

– MINUTES –

ST. ANNE'S VESTRY MEETING NOVEMBER 19, 2024

Present: Kristifer Bell, Justin Cook, Jeff Gibbs, Kimberly Jacobs, Pam Leonard (Clerk), Sherry McCullough, Rich McDonald (Sr. Warden), Kathy Moreno (Treasurer), Heather Newberry, Shelly Schmeisser (Jr. Warden), Fr. Nathan Wilson, and Brian Yost. Also in attendance was incoming 2025 Vestry member Josh Rogers.

Absent: David Fant, Alan Smith, and Karen Smith

1. OPENING PRAYER – Kimberly Jacobs opened the meeting with prayer.
2. FORMATION – Fr. Nathan spoke on the Saint for October 22, Elizabeth of Hungary. Her works of charity and service to those in need are an example for each of us.
3. Minutes for the October 22, 2024, meeting were approved as circulated.
4. FINANCIAL REPORTS
 - a. Treasurer Kathy Moreno shared the financial reports for the month ending October 31, 2024 (attached). She also gave details on pledges made during the October stewardship campaign and the 2025 Budget with several expected income scenarios (see attached). The reports were received.
 - b. After discussion, it was agreed the balance in the Rector's Search and Adult Formation account should be moved to other budget areas. Fr. Nathan named a task force, which includes Vestry members Shelly Schmeisser, Sherry McCullough, and Heather Newberry, to present suggestions for the reallocation of these funds at the December Vestry meeting.
 - c. There is a need for a capital campaign to pay off the Ministry Center loan.
5. DISCUSSION
 - a. Vestry Retreat – The annual Vestry Retreat will be held on January 24-26 at Honey Creek. Fr. Nathan asked for suggestions for the retreat agenda and options were discussed. Suggestions included:
 - i. 2025 calendaring

- ii. Liaison assignments, keeping in mind changes which should be made due to the needs of the church and the talents of individual Vestry members
- iii. Visioning for the next five years led by an outside facilitator

6. INFORMATION

a. Rector's Report

- i. Diocesan Convention Update – The major portion of the convention focused on the strategic planning which is currently in progress. The only vote was on a resolution to amend the audit canon changing the annual receipts total to \$675,000 to be reviewed by an independent certified public accountant.

b. Senior Warden's Report – No report.

c. Junior Warden's Report – Shelly presented a quote of \$5,624 from Speedy Response (see attached) for repairs to the parish hall due to flooding issues (see *Decision*). The second phase of the project will include new flooring and baseboards, painting, and recarpeting of the choir room.

d. Liaison Reports – Reports submitted in advance of the meeting are attached. Additional information presented during the meeting is below:

- i. Adult Formation (*B. Yost*) – No report.
- ii. Communications/Technology (*D. Fant*) – No report.
- iii. Finance (*J. Gibbs*) – No report.
- iv. Mission (*J. Cook*) – No report.
- v. Outreach (*H. Newberry*) – No report
- vi. Parish Life (*S. McCullough/A. Smith*) – Advent wreaths will be made after Eucharist on Sunday, December 1.
- vii. Pastoral Care (*A. Smith/K. Smith*) – No report.
- viii. Stewardship (*K. Bell*) – No report.
- ix. Transition/Rector Search (*J. Gibbs*) – n/a
- x. Worship – (*H. Newberry*) – No report.
- xi. Youth & Children (*K. Jacobs*) – St. Anne's has three Youth – James Yost, Micah Johnson, and Taylor Lamb – attending Happenings next week. A total of 960 hot dogs were served and 22,000 pieces of candy were given out on All Hallows' Eve.

e. Upcoming Dates

December 1	Advent Wreaths to be made after Eucharist/greening of the grounds
December 17	Vestry Meeting
December 24	Christmas Eve Mass, 10 p.m. Concert/11 p.m. Mass
December 25	Christmas Day Mass, 10 a.m.
January 6	Epiphany Mass and Children's Pageant
January 24-26	Vestry Retreat, Honey Creek
February 15	St. Anne's Got Talent
March 4	Shrove Tuesday Pancake Supper

March 5	Ash Wednesday Service
April 13	Palm Sunday
April 14-16	Holy Monday, Tuesday, Wednesday Services
April 17	Maundy Thursday Service
April 18	Good Friday Service
April 20	Easter

7. DECISION

- a. Motion to accept the Speedy Response quote for the parish hall repair project (motion by Jeff Gibbs/second by Kristifer Bell). Jeff amended his motion to allow spending up to \$8,000, with Kristifer seconding. The motion was approved.

