

– MINUTES –

ST. ANNE'S VESTRY MEETING OCTOBER 22, 2024

Present: Kristifer Bell, Jeff Gibbs, Kimberly Jacobs, Pam Leonard (Clerk), Sherry McCullough, Rich McDonald (Sr. Warden), Kathy Moreno (Treasurer), Heather Newberry, Shelly Schmeisser (Jr. Warden), Alan Smith, Karen Smith, Fr. Nathan Wilson, and Brian Yost

Absent: Justin Cook and David Fant

1. OPENING PRAYER – Kimberly Jacobs opened the meeting with prayer.
2. FORMATION – Reading from the Covenant of Mutual Ministry, which will be read at his upcoming Celebration of New Ministry, Fr. Nathan discussed how everyone is called to ministry:

Good people of _____, through Baptism you have been adopted into the community of faith, the Body of Christ, the Church. Together with your rector, you have been called to share in the Church's mission to reconcile all people to unity with God and each other in Christ. As your bishop, I remind you that in Baptism, you are fully empowered and authorized to exercise ministry in Christ's name, with mutual affection and respect, within this congregation, in the Diocese of Georgia, and in the wider community. Having covenanted in Baptism to do this work, remember that each of you has resources and gifts for ministry. Join your rector in prayer, in discerning a vision for this congregation, and in calling forth the leadership, resources, and talents to carry out that vision.
3. Minutes for the September 24, 2024, meeting were approved as circulated (motion by Jeff Gibbs/second by Karen Smith).
4. FINANCIAL REPORTS – Treasurer Kathy Moreno shared the financial reports for the month ending September 30, 2024 (attached).
5. DISCUSSION
 - a. Annual Meeting Agenda
 - i. State of the Parish – presented by Fr. Nathan
 - ii. Financial Reports, to include an update on the Ministry Center mortgage – presented by Treasurer Kathy Moreno
 - iii. Vote on New Vestry Members – nominations include Clayton Riehle, Libby Robertson, Josh Rogers, and Patrick Warren

6. INFORMATION

a. Rector's Report

- i. Celebration of New Ministry – Will be held on November 9 at 1:30 p.m., followed by a reception
- ii. Green Collective Contract – Fr. Nathan is now editing the weekly e-newsletter, however Stacey Green will continue to be on contract for “as needed” services, such as website updates, promotional flyers for special services, advertising, printed publications, and photography.

b. Senior Warden's Report – No report.

c. Junior Warden's Report

- i. Due to the flooding issue, an assessment of the Parish Hall for repairs needed before replacing the flooring is scheduled for tomorrow, October 23.

d. Liaison Reports – Reports submitted in advance of the meeting are attached. Additional information presented during the meeting is below:

- i. Adult Formation (*B. Yost*) – No report.
- ii. Communications/Technology (*D. Fant*) – No report.
- iii. Finance (*J. Gibbs*) – No report.
- iv. Mission (*J. Cook*) – No report.
- v. Outreach (*H. Newberry*) – See attached.
- vi. Parish Life (*S. McCullough/A. Smith*) – No report.
- vii. Pastoral Care (*A. Smith/K. Smith*) – The Meal Train system has been revised.
- viii. Stewardship (*K. Bell*) – Plans are in place for Consecration Sunday.
- ix. Transition/Rector Search (*J. Gibbs*) – n/a
- x. Worship – (*H. Newberry*) – No report.
- xi. Youth & Children (*K. Jacobs*) – Ten St. Anne's Youth participated in *New Beginnings* last weekend. Sign up to help with Trunk or Treat.

e. Upcoming Dates

October 27	Consecration Sunday
October 31	All Hallows' Eve Trunk or Treat
November 2	St. Anne's Grounds Workday
November 3	Annual Meeting/All Saints Day
November 5	The Great Litany, noon
November 8-9	Diocesan Convention
November 9	Fr. Nathan's Celebration of New Ministry, 1:30 p.m.
November 17	Acolyte Training
November 19	Vestry Meeting
December 1	Advent Wreaths to be made after Eucharist
December 17	Vestry Meeting
December 24	Christmas Eve Mass, 10 p.m. Concert/11 p.m. Mass
December 25	Christmas Day Mass, 10 a.m.

7. DECISION – None

8. CLOSING PRAYER – Heather Newberry closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

St. Anne's Episcopal Church

Profit/Loss: September 2024 vs September 2023 & YTD Actual '24 vs YTD '23 & Budget

