

– MINUTES –

ST. ANNE'S VESTRY MEETING

FEBRUARY 25, 2025

Present: David Fant, Jeff Gibbs, Pam Leonard (Clerk), Rich McDonald, Kathy Moreno (Treasurer), Heather Newberry, Clayton Riehle (Jr. Warden), Josh Rogers, Libby Robertson (Sr. Warden), Hans Schmeisser, Alan Smith, Karen Smith, Patrick Warren, and Fr. Nathan Wilson.

Also present: Brandon Medley

Absent: Kristifer Bell

1. OPENING PRAYER – Patrick Warren opened the meeting with prayer.
2. FORMATION – Fr. Nathan referenced the Canons of the Diocese of Georgia, noting that the work of the Vestry is rooted in scripture.
3. MINUTES – Minutes for the January 26, 2025, meeting were approved as circulated (motion by Karen Smith/second by Jeff Gibbs).
4. FINANCIAL REPORTS – Treasurer Kathy Moreno shared financial reports for the month ending January 31, 2025. The report was received as submitted (*attached*). She also discussed the end of year totals for 2024.
5. DISCUSSION
 - a. 2026 Vestry Retreat Plans – Discussion on the cost of the retreat led the following questions:
 - i. Might St. Anne's cover the cost of the retreat rather than individual Vestry members paying their own expenses?
 - ii. Should the retreat be held at Honey Creek or locally in Tifton?Treasurer Kathy Moreno will ask the Finance Committee to explore the cost to fund the retreat if held at Honey Creek.
 - b. Parish Retreat – Parish Life Liaisons Heather Newberry and Alan Smith were charged with seating a Parish Retreat Planning Committee to explore general interest of parishioners, cost, etc. Names were suggested for possible members. Heather and Alan will also serve on the committee.
 - c. Campus Security Review – Fr. Nathan said a Crisis Management Committee is already in place. After discussion, the Vestry asked that this committee reconvene to review and address campus security concerns.

- d. Parochial Report – Fr. Nathan presented and discussed the St. Anne’s 2024 Parochial Report. He asked for Vestry input on three optional questions included in the report. (see *Decision*).

6. INFORMATION

- a. Rector’s Report – Fr. Nathan shared that parishioner Susan Butenschon passed away on Monday.
- b. Senior Warden’s Report – Libby Robertson reported that she and Junior Warden Clayton Riehle attended a Zoom meeting designed for all new wardens on February 13. The Bishop and his staff gave a thorough presentation of duties, expectations, and help topics and contacts, as well as a pep talk on serving. Libby challenged the group to pray the following prayer for the parish:

Almighty and everliving God, ruler of all things in heaven and earth, hear our prayers for this parish family. Strengthen the faithful, arouse the careless, and restore the penitent. Grant us all things necessary for our heart and mind within your Holy Church; through Jesus Christ our Lord. Amen.

- c. Junior Warden’s Report – Clayton Riehle walked the campus with former Junior Warden Shelly Schmeisser and compiled a list of needs to be completed. He is gathering estimates for new flooring in the Parish Hall and has created a Google form to request campus work. He also reminded the group to complete Safe Church training.
- d. Liaison Reports (*attached*)
- e. Upcoming Dates

March 4	Shrove Tuesday Pancake Supper
March 5	Ash Wednesday Services, 7 a.m. & 6 p.m.
March 25	Vestry Meeting
April 13	Palm Sunday Service, 10 a.m.
April 14-16	Holy Monday, Tuesday, Wednesday Services, 6 p.m.
April 17	Maundy Thursday Service, 6 p.m.
April 18	Good Friday Service, Noon
April 20	Easter Vigil, 6 a.m./Eucharist, 10 a.m.
April 29	Vestry Meeting

7. DECISION

- a. Motion to accept the Parochial Report as submitted with the addition of answers to optional questions (motion by Jeff Gibbs/second by Heather Newberry). The motion passed.