8. CLOSING PRAYER – Fr. Nathan closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

St. Anne's Episcopal Church
2025 Budget Proposal

		Budget Scenario Options				
		2024 Budget	2025 Requests	A: 96% Expected Income	B: 95.5% Expected Income	C: 95% Expected Income
INCOME		<i>Expected:</i>				
Operating Income	\$483,278	\$459,967	\$441,568	\$439,268	\$436,969	
Interest Income			5,000	5,000	5,000	
TOTAL INCOME	483,278	459,967	446,568	444,268	441,969	
EXPENSE						
Administration Expenses	103,760	110,608	110,608	110,608	110,608	
Ministry Areas						
Adult Formation	600	0	500	500	500	
Missions	0	1,000	1,000	1,000	1,000	
Outreach	6,250	6,250	6,250	6,250	6,250	
Parish Life	3,600	4,800	4,800	4,800	4,800	
Pastoral Care	1,500	2,000	3,250	3,250	3,250	
Stewardship	1,200	1,200	1,200	1,200	1,200	
Worship	13,800	14,037	14,037	14,037	14,037	
Youth Formation	11,550	13,650	13,650	13,650	13,650	
Total Ministry Areas	38,500	42,937	44,687	44,687	44,687	
Payroll & Related Exp				<i>Cost of living increased 2.5%</i>		
Rector		<i>Contract:</i>	<i>3% Raise</i>	<i>2.5% Raise</i>	<i>2% Raise</i>	
Salary & Payroll Tax	58,252	48,000	48,600	48,500	48,400	
Benefits	93,848	57,577	58,905	58,823	58,740	
Total Rector	152,100	105,577	107,505	107,323	107,140	
Church Administrator		<i>Contract:</i>	<i>3% Raise</i>	<i>2.5% Raise</i>	<i>2% Raise</i>	
Salary & Payroll Tax	50,337	50,337	51,802	51,506	51,272	
Benefits	16,492	17,258	18,174	18,154	18,135	
Total Church Admin	66,829	67,595	69,976	69,660	69,407	
Music Dir & Musicians	42,593	42,594	43,871	43,658	43,445	
Nursery & Kitchen	8,367	8,367	8,618	8,576	8,535	
Total Payroll Exp	269,889	224,133	229,970	229,217	228,527	
Buildings & Grounds						
Building Maint	9,300	9,580	9,625	9,625	9,625	
Cleaning	15,500	15,500	15,700	15,700	15,700	
Grounds Maint	7,850	7,900	7,900	7,900	7,900	
IT Expense	350	350	350	350	350	
Repairs	3,700	5,000	5,300	5,300	5,300	
Utilities	28,550	32,650	36,700	36,700	36,700	
Total B & G	65,250	70,980	75,575	75,575	75,575	
TOTAL EXPENSES	477,399	448,658	460,840	460,087	459,397	
PROFIT/LOSS	\$5,879	\$11,309	(\$14,272)	(\$15,819)	(\$17,428)	

Summary: IF Each Ministry Area received ≥ amount requested AND

% Expected Income	96%	95.5%	95%
Income	\$446,568	\$444,268	\$441,969
Profit/<Loss> with 3% Pay Raise	<u>(14,272)</u>	<u>(16,572)</u>	<u>(18,871)</u>
Profit/<Loss> with 2.5% Pay Raise	<u>(13,519)</u>	<u>(15,819)</u>	<u>(18,118)</u>
Profit/<Loss> with 2% Pay Raise	<u>(12,829)</u>	<u>(15,129)</u>	<u>(17,428)</u>

