during year <i>All members added to the baptized members section of the congregation's Membership Register during 2023 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.</i>	+	24
5.	Decreases during year <i>All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.</i>	-	252
	<i>Add the increases entered in line 4 to Box M22. Then subtract the decreases entered in line 5 for the total active membership as of December 31, 2023</i>		
M23	Total Active Baptized Members (end of report year 2023) = M23	=	317

Communicants in Good Standing of the Reporting Congregation:

Baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

6.	Adult communicants in good standing (age 16 and over)	264
7.	Youth communicants in good standing (under age 16)	53
8.	Total communicants in good standing	317

Review of Database:

9.	When was the last time the congregation's database of participants was reviewed and adjusted?	02/20/2024
10.	How frequently is the congregation's database of participants reviewed and adjusted?	
	<input type="checkbox"/> Quarterly <input type="checkbox"/> Twice a year <input type="checkbox"/> Annually <input checked="" type="checkbox"/> Other As needed	

In-Person Worship Attendance:

The following attendance questions are for recording in-person worship attendance only. Do not include online participation numbers.

11. Average Weekly Attendance

Include all regularly scheduled worship (Sundays, Weekday Services, Holy Days, or special feasts observed annually). Divide total attendance by 52

Total In-person Attendance: ÷ Total weeks =

12. Total Attendance for All Non-Regularly Scheduled Worship

(i.e., Burials, marriages, baptisms conducted outside regularly scheduled worship, quinceañeras, etc.)

476

13. Average Sunday Attendance

Sunday (& Saturday Evening) Attendance for In Person Worship. Divide total attendance by the total number of Sundays In-Person worship was conducted.

Total In-person Attendance: ÷ Total # of Sundays =

14. Average In-person Principal Worship Service Attendance on a Weekday

(for congregations without Sunday or Saturday evening services)

Total In-person Attendance: ÷ Total weeks =

15. Total In person Easter Sunday Attendance (including Easter Vigil):

306

16. Total In person Christmas Eve and Christmas Day Attendance:

249

How was worship conducted in 2023?

- 17. Indicate the languages in which worship is conducted: English
- 18. Other Languages (please list) _____
- 19. In what ways has your community worshipped this year? (Check all that apply)
 In-Person Indoors In-Person Outdoors Virtual Hybrid (both in-person and online)
- 20. Do you track online attendance/participation? Yes No
- 20a. If yes, how do you count online attendance/participation?
- 20b. Average Weekly Online Participation in Worship (if known): 0
- 20c. Online Tracking Worksheet

Sacraments & Services: Using the Register of Church Membership and Rites:

Provide information for in-person, hybrid, and online services separately.
 If Eucharist was not celebrated at the congregation's principal services, count the services as Daily Office.

- In-person indicates the service was not available online and was only conducted in-person.
- Hybrid designates that the service was both in-person and online.
- Online means the service was available online only.

	<u>In-person Services</u>	<u>Hybrid Services</u>	<u>Online Services</u>
21. Total Sunday & Saturday Evening Eucharists	0	52	0
22. Total Weekday Eucharists or other	39	0	0
23. Total Private Eucharists	15	0	0
24. Daily Offices on Sunday or Saturday Evening	0	1	0
25. Daily Offices Held on Weekdays	166	0	0
26. Marriages conducted in 2023	0	0	0
27. Burials conducted in 2023	5	0	0
28. Baptisms 16 years and older	2		
29. Baptisms under 16 years of age	7		
30. Confirmations 16 years and older	0		
31. Confirmations under 16 years of age	11		
32. Received by a Bishop	12		

Faith Formation:

33.	Are regular Sunday or weekday adult education programs held?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
34.	How were religious education or spiritual formation programs held?		
	<input checked="" type="checkbox"/> In-person	<input type="checkbox"/> Hybrid	<input type="checkbox"/> Online
35.	Number of adults engaged in religious education or spiritual formation		<u>50</u>
36.	Number of children and youth engaged in religious education or spiritual formation		<u>95</u>

Narrative Questions:

Clergy, Vestry and Staff are encouraged to participate in answering these questions.

37. What opportunities and challenges did the congregation face in 2023?

The biggest challenge we have faced as a parish during 2023 has been continuing to operate without a full-time rector and to continue to search for a new rector. This has been a challenge as we are continuing to learn where gaps in leadership need to be addressed. This has also created its own opportunity where we are becoming a stronger lay-driven church apnd providing our lay leadership with the guidance and empowerment to lead.

38. Looking toward the future, what changes do you hope to see in your faith community? What does your community need in order to bring about these changes?

39. We invite you to tell stories of how you have spent the last year naming, addressing, and dismantling the injustices of racism in yourselves, congregations, and your communities.