	Month of Sep-24	Month of Sep-23	Actual YTD 2024	Last Year YTD 2023	Budget YTD 2024	Budget 2024
INCOME						
Operating Income	\$30,599	\$20,256	\$263,867	\$301,582	\$362,412	\$483,228
Interest Income	11	15	114	123		
TOTAL INCOME	30,611	20,271	263,981	301,705	362,412	483,228
EXPENSE						
Administration Expenses	14,859	14,041	82,835	75,308	77,778	103,760
Ministry Areas						
Adult Formation	25	10	360	991	441	600
Missions	0	0	100	695	0	
Outreach	1,210	1,166	4,785	5,234	4,680	6,250
Parish Life	0	176	2,797	2,035	2,502	3,600
Pastoral Care	0	22	0	148	1,116	1,500
Stewardship	0	64	78	64	900	1,200
Worship	450	980	6,552	9,740	10,332	13,800
Youth Formation	344	0	7,841	7,382	8,613	15,550
Total Ministry Areas	2,030	2,417	22,512	26,290	28,584	42,500
Payroll & Related Exp						
Rector						
Salary & Payroll Tax	4,000	4,583	47,110	41,893	43,686	58,252
Benefits	7,599	2,719	19,660	12,443	70,362	93,848
Total Rector	11,599	7,302	66,769	54,336	114,048	152,100
Church Administrator						
Salary & Payroll Tax	4,195	4,072	37,753	36,652	37,746	50,337
Benefits	862	801	10,865	10,652	12,366	16,492
Total Church Admin	5,057	4,873	48,618	47,304	50,112	66,829
Music Dir & Musicians	3,549	3,446	33,111	35,021	38,169	42,593
Nursery & Kitchen	0	0	0	0	0	8,367
Total Payroll Exp	20,205	15,622	148,498	136,661	202,329	269,889
Buildings & Grounds						
Building Maint	573	487	5,520	5,601	6,966	9,300
Cleaning	1,236	1,231	13,070	11,353	11,619	15,500
Grounds Maint	600	600	7,259	5,400	5,886	7,850
IT Expense	0	0	255	0	261	350
Repairs	324	1,042	4,359	4,058	2,772	3,700
Utilities	3,538	4,163	29,328	22,000	21,402	28,550
Total B & G	6,270	7,523	59,791	48,412	48,906	65,250
TOTAL EXPENSES	43,364	39,603	313,636	286,671	357,597	481,399
PROFIT/LOSS	(\$12,753)	(\$19,331)	(\$49,655)	\$15,033	\$4,815	\$1,829

St. Anne's Episcopal Church
 Selected Account Balance Summary
 Beginning of 2024 vs Current Month vs Same Month in 2023

SELECTED ACCOUNTS	1/1/24	9/30/24	1 Yr Ago 9/30/23
CASH/CASH EQUIVALENTS			
Operating (South GA Bank)	\$388,013	\$235,680	\$337,082
Dedicated Accounts (Ameris Bank & EJ)			
Building Fund	35,406	13,655	31,782
Adult Formation	10,030	9,377	10,030
Kitchen Fund	4,775	5,000	4,775
Maintenance Reserve	27,559	30,878	111,622
Mission Fund	1,334	3,744	1,279
Needlepoint	9,043	9,043	9,043
Outreach	5,522	5,880	5,661
Parish Life	4,171	4,171	4,171
Parish's Clerical Reserve Fund	3,362	5,680	2,840
Pastoral Care	346	346	346
Rector's Discretionary Fund	2,143	2,560	596
Rector's Search Fund	20,349	18,925	20,349
Restricted Memorials	1,884	1,884	1,884
Unrestricted Memorials	3,440	5,290	3,440
Worship	9,418	7,251	7,169
Youth Formation	9,650	13,269	9,563
Other Dedicated Funds	1,263	5,289	2,290
Total Dedicated Accounts	149,698	142,243	226,843
Investment: CD (Edward Jones 2/12/24)	0	100,015	0
TOTAL CASH/CASH EQUIVALENTS	\$537,711	\$477,938	\$563,925
Endowment-St. Anne's Foundation	128,547	140,951	128,076
LOAN	1/1/24	9/30/24	9/30/23
Mortgage on Ministry Center	\$216,119	\$191,324	\$219,555

LIAISON REPORTS

OCTOBER, 2024

Adult Formation (*B. Yost*)

- No report.

Communications/Technology (*D. Fant*)

- No report.

Finance (*J. Gibbs*)

- No report.

Mission (*J. Cook*)

- No report.

Outreach (*H. Newberry*)

- Knots of Love - One prayer shawl sent in the last few weeks and half the angel tree angels are knit.
- Adopt-a-Mile - Third quarter clean up completed.
- Loaves of Love - Bake sale was a resounding success with just over \$1000 raised.
- Monthly Food Boxes - In need of two more delivery volunteers who would be responsible for picking up, packing, and delivering one family's food box once a month in the days following the 15th of each month. If you or anyone you know may be interested, contact Libby Robertson.
- Emergency Food Bags - Status quo. The goal is for Emily to track who is receiving emergency bags and if a person comes three times in a month they will be given an application for our monthly food box delivery, told they will be placed on a waiting list, and contacted once a slot for regular deliveries opens up. The goal is to serve people in need but also not allow the abuse of our emergency food bag ministry.
- Angel Tree - Planning is underway.

Parish Life (*S. McCullough & A. Smith*)

- No report.

Pastoral Care (*K. Smith & A. Smith*)

- No report.

Stewardship (*K. Bell*)

- No report.

Transition (*J. Gibbs*)

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Worship (*H. Newberry*)

- No report.

Youth Formation (*K. Jacobs*)

- No report.