St. Anne's Episcopal Church

Profit/Loss: October 2024 vs October 2023 & YTD Actual '24 vs YTD '23 & Budget

	Month of Oct-24	Month of Oct-23	Actual YTD 2024	Last Year YTD 2023	Budget YTD 2024	Budget 2024
INCOME						
Operating Income *	\$99,162	\$32,885	\$363,029	\$334,467	\$402,680	\$483,228
Interest Income	10	15	124	138		
TOTAL INCOME	99,172	32,901	363,153	334,605	402,680	483,228
EXPENSE						
Administration Expenses	6,645	6,339	89,481	81,647	86,420	103,760
Ministry Areas						
Adult Formation	0	5	360	997	490	600
Missions	0	0	100	695	0	
Outreach	0	762	4,785	5,996	5,200	6,250
Parish Life	523	316	3,320	2,352	2,780	3,600
Pastoral Care	0	132	0	280	1,240	1,500
Stewardship	0	38	78	102	1,000	1,200
Worship	1,068	784	7,620	10,524	11,480	13,800
Youth Formation	367	1,060	8,208	8,442	9,570	15,550
Total Ministry Areas	1,958	3,096	24,470	29,387	31,760	42,500
Payroll & Related Exp						
Rector						
Salary & Payroll Tax	4,000	4,583	51,110	46,477	48,540	58,252
Benefits	4,867	405	24,527	12,848	78,180	93,848
Total Rector	8,867	4,988	75,636	59,325	126,720	152,100
Church Administrator						
Salary & Payroll Tax	4,195	4,072	41,948	40,724	41,940	50,337
Benefits	2,399	1,368	13,594	12,020	13,740	16,492
Total Church Admin	6,594	5,440	55,541	52,744	55,680	66,829
Music Dir & Musicians	3,549	3,446	36,660	38,467	35,460	42,593
Nursery & Kitchen	0	0	0	0	6,950	8,367
Total Payroll Exp	19,010	13,874	167,838	150,535	224,810	269,889
Buildings & Grounds						
Building Maint	472	323	5,992	5,924	7,740	9,300
Cleaning	1,562	1,278	14,632	12,631	12,910	15,500
Grounds Maint	600	600	7,859	6,000	6,540	7,850
IT Expense	0	0	255	0	290	350
Repairs	152	0	4,511	4,058	3,080	3,700
Utilities	3,072	3,582	32,400	25,582	23,780	28,550
Total B & G	5,858	5,783	65,649	54,195	54,340	65,250
TOTAL EXPENSES	33,472	29,093	347,438	315,764	397,330	481,399
PROFIT/LOSS	\$65,700	\$3,808	\$15,716	\$18,841	\$5,350	\$1,829

* October's income is 27% of YTD income-primarily the result of large sums contributed by a handful of people

* Of the \$363,029 contributed so far this year, \$61,200 is payment on donors' 2025 pledges so the funds are not available to be spent until 2025

Year to Date (YTD) Profit/(<Loss> by Month			
Jan	\$5,808	Jly	4,525
Feb	(9,615)	Aug	(12,003)
Mar	1,187	Sept	(12,753)
Apr	(14,966)	Oct	65,700
May	(10,823)	Nov	
Jne	(1,015)	Dec	
Total YTD			\$16,046

St. Anne's Episcopal Church

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Total YTD			\$16,046

2025 PLEDGE RESULTS

Pledge	Households *	2024 Pledge*	2025 Pledge	Difference
No Change	17	\$70,180	\$70,180	\$0
Increased	44	122,836	235,362	112,526
Decreased	6	45,100	32,620	(12,480)
New	14	0	75,136	75,136
Outstanding	19	70,590	0	(70,590)
Reliable Unpledged	52	123,619	81,260	(42,359)
TOTALS	138	\$432,325	\$494,558	\$62,233

* Based on households still members as of 11/2024

2025 Pledged Income (66 HH)	\$338,162
Reliable Unpledged Income (44 HH)	81,260
50% Outstanding Pledges	35,295
3/4 of Loose Offering (\$7,000)	5,250
TOTAL Expected Income	<u>\$459,967</u>

2025 Total Expected Income	\$459,967
96% of Expected Income	\$441,568
% Reduction	4.0%

2025 Total Expected Income	\$459,967
95.5% of Expected Income	\$439,269
% Reduction	4.5%

2025 Total Expected Income	\$459,967
95% of Expected Income	\$436,969
% Reduction	5.0%

Speedy Response LLC

484 Oakridge Church Road
Tifton, GA 31794
229-391-2221

Insured: Saint Anne's Episcopal Church
Property: 2411 Central Avenue
Tifton, GA 31794

Business: (229) 382-7505
E-mail: office@stannestifton.com

Estimator: Dan Matthews
Company: Speedy Response LLC
Business: 484 Oakridge Church Rd.
Tifton, GA 31794