Stewardship and Financial Information of the Reporting Congregation**Giving Information for 2023:**Please indicate the reporting currency: US Dollar (United States)

				US DOLLAR	OTHER CURRENCY
Number of Pledges	1.	Number of confirmed pledges/commitments for 2023 report year	(1)	70	0
Total \$ Pledged	2.	Total dollar amount pledges for 2023 report year	(2)	318,628	0
Report of Revenues and Expenses for 2023:					
Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3)	456,201	0
	4.	Money from investments used for operations in 2023	(4)	0	0
	5.	Other operating income	(5)	0	0
	6.	Unrestricted bequests used for operations	(6)	0	0
Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A				456,201	0
	7.	Assistance from diocese for operating budget	(7)	0	0
Total Operating Revenues (A + 7) = B				456,201	0
Non-Operating Revenues	8.	Capital funds, gifts & additions	(8)	127,360	0
	9.	Additions to endowment & other investment funds	(9)	0	0
	10.	Contributions & grants for congregation based outreach & mission	(10)	1,131	0
	11.	Funds for transmittal to other organizations	(11)	13,195	0
Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C				141,686	0
Total All Revenues (B + C) = D				597,887	0
Operating Expenses	12.	To Diocese for assessment, apportionment, or fair share	(12)	45,902	0
	13.	Outreach from operating budget	(13)	6,250	0
	14.	All other operating expenses	(14)	334,229	0
Subtotal Operating Expenses (12 + 13 + 14) = E				386,381	0
Non-Operating Expenses	15.	Major improvements & capital expenditures	(15)	148,806	0
	16.	Expense for congregation's outreach & mission	(16)	2,178	0
	17.	Funds contributed to Episcopal seminaries	(17)	2,260	0
	18.	Funds sent to other organizations	(18)	13,239	0
Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F				166,483	0
Total All Expenses (E + F) = G				552,864	0
At Year-End:	19.	Total cash in all checking & savings accounts	(19)	558,294	0
As of December 31, 2023	20.	Total investment at market value (not including cash reported in line 19)	(20)	136,408	0

Continuing Stewardship and Financial Information of the Reporting Congregation**Information for 2023:**

21. Number of contributing households without a pledge/commitment: 77
22. If the congregation has an endowment or reserve funds, how did usage of those funds in 2023 change compared to 2022?
 Increased Decreased Same
23. If the congregation takes an endowment draw to fund the operating budget, what was the percentage draw from the endowment for 2023? 0.00
(If there are multiple endowment funds provide the average draw percentage.)
24. How significant is the negative impact of the pandemic on your congregation's finances for 2023?
 Very significant Somewhat significant Neutral Somewhat insignificant Very insignificant
 Comments:

25. Does the congregation have any outstanding debt? Yes No
 If yes, how much? 216,119
 What is the debt for? To pay off Ministry Center, built in 2015.
26. What is the financial outlook for the congregation over the next 5 years?

With the arrival of several younger families at St. Anne's over the past few years, we look forward to a promising future. The finances of the church, we believe, will keep pace with that growth.

Priest(s) Serving this Congregation

Last name of Rector, Vicar, Dean, Priest-in-charge or interim 1. Culbreath	First Name Leeann	Middle Name D.
Title of position Priest-in-charge	Year Ordained 2020	Diocese of canonical residence Georgia
Employment status at this congregation: <input type="checkbox"/> Full time <input checked="" type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation: 2022	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assisting priest or curate	First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no priest at present, who leads Sunday worship services? (check all that apply)

Supply priest Deacon Lay Leader Other _____
 A long-term supply priest: _____ (Give full name of long-term supply)

Deacon(s) Serving this Congregation

Last name of Deacon	First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year Ordained	+

Last name of Deacon	First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year Ordained	+

Name(s) of other congregation(s) currently served by these priests (if any)

--

Explanation of Unique or Unusual Clergy Situation:

--

Outreach Ministries and Volunteer Activity of this Congregation

Using the boxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during 2023. Leave the row blank if the congregation does not participate in a listed ministry.

	Estimated total number of volunteers involved	Estimated number of new volunteers this year	Estimated number of people served per month	Does the congregation donate space for this ministry?	Does the congregation make financial or in-kind donations for programs provided by
	#	#	#	Yes or No	I = In-kind F = Financial B = both
1. Food pantry, soup kitchen, or meal projects	10	0	0	Yes	
2. Sustainable food garden/cooperative (such as "Farm to Tray")					
3. Cash, vouchers, or help with rent/utilities	1	0	8	Yes	
4. Day care, preschool, before- or after-school programs					
5. Tutoring or literacy programs					
6. Health programs (parish nurse, clinics, health education, etc.)					
7. Community organizing, organized social issue advocacy					
8. Job placement, job training, employment counseling					
9. Building projects (such as Habitat for Humanity)					
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)					
11. Programs for the elderly and homebound persons					
12. Clothes closet, thrift store					
13. Homeless or no-freeze shelter					
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief					
15. Refugee resettlement					
16. Ecumenical or Interfaith Partnerships					
17. Other, not listed:					

In the past year, has the congregation completed or reviewed its profile of domestic and global mission activities on the Episcopal Asset Map, a joint project of The Episcopal Church and Episcopal Relief & Development?