8. CLOSING PRAYER – Patrick Warren closed the meeting with prayer.

Respectfully submitted,
Pam Leonard

St. Anne's Episcopal Church

Profit/Loss: Jan 2025; 2025 Budget; & Remaining Balance

	Budget 2025	Month Ended 1/31/25	Last Year 1/31/24
INCOME			
Contributions	\$458,152	\$11,571	\$37,707
Interest Income	5,000	0	14
TOTAL INCOME	463,152	11,571	37,721
EXPENSES			
<i>Administration Expenses</i>	110,608	14,539	7,491
<i>Buildings & Grounds</i>			
Building Maint	9,625	595	195
Cleaning	15,700	8	2,340
Grounds Keeping	7,900	600	610
IT Expense	350	0	0
Repairs	5,300	34	0
Utilities	36,700	3,123	2,776
Total B & G	75,575	4,361	5,921
<i>Ministry Areas</i>			
Adult Formation	500	0	
Missions	1,000	0	100
Outreach	6,250	1,242	1,000
Parish Life	4,800	67	229
Pastoral Care	3,250	0	0
Stewardship	1,200	0	0
Worship	14,037	441	1,390
Youth Formation	13,650	145	50
Total Ministry Areas	44,687	1,895	2,769
<i>Payroll & Related Exp</i>			
Rector			
Salary, Housing & Payroll Tax	77,250.00	6,250	4,854
Benefits	31,764.00	3,449	1,104
Total Rector	109,014	9,699	5,958
Church Administrator			
Salary & Payroll Tax	51,847	4,195	4,195
Benefits	17,377	911	862
Total Church Admin	69,224	5,106	5,057
Music Dir & Musicians	43,871	3,549	4,715
Nursery & Kitchen	8,619.00	308	0
Total Payroll Exp	230,728	18,662	15,730
TOTAL EXPENSES	461,598	39,457	31,913
PROFIT/LOSS	\$1,554	(\$27,886)	\$5,808

LIAISON REPORTS

FEBRUARY, 2025

Adult Formation (*H. Schmeisser*)

- Fr. Nathan and I have met this month to discuss Sunday School and Wednesday Night Bible Study. Specifically, we discussed how to "re-start" these services and for Fr. Nathan to begin instructing these classes (having our new Rector serve in a teaching capacity was a primary intention of the search committee). We also discussed potential areas of study (books, readings, etc.). I will provide further details of that discussion at the meeting, as necessary. Plans are also in progress to resurrect EfM this year.

Communications/Technology (*D. Fant*)

- No report.

Finance (*J. Gibbs*)

- No report.

Parish Life (*H. Newberry & A. Smith*)

- Alan and I are trying to get our feet under us with this large ministry area that essentially has no current leadership or infrastructure. We will begin working on creating a kitchen committee in the next few weeks that will include Naomi Fudge. Lenten Prayer Partner sign-ups are underway and should be turned in by March 2nd.

Pastoral Care (*K. Smith*)

- No report.

Outreach/Mission (*P. Warren*)

- Knots of Love – Sheila O’Neal: Sheila reported that ten shawls were sent this month.
- Food Box/Second Harvest – Jimmy Felton & Libby Robertson: Libby reported that she had completed the Second Harvest annual training.
- Emergency Bags – Jimmy Felton: Jimmy reported that 21 bags were given out. The number is increasing.
- Treasurer’s Report – Libby Robertson: Libby presented the financial reports. We went over budget for the year by (\$232.20). The Vestry approved the same budget amount for 2025 as 2024.
- Loaves of Love – Art Lawton: Art reported that the freezer is full. He would like to do three bake sales in 2025. Loaves of Love is currently supporting the Rector’s Discretionary fund at \$100 per month. Art would like to increase that to \$125/150 per month.
- Adopt-A-Mile – Darrell Walker: Darrell is planning another cleanup walk in February.
- Love Notes – Donna Falcone: Libby reported for Donna that they have the same list of note recipients, and all is well.
- TerraCycle – Libby Robertson: Libby reported that we had sent four or five boxes of socks, and socks continue to come in.

Stewardship (*K. Bell*)

- No report.

Worship (*R. McDonald*)

- The Worship Committee has asked Fr. Nathan if he wants to schedule a meeting with MCs, EMs, and AMs, and if there is training scheduled for these lay ministers prior to the Lenten season.

Youth and Children Formation (*J. Rogers*)

- Youth has successfully completed St. Annes’s Got Talent, which raises money for mission work. The event raised \$12,300 this year and is now under the Youth Committee.

- We are anticipating a good turnout for the Shrove Tuesday Pancake Supper.
- Steadily have 35 youth members on average at Wednesday program and are expecting a continued participation in Diocesan events coming in the next few months.
- Youth Sunday is tentatively set for May 4th.
- Vacation Bible School is scheduled for June 2-6,
- The Youth Committee is consistently and perennially setting goals and making plans for eventually acquiring a van to meet the transportation needs of the Parish.
- Volunteers are needed in a variety of Youth programs.