Cellular: (229) 392-2201
E-mail: dan.speedyresponse@gmail.com

Claim Number:

Policy Number:

Type of Loss:

Date of Loss:
Date Inspected: 10/25/2024 12:00 PM

Date Received:
Date Entered: 11/15/2024 1:21 PM

Price List: GAVA8X_NOV24
Restoration/Service/Remodel
Estimate: ST-ANNES-DRAIN

11/15/2024

Speedy Response LLC

484 Oakridge Church Road
 Tifton, GA 31794
 229-391-2221

ST-ANNES-DRAIN

Exterior

Exterior

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Drain Tile (French Drain next to wall, about 12" deep, back-filled with gravel) * Includes gravel, pipe, sleeve, fittings, and labor	120.83 LF	0.00	20.00	58.19	2,474.79
2. Drainage pipe out in the yard 4 inch	34.00 LF	0.00	13.40	17.41	473.01
3. Sidewalk Trench drain 4"x6", tied in to the drain tile	19.50 LF	0.00	59.89	43.49	1,211.35
Total: Exterior				119.09	4,159.15

Interior

Interior

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
4. Close off the old round duct with foam board, fill the hole in the floor with concrete.	16.00 EA	0.00	90.00	25.60	1,465.60
Total: Interior				25.60	1,465.60
Line Item Totals: ST-ANNES-DRAIN				144.69	5,624.75

Grand Total Areas:

3,673.33 SF Walls	6,071.64 SF Ceiling	9,744.97 SF Walls and Ceiling
6,071.64 SF Floor	674.63 SY Flooring	459.17 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	459.17 LF Ceil. Perimeter
6,071.64 Floor Area	6,225.58 Total Area	3,673.33 Interior Wall Area
4,180.50 Exterior Wall Area	464.50 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Speedy Response LLC

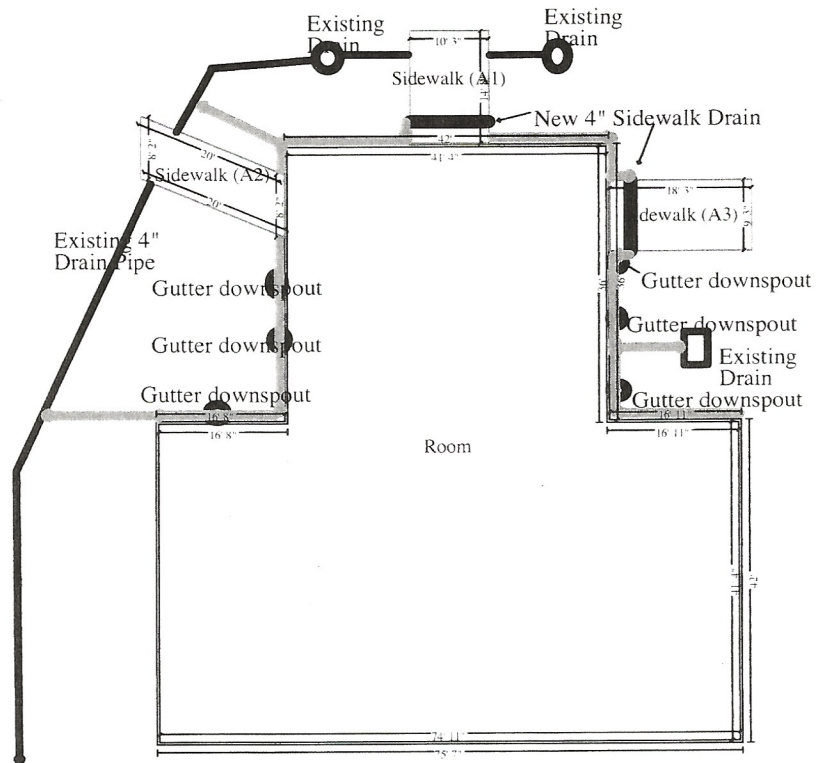
484 Oakridge Church Road
Tifton, GA 31794
229-391-2221

Summary for Dwelling

Line Item Total	5,480.06
Material Sales Tax	144.69
Replacement Cost Value	\$5,624.75
Net Claim	\$5,624.75

Dan Matthews

Exterior



Exterior