Yes No

LIAISON REPORTS

FEBRUARY, 2024

Adult Formation (*B. Yost*)

-

Communications/Technology (*D. Fant*)

- Sound fading out during service should be fixed by raising and securing receivers. Looking at different mics for better sound. Communication getting up with all the parties to introduce myself and see what they need from me.

Finance (*J. Gibbs*)

- The Finance Committee met on Sunday, February 25 and submitted the following motions to the Vestry:
 - Newsletter contracted to a professional – Annual costs and duties were discussed. The committee voted to approve up to \$2,800 for this service for a six-month period, 30-day notice being required for termination. Contract to be reevaluated in six months. Long run solutions were also discussed.
 - Pastoral Care Coordinator – Possible duties were discussed, and a job description is to be developed. The committee voted to approve up to \$6,000 for this service for six months, 30-day notice being required for termination. Contract to be reevaluated in six months.

Mission (*J. Cook*)

- St. Anne's Got Talent was a hit again this year and raised \$12,400 in ticket sales and auction items. The mission trip with the Appalachian Service Project is scheduled for June 17-21. Mission leaders are expecting to take 12 youth and six adults from the church.

Outreach (*H. Newberry*)

- Knots of Love - No shawls were sent in December or January, but Sheila O'Neal is still knitting/crocheting as she can. Gayle Belcher is going to assist Sheila with this ministry.
- Food Box - We have 13 regular recipients and 10 volunteers helping with the monthly deliveries. All going well there.
- Emergency Food Boxes - Putting the food wagon back into action has helped with emergency supplies. Twenty-seven emergency bags/boxes were given out in late December/early January with an unknown, but significant number being given out in the last month as well.
- Adopt-A-Mile - The next quarterly trash pick-up is tentatively scheduled for March 9 at 9 a.m. The Youth will be asked to help.
- Love Notes - 60+ cards are sent monthly and on birthdays/holidays to residents of South Georgia Rehab by a St. Anne's volunteer force of about 12 people led by Donna Falcone. All going well there.
- Loaves of Love - Planning a bake sale for Pentecost (May 19th) and another later in the year (TBD). The bake sale at the end of 2023 was very successful. At their February 20 meeting, the committee decided to make a regular monthly donation of \$100 at the first of each month from the Loaves of Love dedicated account to the Rector's Discretionary fund so that excess bake sale funds are being put to good use. Mtr. Leann can reliably count on that minimum amount of Rector's Fund income each month. Libby Robertson will see to the proper requests via Emily to get that ball rolling. The committee did not rule out the possibility of lump sum donations to the Rector's Fund or for other purposes as funds are available or needs are made known.
- Recycling Program - Our Terracycle program has come to an end. The committee voted to begin a new program of collecting socks (old, worn, holey, single, CLEAN socks are collectible) for recycling into clothing. More information will be gathered and then dispersed so all may participate.
- Rapid Response Outreach Request - The committee has generated a Google form by which a member of St. Anne's can request official St. Anne's approval for a one-time Outreach activity that is not meant

to be a standing ministry, but simply allow for greenlighting (or not) the official involvement of our parish in the requested activity. Waiting on an official email, outreach@stannestifton.com, to be created so the form can be added to St. Anne's website and the congregation informed.

- Next monthly meeting is March 19 at 6 p.m.

Parish Life (S. McCullough & A. Smith)

- Sherry is working on a plan to have one of the greeters attend the worship committee as opposed to us creating another committee. Alan will begin sending thank you cards to families that provide snacks following our Sunday morning service.

Pastoral Care (K. Smith)

- The Pastoral Care committee has been working on a medical equipment project and have a place to store the equipment. A member has volunteered to assist Libby Robertson in this area. The committee is working on a way to track material as it comes in and goes out. The other area the committee is working on is the food project. I have been calling present members, who have helped make food as needed, as well as the food train. The committee will meet during the first week of March.

Stewardship (K. Bell)

- No report.

Transition (J. Gibbs)

- No report.

Worship (H. Newberry)

- Children's Pageant at the Epiphany service was a great success.
- Committee proposed that we shorten and move announcements to the beginning of the service. We are trying this out during Lent as Vesty already approved in January.
- Still working to reorganize and train acolyte masters and acolytes. Upcoming Acolyte Training will be March 17 from 3-5 p.m.
- Next quarterly meeting (and my first opportunity to actually liaise with the committee) will be March 19 at 4 p.m. to finalize plans for Palm Sunday/Easter and beyond.

Youth Formation (K. Jacobs)

- Shrove Tuesday and St. Anne's Got Talent were both a huge success.
- Egg Hunt will take place between the two Easter Sunday services.
- VBS is in the preliminary planning stages.
- VBS Dates: June 3-7
- Mission Trip: June 17-21